



**ONE HUNDRED AND THIRTY-EIGHTH SESSION**  
*of the*  
**Synod of the Anglican Diocese of  
Fredericton**

**5 November 2022**

**Convening Circular**



Followers of Jesus sharing hope and help  
in our communities and beyond.

## THE FIVE MARKS OF MISSION

**To proclaim** the Good News of the Kingdom

**To teach, baptize and nurture** new believers

**To respond to human need** by loving service

**To seek to transform** unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation

**To strive to safeguard** the integrity of creation and sustain and renew the life of the earth

WHEN YOU... listen with all your heart • honour your elders • encourage young people to take over the church often and loudly • choose good over evil • welcome the stranger • write the government about the issues that matter • invite a coworker to church • help your dad do housework • get messy with your Sunday School kids • say "Thank the Lord!" and mean it • tweet your blessings one by one • introduce your grandchildren to nature • read and share God's word  
...THEN YOU ARE LIVING THE MARKS OF MISSION [www.anglican.ca/marks](http://www.anglican.ca/marks)

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### **Notice**

The One Hundred and Thirty-Eighth Session of the Diocesan Synod of Fredericton will convene on Saturday, 5 November 2022, at 8:50 a.m. at Christ Church Cathedral, 150 Church St., Fredericton.

### **Membership**

The Credentials Committee advises that it is important for those who intend to exercise membership of the Synod confirm that their name appears on either the list of licensed clergy or elected lay delegates and substitutes. **PLEASE REFER TO SECTION B.** Those who feel the lists are in error need to take steps, prior to registration on the day of Synod, to clarify their status. Clergy not listed should contact the Bishop's Secretary in advance of the session. Lay delegates, or lay substitutes replacing a delegate, not listed should assure the completion of the form of Certification of a Synod Delegate prior to attempting to register.

### **Registration**

Registration opens at 8:00 a.m. Please register upon arrival at the synod session on Nov. 5 as a quorum will be required to convene the Session.

### **Convening Circular**

Delegates should become as familiar as possible with the contents of this convening circular prior to the synod session and bring a copy to the session. If lay delegates are unable to attend the session of synod, this circular must be passed to the substitute from the same parish attending in their place. Those who wish to reference the digital version of the circular should download it to a device prior to arriving at the venue, if possible.

### **Clergy Reports**

Canon Seven 6(b) requires all clergy having a cure of souls, to "deliver to the Bishop at each regular meeting of the Synod a report of the work done in the parish since the previous regular meeting of the Synod." The archbishop requests that the report be a personal assessment of the ministry implemented and of plans for the future which are being considered. This means that report should not be in the form of the annual statistical returns or the rector's annual report to the congregation.

### **Communicable Disease Mitigation**

This session will follow provincial guidance for living with COVID-19. Delegates are expected to assess and manage their personal risk and respect the risk assessment of other delegates. Please wear masks when entering and leaving the Cathedral or Hall, when moving around inside and when singing. You may remove your mask when sitting or speaking at a microphone. Wash or disinfect your hands often, and cover coughs and sneezes. Most importantly, stay at home if you are sick.

### **Other Information**

Please visit the Synod 2022 web page ([nb.anglican.ca/synod2022](http://nb.anglican.ca/synod2022)) for additional up to date information or to contact members of the Synod Sessional Committees. The Secretary of Synod is available to answer your questions or direct you to someone who can.

## Prayers for Synod

### *For this Synod*

Almighty God, giver of all and ruler of all that is seen and unseen; we ask for continual divine grace to your Church and especially to the 138<sup>th</sup> Session of Diocesan Synod. May we walk in your way, leading lives worthy of our calling, in humility, gentleness, and patience, bearing with one another in love and maintaining the unity of your Spirit in the bond of peace; through Jesus Christ our Lord.

### *For the mission of the Church*

Draw your Church together, O Lord, into one great company of disciples, together following our Lord Jesus Christ into every walk of life, together serving him in his mission to the world, and together witnessing to his love on every continent and island. May your Holy Spirit encourage and enable us in this diocese to bless those in our congregation and neighbourhood, to make opportunities to eat with others, to take time to listen to you and learn from your Word and the writings of gifted authors, and to know ourselves to be sent by you into our community and the world. We ask this in his name and for his sake.

### *For the ministry of the Church*

Almighty God, the giver of all good gifts, in your divine providence you have appointed various orders in your Church. Give your grace, we humbly pray, to all who are (now) called to any office and ministry for your people; and so fill them with the truth of your doctrine and clothe them with holiness of life, that they may faithfully serve before you, to the glory of your great name and for the benefit of your holy Church; through Jesus Christ our Lord, who lives and reigns with you, in the unity of the Holy Spirit, one God, now and forever.

### *For Peace*

O God, it is your will to hold both heaven and earth in a single peace. Let the design of your great love shine on the waste of our wraths and sorrows, and give peace to your Church, peace among nations, peace in our homes, and peace in our hearts; through your Son Jesus Christ our Lord.

### *In memorial*

O God of the spirits of all flesh, we praise and magnify your holy name for all your servants who have finished their course in faith and fear, especially those past members of Diocesan Synod ... [*silence*]; ... and we ask that encouraged by their examples and strengthened by their fellowship, we with them may share in the inheritance of the saints in light; through the merits of your Son Jesus Christ our Lord. Amen.

## **RESPONSIBILITIES OF A MEMBER OF SYNOD**

Lay Delegates to Diocesan Synod elected by parishes have responsibilities to the Diocese and to the parish until they are replaced at a subsequent annual meeting of parishioners according to the Constitution, s. 4. All Clergy licensed in the Diocese are members of Synod.

- (1) Lay delegates, although elected by the parish, are “members” of Diocesan Synod and responsible to it when in session.
- (2) Synod members, when Synod is in session, act and vote as members according to their conscience and Christian understanding.
- (3) Synod members have the responsibility of reporting and explaining the action of Synod in a positive way at the parish level.
- (4) Synod members need to be familiar with the life of the Church at the parish level to guide their discussion at Synod and on committees at Synod, and be familiar with the structures of the Diocese so as to facilitate understanding at the local level.
- (5) Prior to any meeting of Synod, synod delegates will familiarize themselves with the agenda and any material pertaining to the said Synod.
- (6) Synod members should give leadership and accept election and/or appointment to Diocesan committees.
- (7) Synod members shall attend Archdeaconry Greater Chapter meetings when called by the Archdeacon.
- (8) Synod members are expected to promote the work of the Church at the parish, diocesan, and national level, as well as overseas.
- (9) Synod members ought to promote the actions of Synod, once decided upon, whether or not they voted in favour.

Adopted 27 January 2007

## **CANON TWO -- THE BUSINESS OF THE SYNOD**

### **PART I - RULES OF ORDER AND PROCEDURE**

#### **Definitions**

1 In this Canon

“Chair” means the Bishop or other person presiding at a meeting of the Synod;

“member” means a member of the Synod.

#### **The Chair**

2(1) The Chair is responsible for preserving order and decorum at meetings of the Synod by

- (a) recognizing members who wish to speak and determining the order of speakers,
- (b) inviting the mover of a motion to present the opening and closing arguments on the question,
- (c) facilitating discussion and enabling the members to hear and listen to each other,
- (d) ensuring that all voices are heard and that none dominates,
- (e) ruling, when necessary, that speeches be limited to a specified time limit,
- (f) ruling whether proposed procedural motions or amendments to motions are in order, and
- (g) putting the question to a vote when all views have been sufficiently expressed.

2(2) The Chair may request the advice of the Chancellor on questions of order and shall rule on such questions, stating the applicable rule or practice without argument or debate.

2(3) Any member may appeal the Chair’s ruling on a question of order and the Synod shall decide the appeal without debate.

2(4) The resolution referred to in subsection 2(3) is valid without approval of the Bishop or other chair.

#### **Sessional Committees**

3(1) The Chair shall appoint for each regular meeting of the Synod a Credentials Committee, an Agenda Committee, a Nominating Committee, a Resolutions Committee and such other sessional committees as are deemed necessary.

3(2) The Chair shall appoint for any special meeting of the Synod a Credentials Committee and such other sessional committees as are deemed necessary.

3(3) The Chair shall announce the names of the members of sessional committees when the Synod convenes for business.

3(4) The Credentials Committee shall

- (a) register the names of the members in attendance at the meeting,
- (b) report to the Chair any question about the standing of persons claiming membership, and
- (c) report to the Chair as to whether there is a quorum.

3(5) The Agenda Committee shall propose the agenda for each day of the meeting.

3(6) The Nominating Committee shall

(a) receive nominations from members for the election of representatives to the Provincial and General Synods and to any other position to which the Synod is required to elect, and

(b) supervise the election process.

3(7) Subject to the age qualification in section 12 and to any requirement that a position be filled by a member of the Order of Clergy or a member of the Order of Laity, all members of the Synod and all substitute lay members of the Synod, whether they are present at the Synod or not, are eligible to be nominated for election to the Diocesan Council, as representatives to the Provincial and General Synods, and to any other position to which the Synod is required to elect.

3(8) When two or more persons receive an equal number of votes on a ballot of the Synod for the election of representatives to the Provincial and General Synods or any other position to which the Synod is required to elect, the Diocesan Council shall resolve the tie or ties by ballot at its first meeting after the meeting of the Synod.

3(9) Neither the Nominating Committee nor the Chair shall accept a nomination unless the nominee has expressly consented to nomination.

3(10) The Resolutions Committee shall receive resolutions from members and prepare them for submission in accordance with guidelines approved by Diocesan Council.

### **Order and Decorum**

4(1) Members are responsible for assisting debate by

- (a) identifying themselves and addressing all remarks to the Chair,
- (b) confining their remarks strictly to the motion being considered,
- (c) stating their positions clearly, succinctly and without repetition, and
- (d) maintaining an impersonal tone and avoiding personal comments.

4(2) A member wishing to speak shall rise and address the Chair.

4(3) When two or more members rise at the same time, the Chair shall determine the order in which they shall speak.

4(4) A member called to order while speaking shall sit down, unless permitted by the Chair to explain.

4(5) A member, if not interrupting a speaker, may at any time request that the motion being debated be read for clarification of the debate.

4(6) Subject to subsections (7) and (8), no member shall speak more than once on the same question.

4(7) A member who makes a motion may speak a second time to close the debate on the motion.

4(8) An address by the Bishop is in order at any time.

### **Courtesies of the Synod**

5 The Chair may invite a person who is not a member of the Synod to sit with the Synod or to address the Synod but that person shall not participate in debate or vote.

### **Reports of Committees**

6 Reports of the Diocesan Council, the Finance Committee, the Constitution and Canons Committee and any other committee required to report to the Synod shall be in writing and signed by the Chair of the Council or Committee.

### **Notices of Motion**

7(1) Members may give notices of motion

- (a) during a meeting of the Synod, for consideration at the next regular meeting of the Synod and, in the absence of the member who gave such a notice, the motion may be made by any other member, and
- (b) by sending the same to the Secretary of the Synod not less than six weeks before a regular meeting of the Synod.

7(2) The Secretary shall cause notices of motion given pursuant to subsection (1) to be printed in the notice of the meeting in the order in which they were given or received.

7(3) Members may give notices of motion during a meeting of the Synod at times appointed by the Agenda Committee.

7(4) Motions of which notices are given pursuant to subsections (1) and (2) shall be considered in priority to motions of which notices are given pursuant to subsection (3).

### **Motions**

8(1) No motion or amendment is before the Synod unless it is seconded and in writing.

8(2) No original motion, except a procedural motion, shall be received without notice unless permitted by the Synod.

8(3) No motion that would result in a new expenditure may be considered unless it identifies a proposed source of funding or is qualified as being subject to available funding.

8(4) When a motion has been read by the Chair it cannot be withdrawn without the consent of the Synod.

8(5) When a motion is being considered, no other motion shall be received except

- (a) to adjourn,
- (b) to lay it on the table,
- (c) to consider it clause by clause,
- (d) to postpone it until a certain time,
- (e) to postpone it indefinitely,
- (f) to refer it,
- (g) to amend it, or
- (h) that the question be put,

and such motions have precedence in the order named, following a motion to put the question.

8(6) No more than one amendment to a proposed amendment of a motion is in order at one time.

8(7) Motions to adjourn, to adjourn the debate, or to lay a motion on the table shall be decided without debate.

8(8) A motion that the question be put shall be decided without debate and, to be carried, requires the affirmative votes of two-thirds of the members present.

8(8.1) The motion referred to in subsection (8) is valid without approval of the Bishop or other Chair.

8(9) Debate on a motion to refer shall be restricted to the questions whether to refer and to whom.

8(10) When amendments to a motion are proposed, the amendments and the original motion shall be put in the reverse order to that in which they were made.

8(11) When the Chair declares that a question is being put, no further debate shall be allowed and no member shall rise.

### **Voting**

9(1) When the votes of the clergy and of the lay members are required to be taken separately under subsection 8(2) of the Constitution or upon any motion to amend the Constitution or to adopt, amend, suspend or repeal a Canon, the question shall be put first to the order of the mover.

9(2) In voting, those who vote in the affirmative shall so signify first, and then those who vote in the negative.

9(2.1) Notwithstanding subsection (2), at the direction of the Chair or at the request of twenty members, voting on specified business shall be by ballot.

9(3) If there is an equality of votes, either of the Synod voting collectively or in the votes of either the clergy or the lay members taken separately, the Chair shall declare the question to have been decided in the negative.

9(4) A question, once determined, shall not again be drawn into discussion at the same meeting of the Synod without the permission of the Chair.

### **Suspension of the Rules of Order**

10(1) A motion to suspend a Rule of Order and Procedure shall take precedence over all other motions, shall be decided without debate, and to be carried requires the affirmative votes of two-thirds of the members present.

10(2) The motion referred to in subsection (1) is valid without approval of the Bishop or other Chair.

### **Unprovided Cases**

11 When a question of order is not covered by these Rules, the Chair may refer to Kerr and King's *Procedures for Meetings and Organizations* for guidance.

## **In Memoriam**

### **The Reverend Douglas Barrett**

1950 – 2022

Douglas Barrett was ordained deacon in 1979 and priest in 1980 in his home province of Newfoundland and Labrador. After serving several parishes there, he came to the Diocese of Fredericton in 2003, and served as rector of the Parish of Derby and Blackville. He retired in 2011 to Newfoundland and was subsequently ordained in the Roman Catholic Church in 2017.

### **Darrel Norman Butler**

1950 – 2021

Darrel Butler was an active Anglican, serving as a member of Synod and on the parish corporations of both St. Peter's and Fredericton. He also served on the diocesan Archives Committee. He worked at Kings Landing for 44 years, designing many of its interpretation and education programs, as well as serving on boards and committees of the local and wider museum community. Darrel's passion was preserving New Brunswick history.

### **The Reverend Eric Caldwell**

1928 – 2020

Eric Caldwell was born in Three Mile Plains, Nova Scotia. His first career was with the Bank of Nova Scotia, retiring as manager of the branch in St. Stephen, and during which he served as a layreader. He was ordained in the Diocese of Fredericton as a deacon in 1981 and a priest in 1985. He served in the Parish of St. Andrews and the Parish of St. David and St. Patrick, as well as assisting elsewhere in that deanery.

### **James Jagdesh Chandra**

1943 – 2022

James Chandra was born in the village of Port Mourant in Guyana. He immigrated to Canada in 1967 to study at the University of New Brunswick where he earned a Bachelor of Science in Geology, and a Master of Science in Geophysics; and became a citizen in 1973. Besides a career with the New Brunswick government, Jim was very involved with the Parish of St. Margaret's. He also served at the diocesan level with refugee coordination, parish consultation and synod credentials.

### **The Reverend Barry Alan Cohen-Thorley**

1944 – 2021

Barry Cohen-Thorley was born in Astley, England, and immigrated to Canada in 1967. After a short career in sales, and completing studies at the Atlantic School of Theology, he was ordained deacon in 1976 and priest exactly one year later. Barry served in the parishes of Musquash, Coldbrook - St. Mary, St. James, Moncton, Newcastle and Nelson, and St. Paul's (Valley).

### **Gerald Edward Curry**

1932 – 2020

Ted Curry spent his early years in England and Australia. He graduated from the University of Toronto with a Bachelor and, later, a Master of Science in Forestry. He was a Registered

Professional Forester, working first in Ontario and Alberta, before moving to New Brunswick in 1966. He was inducted into the NB Forestry Hall of Fame. After retirement in 1992, Ted served in various ways in support of St. Andrew's church in Miramichi and of the Diocese of Fredericton, including as chair of the Human Resources Committee. The management of St. Andrew's woodlot for many years continued to challenge him and give him pleasure until his death.

**The Reverend Canon Milton Forrest Dorman**

1935 – 2021

Milton Dorman was born in Montreal and initially studied and worked as an artist, writer and associate editor. Following studies at Trinity College, he was ordained in the Diocese of Quebec as a deacon in 1964 and a priest in 1965. Milton served four years in the Magdalen Islands, then moving to New Brunswick, in the parishes of Grand Manan and Lancaster. He was made a Canon of Christ Church Cathedral in 1984. In 1986, he moved to take up priestly and teaching duties in the Diocese of Toronto where he remained into retirement, though he continued to make annual summer visits to Coles Island.

**The Reverend Canon James Golding**

1937 – 2021

Jim Golding was born in Saint John and was led to a life of service and the Anglican Church while attending Rothesay Collegiate School. He went on to study Theology at King's College, Halifax, and was ordained a deacon in 1963 and a priest in 1964. Jim served in the parishes of Stanley and St. James, Saint John, before heading back to RCS (now Rothesay Netherwood School) for a 21-year career as the school chaplain. RNS honoured Jim in 2019 by recognizing him as a Founder. In retirement, he continued as an honorary assistant at St. Paul's church in Rothesay.

**James Macgregor Grant**

1929 – 2021

Rory Grant grew up in Rothesay and spent his career with his family's insurance firm. Rory was very involved in St Paul's church in Rothesay, particularly as a layreader, chorister, Sunday School teacher, and member of Synod.

**Gwen (Savary) MacKnight**

1941 – 2020

Gwen MacKnight was born in Digby, Nova Scotia. Her first career was as a court stenographer for the Nova Scotia Department of Justice. In later years she worked as a secretary for several churches, St. Thomas University and eventually became the manager of the Church of England Institute (the diocesan Anglican bookstore) until she retired in 2008. During this time, she often attended Synod, setting up a book room and bringing church orders.

**Rod Langis**

1943 – 2022

Rod Langis was born in Moncton and worked many years as a CN Police Officer and then an insurance agent. He was a member of synod with the Parish of Moncton and layreader with the Parish of Hampton.

**The Right Reverend George Colborne Lemmon**  
1932 – 2022

George Lemmon was born in Saint John. After several years working in his family's printing business, he was called to the ministry and began his studies at the University of New Brunswick and Wycliffe College, Toronto. Ordained deacon in 1962 and priest in 1963, he served in the parish of Canterbury; Wicklow, Wilmot and Peel; Renforth; Sackville and Dorchester, and Fredericton. He was made a Canon of the Cathedral in 1983 and served as seventh diocesan bishop from 1989 until 2000. George continued ministry after retirement particularly as long-time priest-in-charge in the Parish of Fredericton Junction. A philanthropist, he was instrumental in the establishment of the Crake Foundation in 1976, which continues to support theological students, clergy sabbaticals, and events such as choir school.

**The Reverend Dale Petley**  
1958 – 2022

Dale Petley was born in Summerside but grew up in Moncton. A graduate of the University of King's College and Atlantic School of Theology, he was ordained deacon in 1982 and priest in 1983. Dale served in the parishes of Derby and Blackville, Richmond, and Salisbury and Havelock before moving to serve in Oklahoma. Upon his retirement in 2018, he moved back to Moncton. Dale was one of the founding staff of St. Michael's Youth Conference (Atlantic).

**Mary Louise Robinson**  
1956 – 2022

Mary Robinson was born in Saint John and an engineer by vocation, but she most recently capably served as office administrator for St. John the Evangelist church in Fredericton. She was chair or co-chair of the Arrangements Committee for over a decade of diocesan synods and was key in ensuring everything was in place and people were well fed at those sessions.

**The Reverend Captain Charles Smart**  
1939 – 2020

Charles Smart was born in East York Township, Ontario. First training with Church Army, he spent 24 years as an evangelist in the dioceses of Toronto, Arctic, Athabasca, Qu'Appelle, Nova Scotia and Fredericton. In the meantime, he received a diploma and then his degree in Theology in 1973. He was ordained a deacon in 1984 and a priest in 1985 in the Diocese of Fredericton. Charlie served as priest in many parishes in the diocese beginning with Kent and finishing active ministry in McAdam. In his retirement he served as interim priest in Campobello and then as an honorary assistant in the Parish of Douglas and Nashwaaksis.

**The Reverend Canon Thomas Armstrong Smith**  
1930 – 2022

Thomas Smith was born in Belfast, Ireland, and was ordained in the Irish Diocese of Down as deacon in 1954 and priest in 1955. He first moved to Canada in 1957 and served in the dioceses of Huron and Keewatin, before returning to Ireland for four years. He moved to New Brunswick in 1967 and subsequently served in the parishes of Hampton, St. Mary, York and St. Peter's. Tom served as Diocesan Registrar from 1989 until days before his death, as well as chaplain to the Fredericton hospital and honorary assistant at Christ Church Cathedral.

**The Reverend Edwin Thompson Spencer**  
1930 – 2020

Ted Spencer was born in Morden, Manitoba, and received his L.Th. from Trinity College. He was ordained deacon in 1954 and priest in 1955, and then served in the parishes of Musquash, Ludlow and Blissfield, Richmond and St. Margaret's. He also served as Warden of Layreaders for many years and worked for the national church for nine years prior to his retirement.

**The Reverend Jonathan Springthorpe**  
1974 – 2022

Jonathan Springthorpe was born in Stockton-on-Tees, England, spending his early years there and in Africa before immigrating to British Columbia with his family at the age of eight. In 2001, Jonathan trained at Taylor College in Saint John with Church Army Canada (Threshold Ministries). After earning a Master's in Theology from Wycliffe College, Toronto, he was ordained a deacon and then priest in 2012. As a cleric, he first served at Emmanuel Church in Richmond Hill, Ontario, and after returning to New Brunswick, in the Parishes of Musquash and St. Mark, the Saint John Vineyard Church and the Westside Anglican Mission. He was rector of the Parish of Lancaster at his death.

**Gary Veneau**  
1953 – 2022

Gary Veneau was born in Kentville, NS. He worked at the former Brunswick Mines, was a first responder in mine rescue and a member with the New Bandon & Salmon Beach Volunteer Fire Department. Gary was very involved with the Parish of New Bandon, serving as warden and a member of Synod.

**The Reverend Dr. Russell Lee Whitney**  
1935 – 2022

Lee Whitney was born in Allentown, Pennsylvania. During his first career as an English professor, he moved to Canada to complete a PhD at both the Pontifical Institute of Medieval Studies and the University of Toronto. After teaching at the University of Toronto for 14 years, Lee and family moved to a farm outside of Sussex in 1977; he and his wife Alice lived there for almost 40 years before moving to Fredericton. Lee was ordained a deacon in 1979 and a priest in 1981 and worked actively as a priest for seven years in the Parish of Johnston. For many years he wrote a weekly column titled "A Letter from Home" for the King's County Record under the pen name Jacob Erdman.

**John Leighton Williamson**  
1935 – 2020

John Williamson, of St. Andrews, was a longtime active member of the Parish of St. Andrews, serving as church warden, vestry member and lay delegate to Diocesan Synod. During a long career with the Government of New Brunswick, he helped set up the Provincial Archives and King's Landing Historical Settlement.

**138<sup>th</sup> Session of the Diocesan Synod of Fredericton  
Christ Church Cathedral, Fredericton  
November 5, 2022**

**Draft Agenda**

- 8:00 AM Registration, and registration area
- 8:50 AM Synod convenes – worship area**  
- Report of the Credentials Committee and declaration of quorum  
- Approval of agenda  
- Minutes of the 137<sup>th</sup> Session of Synod, 2 November 2019  
- Nominations for Provincial Synod  
- Notices of motions
- 9:30 AM Closing for notices of motion**  
9:30 AM Morning Prayer and Bishop’s Charge
- 10:35 AM Coffee break (stations in Cathedral and Memorial Hall)  
Move to small group spaces
- 11:00 AM Small groups
- 11:45 AM Deliver feedback to planning team room
- 12:00 Noon Lunch (stations in Cathedral and Memorial Hall)
- 12:55 PM Close of voting for Provincial Synod delegates**  
1:00 PM Eucharist
- 1:50 PM Motions
- 2:55 PM Break
- 3:10PM Provincial Synod delegate election results  
Response to Bishop’s Charge
- 3:30 PM Unfinished business, closing remarks and adjournment
- 3:45 PM Evening Prayer/closing prayers**

## Membership

Per section 3 of the Constitution, the Synod shall consist of:

- (a) the Bishop – the Most Reverend David Edwards
- (b) the Coadjutor Bishop, if any, of the Diocese – N/A
- (c) the Suffragan Bishop, if any, of the Diocese – N/A
- (d) the Assistant Bishop, if any, of the Diocese – N/A
- (d.1) the Diocesan Administrator – N/A
- (e) the Dean – the Very Reverend Geoffrey Hall
- (f) members of the clergy – see B - 2
- (g) the Chancellor – Mr. David Bell  
and the Vice-Chancellor – Dr. Kelly VanBuskirk, QC
- (h) the Diocesan President of the Anglican Church Women – Ms. Jill Stewart
- (i) the Secretary of the Synod – the Reverend David Peer
- (j) the Treasurer of the Synod – Ms. Heather Harris-Jones
- (k) evangelists of Threshold Ministries licensed in the Diocese – see B - 4
- (l) the lay members of the Synod or their substitutes elected pursuant to the Constitution – see B - 5

**Licensed Clergy**  
Diocese of Fredericton  
As at 30 September 2022

<b>Name</b>	<b>Community</b>	<b>Ordained Deacon</b>	<b>Ordained Priest</b>
Allan, Stuart (Canon)	Kingston	1972-05-28	1973-05-31
Alston, David	Moncton	2016-06-26	n/a
Arbeau, Sharon	Kingston	2021-05-23	n/a
Barrett, David (Canon)	Saint John	1985-06-06	1986-06-29
Barry, Robert	Bay du Vin	1986-06-26	1987-06-11
Bedell, Francene (Canon)	Edmundston	1986-12-06	n/a
Black, Paulette	Saint John	2021-11-21	
Boehr, Jeremy	Carters Point	2014-10-18	2015-03-21
Boomer, Harold	Woodstock	2018-09-23	2019-06-23
Borthwick, Kevin	St. Stephen	1985-06-06	1986-06-26
Caines, Michael	Saint John	2008-09-20	2009-03-28
Chandra, Jasmine	Saint John	2008-01-20	2009-03-28
Chandra, Terence	Saint John	2005-11-20	2006-06-29
Cheatley, Robert	St. Andrews	2020-11-01	2021-06-06
Cheeseman, Neville (Canon)	Fredericton	1986-06-29	1987-06-11
Cochran, Deborah	Bloomfield	2014-01-11	n/a
Collett, Wally	Quispamsis	1985-06-06	1986-06-29
Cooper, Perry	Miramichi	1997-11-30	1998-12-15
Corey, Wally (Canon)	Saint John	1971-05-30	1974-05-19
Craig, Patricia (Canon)	St. Andrews	1990-06-11	1991-06-16
Crighton, James	St. Andrews	2017-10-01	2018-06-24
Crowther, Thomas (Ven.)	Salmon Beach	1956-05-10	1957-05-10
Cunningham, Richard	Moncton	2022-09-11	
Davidson, Sean (Dr.)	Sussex Corner	n/a	2018-01-20
Dean, Dana (Captain)	Sussex	1994-06-02	1995-04-26
Dean, David	Saint John	1982-06-06	1983-06-26
Drummond, Patricia (Canon)	Fredericton	1997-06-24	2000-11-26
Dryden, Eleanor	Grand Bay-Westfield	2009-02-01	n/a
Dupuis, Norm	Moncton	2015-09-27	n/a
Edmondson, Debbie	Keswick Ridge	2009-02-01	n/a
Edwards, David (Most. Rev.)	Fredericton	1995-09-24	1996-09-29
Fairweather, Ann	Rothsay	2015-09-27	2016-06-26
Fowler, Brenda	Smithtown	2016-06-26	n/a
Galbraith, John	Fredericton	2017-06-18	2018-06-24
Gillies, J. Peter	Saint John	1995-06-29	1996-03-24
Glencross, Bruce (Canon)	Clairville	1981-06-07	1982-05-30
Godsoe, Arnold	Fredericton	1991-05-26	1992-02-02
Goodwin, Dan (Dr.)	Moncton	2014-11-30	2015-06-28
Gregg, Arthur (Ven.)	Saint John	1965-05-30	1966-05-29
Gwese, Paul	New Bandon	2000-10-21	2001-12-08
Haire, Barbara	Salem	2014-11-30	n/a
Hall, Geoffrey (Very Rev.)	Fredericton	1990-06-06	1991-06-16

Hallewell, Jonathan	Darlings Island	2018-11-25	2019-06-23
Ham, Brent (Ven.)	Riverview	1998-03-01	1999-03-21
Hamilton, Elaine (Canon)	Fredericton	1981-09-20	2000-11-26
Harnish, Stephen	Oromocto	2010-09-21	2011-03-18
Hartin, Cole (Dr.)	Saint John	2018-06-24	2019-06-23
Harvey, John	New Maryland	1987-06-11	1988-06-11
Haugen-Strand, Lidvald	Sackville	n/a	1989-06-23
Hayes, Chris	Petitcodiac	2003-01-18	2003-11-22
Hockin, William (Rt. Rev.)	Fredericton	1962-05-20	1963-05-23
Horne, Andrew	Rothsay	2001-06-24	2002-05-19
Howlett, R. Keith	Geary	1974-10-27	1976-01-25
Hunt, Karman	Riverview	1998-10-19	1999-09-14
Hunt, Valerie	Riverview	1997-10-23	1998-10-25
Irish, Eileen	Rothsay	1997-05-31	1998-03-29
Irvine, James (Canon)	Fredericton	1970-12-18	1972-06-24
Ketch, Christopher	Browns Yard	2014-06-14	2015-06-28
Langmaid, Mary Anne	St. George	1998-06-29	1999-03-21
Langmaid, Robert (Captain)	Fredericton	2012-07-29	2013-05-05
Langmaid, Wilfred	Fredericton	1989-07-09	1990-06-24
Laskey, Cathy (Ven.)	Quispamsis	2006-05-31	2006-11-29
Laskey, Gerald (Canon)	Blackville	1983-05-25	1984-06-11
LeBlanc, Robert	Florenceville-Bristol	1997-10-23	1998-06-29
Lownds, Jon (Canon)	Fredericton	1973-03-21	1974-08-06
MacPherson, Sandy (Canon)	Miramichi	2014-01-11	2016-09-18
Marsh, Rob (Ven.)	Quispamsis	2010-10-02	2011-03-26
Martin, Leo (Ven.)	Saint John	1994-06-24	1995-05-14
Matheson, John (Ven.)	St. Andrews	1980-06-15	1981-06-24
McCracken, Paul	Saint John	1976-09-29	1979-03-26
McKenna, Bruce (Canon)	New Maryland	1990-09-16	1991-06-16
McMullen, Christopher (Dr.)	Apohaqui	1998-06-29	2000-01-06
McMullen, Daniel	Sussex	2016-06-26	2017-06-18
McMullin, Gregory (Canon)	Saint John	1986-09-29	1987-06-12
Mercer, David (Dr.)	Douglas	1971-07-25	1972-10-28
Miller, Claude (Most Rev.)	Fredericton	1988-06-11	1989-07-25
Montgomery, Robert	Rothsay	2018-06-24	2019-06-23
Nisbett, Thomas	Miramichi	2015-06-28	2016-06-26
Noseworthy, Shirley	Woodstock	1996-08-18	1997-06-11
O'Brien, Craig	Sackville	1998-10-28	1999-10-14
O'Hara, Michael	Quispamsis	2011-06-12	2012-03-19
Onyewuchi, Rufus	Moncton	1974-09-18	1975-06-01
Osiowy, Neil	Doaktown	n/a	2004-05-21
Painter, Douglas	Kingston	2000-11-30	2001-04-25
Peer, David	Fredericton	2016-06-26	2017-06-18
Pillay, Julian	Riverview	n/a	2003-06-29
Quann, Edward	Miramichi	2012-11-03	n/a
Quann, Ted	Miramichi	2012-11-03	n/a
Ranson, Paul	Fredericton	2005-06-10	2005-12-04
Rideout, Paul	Rothsay	2010-05-31	2010-11-19
Salloum, Robert	Moncton	2001-06-01	2001-12-15

Saulnier, Nicholas (Captain)	Fredericton	2022-06-11	
Scribner, Steven	Kingston	2013-10-10	2014-06-15
Sharpe, John (Ven.)	Fredericton	1970-05-17	1973-05-31
Simons, John (Canon Dr.)	Sackville	1969-05-11	1969-10-19
Smith, Robert (Canon Dr.)	Saint John	1962-05-31	1963-05-26
Snelgrove, Wandlyn (Canon)	Fredericton	2012-11-24	2013-05-04
Staples, David (Canon)	Fredericton	1976-06-09	1977-05-22
Steeves, Richard (Canon)	Miramichi	1998-05-16	1999-03-21
Steeves, Rose	Miramichi	2012-11-03	n/a
Stockall, Kevin (Ven.)	Fredericton	1988-06-11	1989-06-29
Stockall, Reginald (Ven.)	Moncton	1959-05-24	1960-05-26
Stuart, M. Dwight	Saint John	2017-06-18	2018-06-24
Tapera, Christopher	Bathurst	1988-12-08	1989-12-11
Tapley, Allen (Canon)	Dutch Valley	1995-06-24	1996-03-24
Thompson, Gordon	Glen Levit	1990-06-05	1991-06-16
Tremblay, John (Dr.)	Clifton Royal	1987-04-27	1988-06-11
Turner, David	Hampton	2010-05-02	2011-03-26
Twinamatsiko, Caleb (Canon)	Pennfield	1993-12-19	1995-12-17
VanBuskirk, Christopher (Canon)	Moncton	1989-07-09	1990-06-24
Wells, Elizabeth	Sackville	2014-01-11	n/a
Westin, John Paul (Dr.)	Sackville	1986-09-19	1987-06-24
Williams, Walter (Canon)	Woodstock	1978-05-09	1979-06-03

**Licensed Lay Evangelists**  
 Diocese of Fredericton  
 As at 30 September 2022

Bateman, Hugh (Captain), Threshold Ministries	Shediac Cape
Blanchet, Cyrus (Captain), Threshold Ministries	Saint John
Borthwick, Cathy, former Church Army	St. Stephen
Branch, Shawn (Captain), Threshold Ministries	Fredericton
Hunt, Bonnie (Captain), Threshold Ministries	Saint John
Kantor, Debora, Threshold Ministries	Cambridge-Narrows
Pitman, Robert, Threshold Ministries	Grand Bay – Westfield

**Parish Lay Delegates and Substitutes to Synod 2022  
as at 30 September 2022**

Parish Name	Delegate	Delegate	Delegate (16-35)	Substitute (16-35)	Substitute	Substitute
Andover	Carolyn Dixon	Kathleen McCarthy			Elizabeth Sullivan	
Bathurst	Craig Hills	Nancy Scott			Myrna Good-Hollett	
Bright	George Lawrence	Eugene Price			Chuck Mattatall	Sharon McKeen
Cambridge and Waterborough	Neil Orchard	Marilyn Young			Cheryl Bogart	Betty Chiswell
Campobello	Philip Kinney / Irene MacCarthy	Janice Watters			Ruth Ann Barker	Mildred Rice
Canterbury, Benton and Kirkland	Charles Bell	Edward Fredericks			Lisa Ancombe	Willis Bell
Central Kings	Dianne Craft	Shawn Garnett			Krista Garnett	Carolyn Parent
Chatham	Claire Fracker	Bill Tracy			Claudia Kaiser	Janet Stothart
Christ Church Cathedral	John Macaulay	Catherine Schmidt	Nathaniel Fetter		Rosa Macaulay	Janet Mahar
Coldbrook - St. Mary	Margaret Clark Ouellette	Harold McInnis	Hailey Colwell		Clyde Sooley	Marg Sooley
Denmark	Charlotte Ruest	Caroline Staal			Carol Andersen	
Derby and Blackville	Elizabeth Curtis	Valerie Stewart	Adrienne Nowlan		Ian Betts	Donna Hambrook
Dorchester	Thelma Cormier				Wayne Feindel	
Douglas and Nashwaaksis	Nancy Stephens	Lisa Stewart-Munn			William MacKenzie	Kimberly Ranson
Fredericton	Dave Blacklock	Hannah Blizzard	Rochelle Young		Joshua McDorman	Linda Wolstenholme
Fredericton Junction	Brian Dykeman	Shara Golden			Lori Knappe	
Fundy and the Lakes	Earle Black	Greg Hiltz			Trevor Fotheringham	Nancy Maynard
Gagetown	Catherine Coombes	Paul Mills			Leith Box	Dona King
Gondola Point	Donna Perry	Robert Perry			Barbara McDermott	Craig McDermott
Grand Manan	Ann Chudleigh	Robert Griffin			Linda Cook	Melanie Sonnenberg
Hammond River	Kathy Ferguson	Sandra Smith			Lynn Browne	Barb Hill
Hampton	Debbie O'Bryant	Gordon Payne			Alice Kennedy	Laura Myers
Hillsborough Riverside	Peter Jubb	Veronica Locke			Brian Woodworth	Sandra Zamora
Kent	Valerie Bateman	Linda Thompson			Fred Donaher	Laura Ketch
Kingston	Donna Murchison	Patsy Sparks	Connor DeMerchant		Mary Clarke	
Lancaster	Susan Jack	Beverly Janes			Margaret Ann Reid	
Ludlow and Blissfield	Deborah Osioy	Trevor Price	Eric Beek		Diana Lyons	William Witherell
Madawaska	Michèle Ferland	Gloria Levesque			Lois Muller	
Marysville	Allan Gillis	Leo Kollijn			Rhona Smythe	Sheila Staples
McAdam	Ann Marie Cairns	Margaret Laking			Hazel Gass	Linda Klassen
Millidgeville	Christine Risk	Sheila VanWart	Samantha Risk			
Minto and Chipman	Hazel MacKenzie				Helen Hillis	
Moncton	Nick Stam	Kelly VanBuskirk (16-35)	Olivia Lipton		Alexa Kaye	Carl Sears
Musquash	Linda Ellis				Isaac Brown	Fran Cormier
New Bandon	Peter Scott	Louise Whalen			Krista Comeau	
New Maryland	Greg Lutes	Cheryll Penney			Laura McNulty	Lesa Scott
Newcastle-Nelson-Hardwicke	Thomas O'Donnell	David Page			Barry Nelson	Jane Tirns
Oromocto and Maugerville	Donna Mulholland				Kathy Page	
					Joyce Mersereau	

**Parish Lay Delegates and Substitutes to Synod 2022  
as at 30 September 2022**

Parish Name	Delegate	Delegate	Delegate (16-35)	Substitute (16-35)	Substitute	Substitute
Pennfield	Kim Munn	Tony Munn			Cathy McKay	Donald McKillop
Portland	Brenda Holder	Jeena Jacob	Margaret Holder	Naysa Renju	Alexandra Barrett	Denise Coughlan
Prince William, Dumfries, Queensbury, Southampton	Denise Gorham	Judith Ingraham			Rebecca Devereux-Crofts	Douglas Scammell
Quispamsis	Ray Littlewood	Kevin Tupper			Sandra Boles	Gail Brown
Renforth	Lynette Hallewell	Norman McLeod			Jennifer Blackwood	Louise Gooch
Restigouche	Brenda Jewett	Larry Taylor			Patsy Parker	
Richmond	Corinne Silverton	Marilyn Wilson		Jessica Smith	Patricia Margison	
Riverview	Debi Maxted	James Snelgrove	Julian C Pillay		Donna Lurette	Richard Thorne
Rothsay	Ann Bishop	Peter Irish	Matthew Snelgrove		Robert Taylor	
Sackville	Andrew Grant	Hans vanderLeest			Martha Ritchie	Patricia Thompson
Saint John	Louise Dodge-Hall	Judi Harvey-Isaac			Marie Goguen	Judy Miller
Saint Stephen	Elizabeth Matheson	Lucy Russell			George Barnes	Yvonne Barnes
Salisbury and Havelock	Minnie Estabrooks	Sharon Hopper			Rhona Alexander	Sandra Vuillemot
Shediac	Brian Hodgson	Susan Welling	Olivia Beaulieu		Joyce Tilburt	
St. Andrews	Chris Scalabrin	Piper Scalabrin	Lionel Hayter		Hannah McGee / Adam Scala	Erich Raab
St. Andrews, Sunny Brae	Natalie Leighton				Leslie Johnson	David Lutes
St. David and St. Patrick	Emily Haley	Daniel O'Neill			Stephen Higgins	Arlene Robertson
St. George	Martha Barker	Joni Richardson	Haley Cheney		Sandy Patterson	
St. James, Moncton	Norman Goguen	Charlene Routledge	Juliana Mutch		Denise Martin	Christopher Mutch
St. Margaret's	Peggy Boucher	Cathy Lutes			Carolyn Pellow	Nancy Wiggins
St. Mark, Saint John	Marje Harrison		Ellen Kelly		Daniel Marmen	Ruby Ranson
St. Mark's (Sussex Corner)	Londa Burchill	Mandy Davidson				
St. Mary, York	Linda Thornton	Dianne Tomlinson	Ellery Furlong			
St. Peter, Fredericton	Wilfred Alliston	Heather Theriault			Brenda Smith	
St. Phillip's, Moncton	Michael Briggs	Pat Merithew	Melanie Betts		Judy Briggs / Robert Caddick	Jean Manship
Stanley	Faye Humble					
Sussex	Carol Ann Makepeace	Ivi Turner			Patricia Bell	Ann Caines
The Nerepis and St. John	Anne Byers	Wanda Porter	Benaiah Sok	Jacob Kilpatrick	Jason Smith	David Wilson
Upham	Kathy Doyle	Karen Pollock	Joanna Saunders		Elizabeth Bech	Maryanne Kellar
Upper Kennebecasis	William Hart	Louise Pitcher			Hilda Gillies	Noreen Johansen
Waterford	Sheila Chambers	Barbara Fanjoy			Carolyn Floyd	Elizabeth Forsythe
Westmorland	Allison Chapman	Kevin Phinney			Roderick Belliveau	Darlene Hicks-Phinney
Wicklow, Wilmot, Peel and Aberdeen	Wilma Inman	Margaret Johnson	Christian McLean	Justin Wiley	Sherry DeMerchant	Penny McCain
Woodstock	Steven Hall	Pat Whitehouse			Barbara Belyea	

**DRAFT**

**MINUTES OF THE  
137<sup>th</sup> SESSION OF THE  
DIOCESAN SYNOD OF FREDERICTON**

02 November 2019

The Right Reverend David Edwards, Chair  
Journey Wesleyan Church,  
50 Duncan Lane, Fredericton, N.B.

**THEME:**

Sharing Hope and Help

The 137<sup>th</sup> Session of the Diocesan Synod of Fredericton was convened in the Sanctuary of Journey Wesleyan Church, Fredericton. Registration of delegates began at 8:00 am.

**CALL TO ORDER**

The Right Reverend David Edwards, Bishop of Fredericton, called delegates, guests, and observers to order at 8:50 am by acknowledging that the land on which Synod gathered is the traditional unceded territory of the Wolastoqey people. He then opened the session with prayers and offered a word of welcome to all gathered.

**REPORT OF CREDENTIALS COMMITTEE**

The Bishop reported the Credentials Committee had advised him that, as of 8:53 am, the number of delegates registered was as follows:

Clergy: 67 registered out of a possible 80 (84%)

Lay: 131 registered out of a possible 169 (78%)

Quorum was declared and the 137<sup>th</sup> Session of Diocesan Synod officially opened.

**ACCEPTANCE OF THE AGENDA**

**Motion 137-01 - The Rev David Peer / Sandra Craft  
That the agenda be approved as presented.**

Motion carried.

**REGRETS**

The Rev Douglas Reble, ELCIC Eastern Synod Observer, the Rev Wendy Amos-Binks, the Rev Canon David Barrett, the Rev Terence Chandra, the Rev Wally Corey, the Rev David Dean, the Rev Bruce Glencross, the Rev Jonathan Hallewell, the Ven Sandy MacPherson, the Rev Shirley Noseworthy, the Rev Craig O'Brien, the Rev Michael O'Hara, the Rev David Turner, the Rev Elizabeth Wells, Arlene Alexander, Diana Brideau, Donna Dobbin, Maya Richards, Gary Veneau.

Bishop Edwards informed Synod that one of our delegates, Mrs. Darlene Dobson of the Parish of Dorchester had passed away this week. He asked the Synod to observe a moment of silence and then he offered prayer for her and her family.

**INTRODUCTION OF THE HEAD TABLE**

The Bishop called on the Vice Chair of Diocesan Council, Sandra Craft to introduce those sitting at the head table:

The Very Rev Geoffrey Hall, Dean of Christ Church Cathedral  
Mr David Bell, Chancellor of the Diocese  
The Rt Rev David Edwards, Bishop of Fredericton  
The Ven Cathy Laskey, Episcopal Archdeacon  
The Rev David Peer, Secretary of Synod  
Mrs Sandra Craft, Vice-Chair of Diocesan Council

**INTRODUCTION OF NEW SYNOD STAFF**

The Bishop introduced the staff who had joined the Synod office since the last meeting of Synod: the Rev David Peer, Secretary of Synod, Heather Harris-Jones, Treasurer of Synod, and Josh McDorman, Synod Finance.

**SYNOD INVITED GUESTS AND OBSERVERS**

The Bishop acknowledged the Chairs of the Sessional Committees:

The Bishop introduced the invited guests:

The Rev Canon Neale Bennet, President of the Atlantic School of Theology  
The Rev Lisa Vaughn, Parish Vitality Coordinator for the Anglican Diocese of Nova Scotia and Prince Edward Island  
The Rev Audrey Lounder, President of the Fundy St Lawrence Dawning Waters Region of the United Church of Canada

**COURTESIES TO SYNOD GUESTS**

**Motion 137-02** - The Rev Bob LeBlanc / The Rev David Peer  
**That this Synod extend its courtesies to our guests.**

Motion carried.

The Bishop welcomed the guests and observers.

**REVIEW OF THE RULES OF ORDER AND DECORUM**

The Chancellor reminded Synod of the voting process for changes to the Constitution and Canons requires a two-thirds majority in both houses of clergy and Lay and the consent of the Bishop. He noted where the Rules of Order and Procedure could be found in the Convening Circular and that anyone wishing to place a motion before Synod needs to provide a written draft of his or her resolution to the Resolutions Committee before 9:30 am.

**ANNOUNCEMENTS**

The Bishop asked the Rev Chris Ketch to introduce the Synod first aiders and provided basic instructions for first aid emergencies.

The Rev David Peer noted the location of building exits and washrooms and cautioned everyone that the floor rises on entering the Gym and could pose a tripping hazard.

**THE NOMINATION AND VOTING PROCESS**

Cheryl Jacobs, the Chair of the Credentials Committee on behalf of the Nominating Committee, explained the process for nominating a delegate to Provincial and General Synod, followed by an explanation of the voting process.

No nominations for delegates to Provincial Synod were proposed from the floor, so the Bishop asked for a motion that nominations for Provincial Synod cease.

**Motion 137-03** - The Rev Douglas Painter / The Rev Ross Hebb  
**That this Synod close nominations for Provincial Synod.**

Motion carried.

Clergy delegate nominees:

The Rev Rob Langmaid  
The Rev Kevin McAllister  
The Rev Thomas Nisbett  
The Rev Ted Quann

Lay delegate nominees:

Laura McNulty  
Jason Smith  
Robert Taylor  
Louise Whalen

Four nominations for General Synod delegate were proposed from the floor and agreed by the respective nominee:

The Rev Paul Ranson nominated as a clergy delegate by the Rev Kevin McAllister  
Ken Brien nominated as a lay delegate by the Rev Rob Langmaid  
Peter Irish nominated as a lay delegate by Rob Pitman  
Erik Beek nominated as a youth delegate by the Rev Neil Osiowy

The Bishop asked for a motion that nominations for General Synod cease.

**Motion 137-04** - The Rev Rob Salloum / The Rev Christopher Ketch  
**That this Synod close nominations for General Synod.**

Motion carried.

The Bishop opened the voting for Provincial and General Synod delegates and announced voting will close at 12:55 pm.

Clergy delegate nominees:

The Rev Ann Fairwewather  
The Rev Dr Cole Hartin  
The Ven Cathy Laskey  
The Rev Gerald Laskey  
The Rev Robert (Bob) LeBlanc  
The Rev Paul Ranson  
The Ven Wandlyn Snelgrove

Lay delegate nominees:

David Bell  
Ken Brien  
Peter Irish  
Siobhan Laskey  
Laura McNulty  
Beresford Price  
Richard Walsh

Youth Delegate nominee: Erik Beek

### **MINUTES**

**Motion 137-05** – The Rev David Peer / Sandra Craft

**That the minutes of the 136<sup>th</sup> Session of the Diocesan Synod of Fredericton be adopted as circulated (Section C, pages 1-10)**

Motion carried.

### **STATUS OF RESOLUTIONS – 136<sup>th</sup> SESSION OF SYNOD**

**Motion 137-06** – The Ven Cathy Laskey / Sandra Craft

**That the report on the Status of Resolutions of the 136<sup>th</sup> Session of the Diocesan of Fredericton (Section C, pages 11-12) be approved as circulated.**

Motion carried.

### **MILITARY CHAPLAINCY**

The Bishop asked the Rev Michael Caines to address Synod and he spoke about the Canadian Armed Forces Chaplaincy.

### **MORNING PRAYER**

The Rev Rob Salloum and the Rev Barb Haire led the Synod at Morning Prayer.

### **BISHOP'S CHARGE**

In his charge, the Bishop reminded Synod delegates of the importance of mission. He spoke about recent initiatives large and small across the Diocese where we are impacting our communities. Whether it is knitting hats for babies and making prayer shawls to major projects in the parishes of the Diocese in Grand Bay-Westfield and in Hampton, Anglicans have been making a difference in New Brunswick.

The Bishop called for an intentional response to discipleship with Mission Action Plans. The plans would build on the “Deep Roots” event with Michael Frost and the visit of Canon Phil Potter to the Clergy Conference. The Bishop also called the Diocese to join with the rest of the Anglican Communion in the season of intentional discipleship so that we can come to understand more fully what it means to be a follower of Jesus.

The Bishop laid out his desire for the Diocese to focus on the “cure of souls” in New Brunswick. He wants the Diocese to see the Anglican Church as part of the Kingdom of God and, in our New Brunswick context, this means everyone in the province should be able to access an Anglican congregation locally.

The Bishop screened a YouTube video by Michael Jr about knowing your “why.” Your “why” provides the passion to transform what you do. The Bishops “why,” his passion, is to see people to come to know Jesus and through Jesus to know God the Father, God the Son, and God the Holy Spirit.

The Bishop identified we who follow Jesus as Kingdom agents for change in our villages, towns and cities. Drawing on the Five Marks of Mission as our foundation, we are called to provide both innovative and traditional ministry for people of all ages; to educate followers of Jesus for

mission in their context; and to establish partnerships with other organizations for the good of our province.

The Bishop was clear that mission is critical for the life of the church and the people the church reaches with the Good News because it is through relationship with God through Christ, within Jesus' body the Church, that human beings have a chance of finding wholeness and peace. Let us go out from this Synod determined to share in the mission of God for the good of all.

Copies of the charge were made available at the Synod and will be made available on the Diocesan website after Synod.

### **DIOCESAN LOGO AND TAGLINE**

Gisele McKnight introduced the new Diocesan logo, "Followers of Jesus sharing hope and help in our communities and beyond," and our new tagline, "Sharing Hope and Help" and noted that Delegates may have seen them in the New Brunswick Anglican already.

### **SYNOD OFFERING**

The Secretary of Synod announced that a Synod offering would be collected to provide support for youth camperships for Diocesan camping ministries.

### **BREAK**

The Bishop called for a break and asked members to return in 5 minutes. The Bishop called the Synod back to order at 10:30 am to consider notices of motion.

### **NOTICES OF MOTION**

The full text of each of the Legislative Motions are found in the Annex to the Minutes. An explanation of the motion is included with the minutes.

### **Lowering the maximum age of parish's third Synod delegate to 25.**

**Motion 137-07** – The Rev Daniel McMullen/ The Rev Rob Montgomery

*This motion specifies a narrower age band to the third delegate that parishes may send to Synod to emphasize the youth voice at Synod. An amendment to the motion to change the age from 25 to 30 was defeated.*

**AMENDMENT 137-07-01** - The Rev Lidvald Haugen-Strand / The Rev Rob Langmaid

**That Motion 137-07 be amended to change twenty-five in paragraphs 4(2), 4(4), 4(7), and 4(8.1) to thirty.**

Defeated 74 to 124 in a combined vote of both houses.

The motion was defeated in a recorded vote by houses.

Clergy 38 for; 33 against

Lay 60 for; 87 against

### **Amendment of the Constitution (tenure of elected lay members of Diocesan Council)**

**Motion 137-08** – Sandra Craft / The Very Rev Geoffrey Hall

*The Chancellor advised that this motion would allow any lay member elected from a Greater Chapter to complete his or her term on Diocesan Council even if she or he has ceased to be a member of the Greater Chapter from which they were elected. The rationale is that stability of membership on the Diocesan Council during its two-year term is important.*

The motion was carried in a recorded vote by houses

Lay 141 for; 6 against

Clergy 63 for; 8 against

**Amendment of Canon Three (post-election procedure for becoming bishop)**

**Motion 137-09** – Sandra Craft / The Very Rev Geoffrey Hall

*This motion would cure misleading language in subsection 6 (1) of our canon on episcopal elections to make it clear that the nominee elected bishop of Fredericton requires confirmation of election by the bishops of the ecclesiastical province of Canada, in most cases consecration, and arguably enthronement in the Cathedral. It makes no change to current practice. “Bishop-elect” is terminology borrowed from the Diocese of Nova Scotia & PEI.*

The motion carried by voice vote in both houses.

**Amendment of Canon Four (role of diocesan bishop in managing temporal matters)**

**Motion 137-10** – Sandra Craft / The Very Rev Geoffrey Hall

*This motion acknowledges the temporal role of the Bishop to supervise and otherwise deal with the status of lay employees and to make the other day-to-day contractual commitments and managerial decisions that go with running the Diocese. The role of the Finance Committee in property matters is defined in Canon Five – Diocesan Business.*

The motion carried unanimously by voice vote in both houses.

**Amendment of Canon Four (role of diocesan bishop in requiring police records checks)**

**Motion 137-11** – Sandra Craft / The Very Rev Geoffrey Hall

*This motion would obligate and empower the bishop to require vulnerable sector checks for all ministerial licence-holders. It would also require licence-holders to report criminal charges.*

**AMENDMENT 137-11-01** – The Rev Ross Hebb / Deanna Morrison

**That Motion 137-11 be amended to omit “to renew it at least every third year, and”.**

The amendment passed on a voice vote.

The motion carried by voice vote in both houses.

**MIDDAY PRAYERS AND LUNCH**

The Dean led Synod in Mid Day prayers, after which the Bishop paused the Session for lunch and asked members to return at 1:00 pm.

**CLOSE OF VOTING FOR PROVINCIAL AND GENERAL SYNOD DELEGATES**

Voting for delegates closed at 12:55 pm.

**NOTICES OF MOTION (CONTINUED)**

Bishop called the Synod back to order at 1:00 pm to consider notices of motion. The full text of each of the Legislative Motions are found in the Annex to the Minutes.

**Amendment of Canon Four and Canon Six (role of archdeacons)**

**Motion 137-12** – Sandra Craft / The Very Rev Geoffrey Hall

*Parish vacancies can be lengthy. This motion would authorize an archdeacon to become involved in parish governance, where desirable, but without becoming a member of the Parish Corporation.*

The motion carried by voice vote in both houses.

**Amendment of Canon Five (authority of the assistant secretary and the assistant treasurer of synod)**

**Motion 137-13** – Sandra Craft/The Very Rev Geoffrey Hall

*Canon Four allows the Diocesan Council to appoint an Assistant Secretary of the Synod. This motion would permit the Assistant Secretary to perform some of the Secretary's most important duties. Canon Four also allows the Diocesan Council to appoint an Assistant Treasurer. This motion would permit an Assistant Treasurer to sign cheques.*

The motion carried unanimously by voice vote in both houses.

**Amendment of Canon Six (non-incumbents presiding at parish annual meetings)**

**Motion 137-14** – Sandra Craft/The Very Rev Geoffrey Hall

*This motion would remove the distinction between the role of a non-Incumbent in presiding at meetings of the parish corporation and the annual parish meeting.*

The motion carried unanimously by voice vote in both houses.

**Amendment of Canon Six (membership of Parish Advisory Committee)**

**Motion 137-15** – Sandra Craft/The Very Rev Geoffrey Hall

*This motion would widen the pool of possible appointees to the Parish Advisory Committee (PAC) and removes the restriction that all members of PAC be members of the Parish Corporation.*

The motion carried by voice vote in both houses.

**Amendment of Canon Six (preserving liability insurance policies: annual disclosure of special trusts)**

**Motion 137-16** – Sandra Craft/The Very Rev Geoffrey Hall

*This motion would change terminology on the inspection of financial records; it recognizes the importance of retaining insurance policies to respond to changes in “limitation of actions” legislation; and it establishes a requirement for parishes to disclose at parish annual meetings any special direction for trusts for which the parish corporation is trustee.*

The motion carried unanimously by voice vote in both houses.

**Amendment of Canon Six (parish financial signing authorities)**

**Motion 137-17** – Addie Marshall/Sandra Hamilton

*This motion would change sub-section 10(2) of Canon Six to permit Parish Corporations to appoint signing authorities in accordance with the requirements of their banking institution and the logistics of their geographic location. Signing authorities could still include any of the Incumbent, the Treasurer or a Warden(s).*

*Parishes, especially rural parishes, need the flexibility to work with their banking institutions in a manner that works best for both parties, and within the rules and regulations governing those financial institutions and a parish.*

*This motion also permits a Parish to establish electronic banking protocols to facilitate automated bill payments.*

The motion carried by voice vote in both houses.

**Cemeteries in Dissolved Parishes**

**Motion 137-18** – The Rev Bonita LeBlanc/Maxine Fullarton

**THAT Diocesan Council develop a policy and procedures for the perpetual care of cemeteries located within dissolved parishes.**

*Direction on the maintenance of cemeteries in dissolved parishes is unclear. This policy could inform procedures in parish cemeteries and also for columbaria.*

The motion carried by voice vote.

**INTENTIONAL DISCIPLESHIP AND MISSION ACTION PLANS**

Shawn Branch provided some history and context on intentional discipleship and shared a video from the Anglican Consultative Council. Synod motion **2017-09 – A Missional People** urged every congregation to do a Lenten study of Michael Frost’s **Surprise the World: The Five Habits of Highly Missional People** and follow its call to lead “questionable” lives. The Synod would build on this initiative by accepting the Anglican Communion’s challenge to the worldwide church to enter a season of intentional discipleship to lead a Jesus-shaped life led by ministry-focused Diocesan Council teams.

**Motion 137-19** – Shawn Branch / The Rev Christopher Hayes

**THAT members of this Synod encourage parishes to continue the momentum begun through *Surprise the World's* challenge to lead “questionable” lives by urging fellow Anglicans to accept the Anglican Communion’s invitation to enter a season of intentional discipleship, until 2025, to strengthen our identity in and mission to New Brunswick communities.**

The motion carried unanimously by voice vote.

Shawn Branch encouraged Synod to respond to the season of Intentional Discipleship by having Parishes develop Mission Action Plans (MAPs). Templates and staff would be made available to assist parishes in the discernment and implementation of the plans.

**Motion 137-20** – Shawn Branch / The Rev Dr Sean Davidson

**THAT this Synod request each parish to discern and develop a Mission Action Plan during 2020 that outlines its mission, discipleship and ministry focus for the season ahead (between 2-5 years as appropriate).**

The motion carried unanimously by voice vote.

### **UNITY**

The Rev Leo Martin spoke of the polarization occurring within the Church around the definition of marriage; polarization is antithetical to Christian behaviour. He offered the motion not to reopen a debate, but with hope that we can stand together under the leadership of Jesus Christ and perform the mission set before us. The Rev Paul Ranson noted that a Church united glorifies Jesus Christ; in a Church divided Jesus is not. Jesus Christ gave us a model of reconciliation we should follow.

**Motion 137-21** – The Rev Canon Leo Martin/The Rev Paul Ranson

**THAT as Jesus prayed for the Church to be one, so the Synod of the Diocese of Fredericton commits itself to walk together, in the bonds of love and affection, recognizing diverse opinions on the matter of marriage in the church. We will care for one another and continue to strengthen our commitment to the proclamation of the Gospel and living and loving as Christ.**

The motion carried unanimously by voice vote.

### **BREAK**

The Bishop paused for a break at 1355 and reconvened Synod at 1410.

### **DIOCESAN OFFICER REPORTS AND DIOCESAN COUNCIL REPORT**

**Motion 137-22** – Sandra Craft / The Rev David Peer

**THAT this Synod receives the Diocesan Officer Reports and Diocesan Council Report as found in the convening circular and the annex to the circular.**

Motion carried.

Heather Harris-Jones spoke about the statements for 2018 and pointed out though the finance statements show a loss, our excess revenue over expenses was \$927k. The loss was due to unrealized investment losses.

**Motion 137-23** – Heather Harris-Jones/Gilbert Carter  
**THAT this Synod receives the Diocesan Review Engagement Report and Financial Statements for the year ending 31 December 2018.**

Motion carried unanimously

**ARCHDEACONRY DIOCESAN COUNCIL ELECTIONS**

Archdeaconry Greater Chapters held elections at meetings in October for members of Diocesan Council. The members begin their term following the 2019 meeting of Diocesan Synod. Those people elected were presented for the approval of Synod.

**Motion 137-24** – The Rev Ann Fairweather/The Ven Cathy Laskey  
**THAT this Synod accept the Archdeaconry Greater Chapter elections to Diocesan Council, as presented.**

Chatham	The Rev. Ted Quann (Chatham)
	Mrs. Siobhan Laskey (Derby & Blackville)
Fredericton	The Rev. Paul Ranson (Douglas and Nashwaaksis)
	Dr. Ken Brien (St. Margaret's)
Kingston and Kennebecasis	The Rev. Michael O'Hara (Hammond River, Quispamsis)
	Mr. Robert Taylor (Rothesay)
Moncton	The Rev. Chris Hayes (Salisbury and Havelock)
	Mrs. Cheryl Young (Salisbury and Havelock)
Saint John	The Rev. Canon David Barrett (Portland)
	Ms. Coralie Losier (St. Mark)
St. Andrews	The Rev. Mary Anne Langmaid (St. George)
	Ms. Joni Richardson (St. George)
Woodstock	The Rev. Robert LeBlanc (Wicklow, Wilmot, Peel, Aberdeen)
	Ms. Kathy Asch (Woodstock)

The motion carried unanimously

**PROVINCIAL AND GENERAL SYNOD ELECTION RESULTS**

The Bishop announced the ranked results of the elections to Provincial and General Synod.

**Provincial Synod**

**Clergy**

The Rev Kevin McAllister  
The Rev Rob Langmaid  
The Rev Fred (Ted) Quann  
The Rev Thomas Nisbett  
The Rev Harold Boomer

**Lay**

Robert Taylor  
Laura McNulty  
Jason Smith  
Louise Whalen

## **General Synod**

### **Clergy**

The Ven Cathy Laskey  
The Rev Ann Fairweather  
The Ven Wandlyn Snelgrove  
The Rev Paul Ranson  
The Rev Dr Cole Hartin  
The Rev Bob LeBlanc  
The Rev Gerry Laskey  
The Rev Dr Sean Davidson

### **Lay**

David Bell  
Peter Irish  
Laura McNulty  
Siobhan Laskey  
Richard Walsh  
Beresford Price/Dr Ken Brien

### **Youth**

Eric Beek

## **Synod Election ballots**

**Motion 137-25** – Margaret Ann Reid/The Rev Rob Langmaid  
**THAT the ballots for Provincial and General Synod be destroyed.**

The motion carried unanimously

## **REMARKS FROM GUESTS**

The Rev Canon Neale Bennet, President of the Atlantic School of Theology (AST) talked about the Diploma in Missional Leadership, which will launch at AST in the spring of 2020. The first cohort of students has already been selected. He is looking forward to working with the Diocese on theological education and is grateful to be partners with the Diocese of Fredericton.

The Rev Audrey Louder brought greetings from the Fundy St Lawrence Dawning Waters Region of the United Church of Canada and remarked how wonderful it was to hear the Synod discuss mission and to have youth delegates integrated into the meeting.

## **RESPONSE TO THE BISHOP'S CHARGE**

Richard Walsh Hayter from the parish of Chatham responded to the Bishop's Charge and noted that the Diocese is blessed to have his leadership. He reminded delegates that Mission Action Plans are not something to fear, but to embrace as a way to take a step beyond where we are and where we are. He spoke of intentional discipleship and the importance of focussing on Jesus teaching and prayer. He cautioned delegates not to let the media's desire for headlines to overshadow the important work of Anglicans and the Anglican Church of Canada. He called all delegates to go out from this Synod ready for mission.

## **GREETINGS OF SYNOD**

**Motion 137-26** – Kathy Asch / Sandra Craft

**THAT the greetings of the 136<sup>th</sup> Session of Diocesan Synod be extended to:**

- 1. Her Majesty Queen Elizabeth II, through her representative in Canada, Her Excellency, the Governor-General, the Right Honourable Julie Payette and the Lieutenant-Governor of New Brunswick, the Honorable Brenda Murphy the customary expression of its loyalty and affection.**
- 2. Our Prime Minister, the Right Honourable Justin Trudeau and our Premier, the Honourable Blaine Higgs.**
- 3. The Archbishop of Canterbury, the Most Rev. Justin Welby.**
- 4. To our Primate, the Most Rev. Linda Nicholls.**
- 5. To our Metropolitan, the Most Rev. Ron Cutler.**

6. **To our former Diocesan Bishops, the Rt. Rev. George Lemmon, the Rt. Rev. William Hockin, the Most Rev. Claude Miller and to their spouses, Mrs. Lois Lemmon, Mrs. Isabelle Hockin, Mrs. Sharon Miller and also Mrs. Edith Nutter.**
7. **To our Companion Diocese, The Diocese of Ho, through their bishop, The Rt. Rev. Bishop Medadues-Badohu Matthias.**
8. **To our Partner Diocese, The Diocese of the Yukon and their bishop, The Rt. Rev. Lesley Wheeler-Dame.**
9. **To the Diocese of Jerusalem, The Most Rev. Suheil S. Dawani, Anglican Archbishop in Jerusalem, Bishop of the Episcopal Diocese of Jerusalem and the Middle East**

The motion carried.

#### **ASSENT AND CLOSING REMARKS**

The Bishop expressed his gratitude to all those who were present for this 136<sup>th</sup> session of Diocesan Synod. The Bishop granted his assent to all motions passed by Synod and informed delegates that a copy of his charge is available at the exit and will be posted on the Diocesan web site. The Bishop reminded all Synod members they will be receiving an evaluation form and he encouraged everyone to fill it out and return it as soon as possible. The Bishop closed the 137<sup>th</sup> Session of Synod in prayer.

#### **ADJOURNMENT**

**Motion 137-27 – Shawn Branch**

**THAT this 137<sup>th</sup> Session of the Diocesan Synod of Fredericton be adjourned.**

The motion carried.

#### **EVENING PRAYER**

The Ven Cathy Laskey and Alyssa Vandervalk led the Synod delegates in Evening Prayer, which completed at 3:38 p.m.

The Rev David Peer  
Secretary of Synod

The Rt Rev David Edwards  
Bishop of Fredericton

**Status of Resolutions  
of the 137<sup>th</sup> Synod of the Diocese of Fredericton**  
(requiring action)

**Amendment of the Constitution (tenure of elected lay members of Diocesan Council)**  
RESOLUTION 137-08

That the Constitution of the Diocesan Synod be amended as printed (Section D, pages 3-4).

Status: Updated and published on the diocesan website.

**Amendment of Canon Three (post-election procedure for becoming bishop)**  
RESOLUTION 137-09

That Canon Three – Election and Appointment of Bishops be amended as printed (Section D, page 4).

Status: Updated and published on the diocesan website.

**Amendment of Canon Four (role of diocesan bishop in managing temporal matters)**  
RESOLUTION 137-10

That Canon Four – Diocesan Governance be amended as printed (Section D, page 5)

Status: Updated and published on the diocesan website.

**Amendment of Canon Four (role of diocesan bishop in requiring police records checks)**  
RESOLUTION 137-11

That Canon Four – Diocesan Governance be amended as printed (Section D, pages 5-6) and amended to omit “to renew it at least every third year, and”.

Status: Updated and published on the diocesan website.

**Amendment of Canons Four and Six (role of archdeacons)**  
RESOLUTION 137-12

That Canon Four – Diocesan Governance and Canon Six – Parish Governance be amended as printed (Section D, page 6).

Status: Updated and published on the diocesan website.

**Amendment of Canon Five (authority of assistant secretary of synod and assistant treasurer)**  
RESOLUTION 137-13

That Canon Five – Diocesan Business be amended as printed (Section D, pages 6-7).

Status: Updated and published on the diocesan website.

**Amendment of Canon Six (non-incumbents presiding at parish annual meeting)**

RESOLUTION 137-14

That Canon Six – Parish Governance be amended as printed (Section D, page 7).

Status: Updated and published on the diocesan website.

**Amendment of Canon Six (membership of Parish Advisory Committee)**

RESOLUTION 137-15

That Canon Six – Parish Governance be amended as printed (Section D, page 8).

Status: Updated and published on the diocesan website.

**Amendment of Canon Six (preservation of liability insurance policies; annual disclosure of special trusts)**

RESOLUTION 137-16

That Canon Six – Parish Governance be amended as printed (Section D, pages 8-9).

Status: Updated and published on the diocesan website.

**Amendment of Canon Six (parish financial signing authorities)**

RESOLUTION 137-17

That Canon Six – Parish Governance be amended as printed (Section D, pages 9-10).

Status: Updated and published on the diocesan website.

**Cemeteries in Dissolved Parishes**

RESOLUTION 137-18

That Diocesan Council develop a policy and procedures for the perpetual care of cemeteries located within dissolved parishes.

Status: The Diocesan Council has worked to develop a regulation framework for cemetery management which will include perpetual care of cemeteries. Synod office has developed a checklist for the dissolution of a parish that will ensure when a parish dissolves in the future that proper resources are dedicated to perpetual care for cemeteries and that the authority for that care is placed with an organization committed to that task.

**Intentional Discipleship**

RESOLUTION 137-19

That members of this Synod encourage parishes to continue the momentum begun through Surprise the World's challenge to lead "questionable" lives by urging fellow Anglicans to accept the Anglican Communion's invitation to enter a season of intentional discipleship, until 2025, to strengthen our identity in and mission to New Brunswick communities.

Status: It is difficult to say how members of the Synod followed up. This is still a priority of the Parish Development Officer and the Spiritual Development Team in particular.

### **Mission Action Planning**

#### **RESOLUTION 137-20**

That this Synod request each parish to discern and develop a Mission Action Plan during 2020 that outlines its mission, discipleship and ministry focus for the season ahead (between 2-5 years as appropriate).

Status: With the advent of the COVID-19 pandemic, the request for a Mission Action Plan was made optional and has remained so. This shall be revisited with this session of Synod.

### **Unity**

#### **RESOLUTION 137-21**

That as Jesus prayed for the Church to be one, so the Synod of the Diocese of Fredericton commits itself to walk together, in the bonds of love and affection, recognizing diverse opinions on the matter of marriage in the church. We will care for one another and continue to strengthen our commitment to the proclamation of the Gospel and living and loving as Christ.

Status: The Synod has walked together in the bonds of love and affection with those of diverse opinions on the matter of Marriage in the Church. Our Bishop was elected as Metropolitan by Provincial Synod in 2020 and continues to serve in that role. Diocesan delegates participated in General Synod. Our Synod staff work with staff and volunteers from all dioceses of the National Church. Our Bishop sits as a member of the Council of General Synod, participates in the House of Bishops, and attended Lambeth 2022.



## Getting a Motion Before Synod

Synod Jurisdiction: The jurisdiction of the Diocesan Synod is the "government and administration of the temporal affairs of the Church in the Diocese" (*Anglican Church Act*, s.4(1)). In contrast to the Diocese's "temporal affairs", the spiritual affairs of the diocese are the jurisdiction of its bishop, and matters of "the doctrines of the Church" are the jurisdiction of the General Synod (*Declaration of Principles*, s.6).

Order of Consideration: [Canon Two, sections 7(4) and 8(2)]  
Motions will be considered at Synod in the following order:

- 1) Notices given at a preceding Synod for consideration at the current Synod (to be printed in the order given);
- 2) Notices given six weeks before Synod (to be printed in the order received); and
- 3) Notices given at Synod before the deadline set by the Agenda Committee.

Motions of which notices are given under 1) and 2) above shall be considered prior to notices given at Synod under 3).

Making a Motion: All substantive motions are initiated by giving a Notice of Motion by way of the required form. Notices of Motion can be given either before or for a brief time during a Synod.

Before Synod: [Canon Two, sections 7(1)(b) and 7(2)]  
Notices of Motion for regular meetings of Synod can be sent to the Resolutions Committee ([resolutions@anglican.nb.ca](mailto:resolutions@anglican.nb.ca)) not less than six weeks before Synod and when appropriate will be printed in the Synod Journal and in the order received.

At Synod: [Canon Two, sections 3(10), 7(1)(a) and 7(3)]  
Notices of Motion can be given at a meeting of Synod by delivering the same to the Resolutions Committee before the deadline set by the Agenda Committee. A Notice of Motion can be given for consideration either at the current meeting of Synod or at the next regular meeting of Synod. However, it is preferable to submit motions to the Resolutions in advance and not wait until the day of the Synod.

Procedural Motions: [Canon Two, section 8(5)]  
Procedural motions (such as a motion to table, refer or adjourn) may be made without notice and must be disposed of before consideration of the substantive motion before Synod.

Resolutions Committee: [Canon Two, section 3(1), Regulation 2-1 Resolutions Committee Mandate]  
The Resolutions Committee does not have authority to veto or refuse a motion, but will seek **to ensure that the language reflects the mover's intent** and is in clear and coherent language, and the Committee may recommend clarifications and point out potential concerns. It may also suggest consolidation of a proposed motion with other motions received on the same subject.

New Expenditures: [Canon Two, section 8(3)]  
Motions proposing new expenditures must either identify a proposed source of funding or be **qualified as being made "subject to available funding."**

## RESOLUTIONS COMMITTEE MANDATE

### 1 Task

It is the responsibility of the Committee:

- 1(1) To receive, and prepare for debate, motions proposed for the consideration of the Synod;
- 1(2) To ensure that proposed motions contain clear and concise statements of what is intended by the sponsors;
- 1(3) To propose consolidations of motions dealing with the same subject; and
- 1(4) Generally, to ensure that motions do not conflict with the Constitution or Canons, or the regulations, directives or guidelines of the Diocese.

### 2 Resolutions Procedures

- 2(1) All motions not already printed in the Convening Circular, except those of a procedural or courtesy nature, or those that arise in the course of debate, shall be written and submitted to the Secretary for consideration by the Committee before being put to the Synod. (The Secretary will give the notice of motion to the Chair of the Resolutions Committee who will assign it a number and present it as a notice of motion at a time determined by the Agenda Committee.)
- 2(2) The Committee shall not debate the merits of any proposed motion, but will ensure that it contains a clear and concise statement of what is proposed.
- 2(3) Any motion presented to the Committee may be accompanied by an explanatory note setting forth the consideration leading to the proposal. This note will not form part of the motion.
- 2(4) The Committee is authorized to propose consolidations of motions which deal with the same subject, with the understanding that, in doing so, the Committee will consult with the sponsors of the motions.
- 2(5) The sponsors of any motion which is recommended for change by the Committee must be consulted and asked for their agreement to the change(s) proposed.
- 2(6) The Committee will advise the author of any proposed motion it considers to be:
  - a. outside the jurisdiction of the Diocesan Synod;
  - b. unclear or ambiguous;
  - c. inaccurate;
  - d. of local rather than a diocesan character;
  - e. impossible of performance; or
  - f. calculated to be a source of embarrassment to the Church;
 and propose amendments to the same, where possible, to alleviate such concerns.

### 3 Vote Count Team

- 3(1) Prior to each regular and special meeting of the Diocesan Synod, the Chair of the Resolutions Committee, in consultation with the Secretary of the Synod, shall select and train a Diocesan Synod Vote Count Team.
- 3(2) The Vote Count Team shall comprise at least six persons.
- 3(3) A member of the Diocesan Synod may be a member of the Vote Count Team.

Adopted  
17 January 2009

## Notices of Motion

### **Motion 2022 – 01 –Amendment of Canon Three (timeline flexibility for episcopal election) Susan Jack/David Peer**

MOVED THAT

***Canon Three – Election and Appointment of Bishops*** be amended as follows:

1(1) When a vacancy occurs in the See of Fredericton, the Diocesan Council shall summon an electoral meeting of the Diocesan Synod for the election of a Bishop to be held not less than forty-five nor more than ninety days after the vacancy has occurred, at which meeting no business other than such election shall be transacted.

**1(2) Notwithstanding sub-section 1(1), in exceptional circumstances the Diocesan Council may summon an electoral meeting of the Diocesan Synod for a date more than ninety days after the vacancy has occurred.**

*Explanation: Postponement on account of the health emergency of scheduled electoral synods in various Canadian dioceses has highlighted the fact our own episcopal election canon provides no mechanism for altering the 90-day maximum time-line set out in s. 1 of Canon Three – Election and Appointment of Bishops. The addition of subsection 1(2), as proposed in this amendment, would introduce procedural flexibility for exceptional circumstances by allowing the Diocesan Council to lengthen the timeline for the meeting of an electoral synod. Otherwise, the electoral Synod would have no alternative but to convene electronically.*

### **Motion 2022 – 02 –Amendment of Canon Five (Synod investment policy) Susan Jack/David Peer**

MOVED THAT

***Canon Five – Diocesan Business*** be amended as follows:

1(3) When the Finance Committee invests property, including trust property, in any kind of property, real, personal or mixed, it shall, subject to any express provision of a will or other instrument creating a trust and to such policies and standards as the Synod adopts, exercise the judgement and care that a person of prudence, discretion and intelligence would exercise as a trustee of the property of others.

1(4) Notwithstanding subsection (3), the Finance Committee shall not invest **less than forty per cent** ~~more than sixty per cent~~ of the Synod's general investment fund or of any segregated fund **in fixed income securities** ~~preferred and common shares of corporations.~~

*Explanation: The current language of subsection 1(4) reflects a superseded investment world, where the only available equity investments were corporate shares. Nowadays, investment products resist such a simplistic categorization, and the current language restricts Synod equity investment in a way that is impractical.*

*The aim of the proposed amendment is to retain the intent of the existing provision (that is, not less than 40% in fixed income) while removing the obsolete restriction on the nature of equity investment.*

**Motion 2022 – 03 –Amendment of Canon Six (episcopal role in parish governance)  
Susan Jack/David Peer**

MOVED THAT

***Canon Six – Parish Governance*** be amended as follows:

1(1) As provided in the Anglican Church Act, 2003, a Parish Corporation comprises the Incumbent together with two Church Wardens and members of the Vestry chosen as provided in section 2.

1(2) The Incumbent is the person appointed to that position or shared position in a parish or mission and includes a member of the clergy appointed as Rector.

1(3) A person appointed to have charge of a parish but who is not an Incumbent is not a member of the Parish Corporation but is entitled to attend the annual meeting of parishioners and meetings of the Parish Corporation with voice but no vote and, if the meeting so decides, may preside.

**1(4) Notwithstanding any other provision in this Canon, the Bishop may require an Incumbent, a non-incumbent appointed to have charge of a parish or the Church Wardens, as the case may be, to call a meeting of the Parish Corporation or of the voting members of the parish.**

**1(5) Notwithstanding any other provision in this Canon, when the Bishop is present at a meeting of the Parish Corporation or of the voting members of the parish, the Bishop may preside as chair but has no vote.**

*Explanation: In ecclesiological understanding a diocesan bishop is the chief pastor of parishes, but in this diocese the bishop has no formal relationship with parish corporations as such. (This is in contrast to territorial archdeacons, who have some canonical role, if they choose to exercise it, in the governance of parishes that are vacant.)*

*The proposed amendment would grant the diocesan bishop power to summon and, if present, chair meetings either of a parish corporation or of the voting members of a parish.*

**Motion 2022 – 04 –Amendment of Canon Six (annual meeting financial statements)  
Susan Jack/David Peer**

**MOVED THAT**

*Canon Six – Parish Governance be amended as follows:*

2(1) There shall be, not later than the last day of February in each year, an annual meeting of voting members in each parish which shall

(a) determine, before nominations are made, the number, being not fewer than six nor more than twelve, of members of the Vestry to be elected,

[etc]

(d) receive a full and detailed statement and account of the receipts and expenditures of the Parish Corporation for the past financial year, duly **prepared** ~~audited~~ by a **chartered** professional accountant, or **prepared by the Parish Treasurer and reviewed** by two competent persons, and any other information required by the Treasurer of the Synod or by regulation in such form as may be prescribed by regulation,

[etc]

...

4(1) Subject to the authority of the Bishop and the Synod, a Parish Corporation shall

(a) organize and manage activities and programs in furtherance of Christian life in the parish,

[etc]

(k.1) ~~prepare and~~ submit to the annual meeting of voting members in the parish a full and detailed statement and account of the receipts and expenditures for the past financial year, duly **prepared** ~~reviewed~~ by a **chartered** professional accountant, or **prepared by the Parish Treasurer and reviewed** by two competent persons,

[etc]

*Background: By Canon Six a Parish Corporation's annual meeting is to be presented with a statement of parish financials for the previous calendar year. The Canon refers twice to this statement, albeit in slightly different contexts. The original description of such statements was "audited". As it became evident that few parishes had the benefit of, or had financial affairs of such magnitude as to warrant, an actual audit, the language of s. 4(1)(k.1) was changed from "duly audited" to "duly reviewed"; the parallel language in s. 2(1)(d) was overlooked, so that it remained unchanged. In course of rectifying this anomaly, it is proposed now to replace both "audited" and "reviewed" – which can be understood as having a technical meaning -- with "prepared".*

**Motion 2022 – 05 –Amendment of Canon Six (parish purchase of land)**  
**Susan Jack/David Peer**

MOVED THAT

*Canon Six – Parish Governance be amended as follows:*

4(1) Subject to the authority of the Bishop and the Synod, a Parish Corporation shall

(a) organize and manage activities and programs in furtherance of Christian life in the parish,

(b) manage the investment of endowment and other funds of the parish and, in so doing, may engage professional assistance and pay reasonable fees therefor,

(c) **purchase or** dispose of real property only with the approval of the Bishop and the Finance Committee of the Diocesan Council,

(d) manage the properties, revenues and expenditures of the parish, utilizing appropriate financial controls and procedures,

(e) employ the lay employees of the parish

[etc]

*Explanation: The **Anglican Church Act** gives the Synod power to regulate both parochial acquisition and disposition of real property.*

*Parish **disposition** of an interest in land is governed already by Canon Six.*

*While the Act gives the Synod a corresponding power to regulate parish **acquisition** of real property, the Synod does so currently only by policy. The proposed amendment to Canon Six would give canonical status, and corresponding prominence, to this existing policy restriction on acquisition.*

*The rationale for such regulation is that parish purchase of land would typically be in preparation for development, and the Bishop and Synod would want to be involved at the outset of any such development process, not after a land purchase had occurred already.*

*Note that the amendment extends only to parish purchase of land. Parish acquisition of land by gift continues unregulated.*

## **SYNOD OFFICER REPORTS**

### **REGISTRAR**

This is the report of the official acts of the Bishop as communicated to the Registrar from 1 October 2018 until and including Easter (April 17) 2022.

#### **RECEIVED INTO DIOCESE**

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| 24 October 2018  | Received Letters Bene Decessit from the Bishop of Montréal on behalf of the Reverend Canon Bruce Glencross and sent notice of acceptance to Montréal.  |
| 1 November 2018  | Received Letters Bene Decessit from the Bishop of Toronto on behalf of the Reverend Rylan Montgomery and sent notice of acceptance to Toronto.   |
| 23 January 2019  | Received Letters Bene Decessit from the Bishop of Calgary on behalf of the Reverend Andrew Horne and sent notice of acceptance to Calgary.   |
| 1 June 2019      | Received Letters Bene Decessit from the Bishop of Toronto on behalf of the Reverend Dr. Sean Davidson sent notice of acceptance to Toronto.  |
| 15 June 2019     | Received Letters Bene Decessit from the Bishop of Toronto on behalf of the Reverend Geoffrey Howson and sent notice of acceptance to Toronto.  |
| 20 August 2019   | Received a Release and Removal notice from the Bishop of Georgia on behalf of the Reverend Craig O'Brien (in an email dated 26 September 2019 it was explained that the Canons of The Episcopal Church do not provide for Letters Dismissory outside The Episcopal Church, USA). |
| 1 October 2020   | Received Letters Bene Decessit from the Bishop of Saskatchewan on behalf of the Reverend Jeremy Russell Boehr and sent notice of acceptance to Saskatchewan.   |
| 18 February 2021 | Received Letters Bene Decessit from the Bishop of Athabasca on behalf of the Reverend Christopher Tapera and sent notice of acceptance to Athabasca.   |
| 28 February 2021 | Received Letters of Release from the Diocese of Harare CPCA, per the Reverend S.R. Doma, diocesan secretary, on behalf of the Reverend Canon Paul Gwese and notified his acceptance of the same.   |

#### **CLERGY LICENSED**

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| 24 October 2018 | The Reverend Bruce Glencross to perform the office of Priest and Honorary Assistant in the Parish of Kent under direction of the Reverend Christopher Ketch. |
| 1 November 2018 | The Reverend Kevin Borthwick, Priest-in-charge of the Parish of Campobello, with mission duties in the Deanery of St. Andrews.                               |

1 November 2018	The Reverend Rylan B. T. Montgomery, Priest and incumbent in the Parish of Millidgeville.
25 November 2018	The Reverend Jonathan Paul Hallewell, Deacon-in-charge in the Parish of Renforth.
1 December 2018	The Reverend David Richard Alston, Deacon in the Parish of St. Philip's and the Parish of St. Andrew, Sunny Brae under the direction of the Reverend Robert Salloum.
1 December 2018	The Reverend Barbara Elizabeth Haire, Deacon in the Parish of Hillsborough Riverside under the direction of the Reverend Robert Salloum.
1 February 2019	The Reverend Robert Gerald William Langmaid, Priest and Rector in the Parish of St. Margaret's.
6 March 2019	The Reverend Andrew Peter Horne, interim Priest-in-charge (part-time) in the Parish of Cambridge and Waterborough and the Parish of Gagetown, from 6 March to 2 June 2019.
16 May 2019	The Reverend Debra Elizabeth Edmondson, Deacon at Christ Church Cathedral under the direction of the Very Reverend Geoffrey Hall.
24 May 2019	The Reverend Canon William Neville Cheeseman, Honorary Assistant Priest in the Parish of St. Margaret's for a period of one year under the direction of the Reverend Robert Langmaid.
1 June 2019	The Reverend Dr. Andrew Sean Davidson, Priest and Rector of the Parishes of Waterford and St. Mark.
15 June 2019	The Reverend E. J. S. Geoffrey Howson, Incumbent (interim Priest-in-charge) in the Parish of Grand Manan.
23 June 2019	The Reverend Harold Seaby Boomer, Priest in the Parish of Woodstock under the direction of the Reverend Shirley Noseworthy.
23 June 2019	The Reverend Jonathan Paul Hallewell, Priest and Rector in the Parish of Renforth.
23 June 2019	The Reverend Dr. Cole William Hartin, Priest in the Parish of Portland under the direction of the Reverend Canon David Barrett.
23 June 2019	The Reverend Robert Philip Montgomery, Priest in the Parish of Rothesay under the direction of the Reverend Paul Rideout, and Priest-Chaplain at Rothesay Netherwood School.
1 July 2019	The Reverend David Bruce Peer, appointed Synod Executive Officer, as Priest within the Diocese of Fredericton.
1 July 2019	The Reverend Canon Walter Stephen Williams, Priest within the Diocese of Fredericton.
1 August 2019	The Reverend Robert Philip Montgomery, Priest-in-charge of the Parish of Gondola Point and Priest-Chaplain at Rothesay Netherwood School.

1 September 2019	The Reverend Daniel James McMullen, Missioner/Priest in the Kennebecasis Valley under the direction of the Reverend David Turner.
1 September 2019	The Reverend Christopher William McMullen, Incumbent (interim Priest-in-charge) in the Parish of Upper Kennebecasis.
1 September 2019	The Reverend Craig Edward O'Brien, Priest and Rector of the Parishes of Sackville and Dorchester.
3 September 2019	The Reverend Andrew Peter Horne, Incumbent (Priest-in-charge) in the Parish of Cambridge and Waterborough and in the Parish of Gagetown.
15 September 2019	The Venerable Brent Warren Aubrey Ham, Priest and Rector in the Parish of Shediac.
15 September 2019	The Reverend Dr. Elizabeth Anne Wells, Deacon in the Parishes of Sackville and Dorchester under the direction of the Reverend Craig O'Brien.
15 September 2019	The Reverend <i>Canon</i> Dr. John Simons, Priest and Honorary Assistant in the Parish of Sackville under the direction of the Reverend Craig O'Brien.
1 October 2019	The Reverend Canon Stuart Wayne Allan, Honorary Assistant Priest in the Parish of Rothesay under the direction of the Reverend Paul Rideout.
1 November 2019	The Most Reverend Claude Weston Miller, Priest and Bishop in the Diocese of Fredericton.
12 November 2019	The Reverend Dr. John Tremblay, Honorary Assistant Priest in the Parish of Kingston under the direction of the Reverend Douglas Painter.
1 January 2020	The Reverend Dr. John Paul Westin, Priest in the Diocese of Fredericton.
6 January 2020	The Reverend Jonathan Springthorpe, Priest and Rector in the Parish of Lancaster.
1 June 2020	The Reverend John David Galbraith, Priest serving as Director of Camp Medley in the Diocese of Fredericton.
9 July 2020	The Reverend Jasmine Joy Chandra, Priest-in-charge in the Parish of St. Mark, Saint John.
9 July 2020	The Reverend Terence Chandra, Priest-in-charge of the Parish of St. Mark, Saint John. Terence and Jasmine appointed to a combined half-time position while continuing their ministry with Central Saint John Community Ministry.
1 September 2020	The Reverend Julian Pillay, Priest and Rector in the Parish of Riverview.
7 September 2020	The Reverend Kevin Robert McAllister, Incumbent (Priest-in-charge) in the Parish of Marysville.
10 September 2020	The Reverend Canon William Neville Cheeseman, Honorary Assistant Priest in the Parish of St. Margaret's for a period of one year under the direction of the Reverend Robert Langmaid.

1 October 2020	The Reverend Kevin Hazen Borthwick, Incumbent (Priest-in-charge) in the Parish of Saint Stephen and in the Parish of Campobello.
1 October 2020	The Reverend Stephen Ronald Harnish, Incumbent (Priest-in-charge) of the Parish of Minto and Chipman and the Parish of Oromocto and Maugerville, for a two-year renewable term.
1 October 2020	The Reverend Rose Aletha Steeves, Honorary Assistant Deacon in the Parish of Newcastle-Nelson-Hardwicke under the direction of the Reverend Thomas Nisbett.
1 November 2020	The Reverend Robert James Cheatley, Deacon in the Parish of St. Andrews under the direction of the Ven. John Matheson.
1 November 2020	The Reverend Karman Hunt, Honorary Assistant Priest in the Parish of Riverview under the direction of the Reverend Julian Pillay.
1 November 2020	The Reverend Valerie Hunt, Honorary Assistant Priest in the Parish of Riverview under the direction of the Reverend Julian Pillay.
1 November 2020	The Reverend Rufus Onyewuchi, Honorary Assistant Priest in the Parish of Riverview under the direction of the Reverend Julian Pillay.
18 February 2021	The Reverend Edias Christopher Tapera, Priest and Rector in the Parish of Bathurst.
1 March 2021	The Reverend Paul Gwese, Priest and Rector in the Parish of New Bandon.
14 March 2021	The Reverend Jeremy Russell Boehr, Incumbent (Priest-in-charge) in the Parish of Millidgeville.
23 May 2021	The Reverend Sharon Lynn Arbeau, Deacon in the Parish of Kingston under the direction of the Reverend Douglas Painter.
1 June 2021	The Reverend Canon Walter Williams, Priest and Vicar of St. Mark's Chapel-of-Ease, Kings Landing.
6 June 2021	The Reverend Robert James Cheatley, Assistant Priest in the Parish of St. Andrews.
1 July 2021	The Reverend Dr. Cole William Hartin, Priest and Rector in the Parish of Portland.
10 September 2021	The Reverend Canon William Neville Cheeseman, Honorary Assistant Priest in the Parish of St. Margaret's for a period of one year under the direction of the Reverend Robert Langmaid.
19 September 2021	The Reverend Harold Seaby Boomer, Incumbent (Priest-in-charge) in the Parish of Andover and the Parish of Denmark.
21 November 2021	The Reverend Noreen Paulette Black, Deacon in the Parish of Fundy and the Lakes under the direction of the Reverend Canon Leo Martin.
13 January 2022	The Reverend Canon A. A. A. (Sandy) MacPherson, Honorary Assistant Priest in the Parish of Chatham under the direction of the Venerable Perry Cooper.

- 1 February 2022 The Reverend Canon Bruce McKenna, Honorary Assistant Priest in the Parish of Douglas and Nashwaaksis under the direction of the Reverend Paul Ranson.
- 16 February 2022 The Reverend Ann Fairweather, Honorary Assistant Priest in the Parish of Coldbrook-St. Mary under the direction of the Reverend Canon Gregory McMullin.
- 22 February 2022 The Reverend J. Peter Gillies, Honorary Assistant Priest in the Parish of the Nerepis and St. John under the direction of the Reverend Michael Caines.
- 1 March 2022 The Reverend Canon Richard Steeves, Honorary Assistant Priest in the Parish of Newcastle-Nelson-Hardwicke under the direction of the Reverend Thomas Nisbett.

### **ORDINATIONS**

- 25 November 2018 Jonathan Paul Hallewell, to the order of Deacons, held in St. James the Less, Renforth.
- 23 June 2019 Harold Seaby Boomer, Jonathan Paul Hallewell, Cole William Hartin and Robert Philip Montgomery, to the order of Priests, held in Christ Church Cathedral, Fredericton.
- 1 November 2020 Robert James Cheatley, to the order of Deacons, held in All Saints, St. Andrews.
- 23 May 2021 Sharon Lynn Arbeau, to the order of Deacons (vocational), held in Trinity, Kingston.
- 6 June 2021 Robert James Cheatley, to the order of Priests, held in All Saints, St. Andrews.
- 21 November 2021 Noreen Paulette Black, to the order of Deacons, held in Christ the King, Saint John.

### **RESIGNATIONS**

- 24 October 2018 The Reverend Kevin Borthwick as Rector of the Parish of Shediac effective 31 October 2018.
- 25 November 2018 The Reverend Robert G. W. Langmaid as incumbent in the Parish of Gondola Point effective 31 January 2019.
- 18 December 2018 The Reverend Christopher McMullen as Rector of the Parish of Lancaster, and from full-time ministry, effective 1 July 2019.
- 19 December 2018 The Reverend Canon Bonita LeBlanc from full-time ministry in the Parish of Stanley effective 1 March 2019. She remains as Priest-in-charge of the Parish of Stanley on a part-time basis.
- 19 December 2018 The Reverend Robyn Cuming as Honorary Assistant in Parish of Rothesay effective 1 January 2019.

20 March 2019	The Reverend Canon Walter Williams from active ministry in the Parish of Oromocto and Maugerville effective 30 June 2019.
23 April 2019	The Reverend David Peer as incumbent in the Parish of East Saint John effective 30 June 2019.
26 September 2019	The Reverend Dr. John Paul Westin as Rector of the Parish of St. Mark (St John's Stone Church) effective 31 December 2019.
7 October 2019	The Reverend Rylan Montgomery as Incumbent of the Parish of Millidgeville effective 31 October 2019.
1 November 2019	The Venerable Sandy MacPherson as Rector of the Parish of Bathurst and Archdeacon of Chatham, in order to retire from full-time ministry, effective 31 January 2020.
27 May 2020	The Reverend Rose Steeves from active ministry as a vocational Deacon in the Parish of Newcastle-Nelson-Hardwicke, effective 31 May 2020.
16 June 2020	The Reverend Kevin McAllister as Priest-in-charge in the Parish of Minto and Chipman effective 7 September 2020. He will continue to serve as Priest-in-charge in the Parish of Marysville.
9 July 2020	The Reverend Geoffrey Howson as Priest-in-charge in the Parish of Grand Manan effective 30 September 2020.
15 September 2020	The Venerable Roderick Black as Rector of the Parish of Richmond and Archdeacon of Woodstock, in order to retire from full-time ministry, effective 31 December 2020.
10 December 2020	The Reverend Tom Stradwick as Rector of the Parish of Sussex effective 14 March 2021.
13 July 2021	The Reverend Kevin McAllister as Priest-in-charge of the Parish of Marysville effective 31 August 2021.
17 August 2021	The Reverend Ann Fairweather as Rector of the Parish of Restigouche, in order to retire from full-time ministry, effective 31 October 2021.
16 November 2021	The Reverend Canon Bonita LeBlanc as Incumbent in the Parish of Stanley effective 31 December 2021.
23 November 2021	The Reverend Canon Dr. Ross Hebb as Rector of the Parish of St. Peter's, in order to retire from full-time ministry, effective 30 June 2022.
11 January 2022	The Reverend Canon Albert Snelgrove as Incumbent of the Parish of New Maryland in order to retire from full-time ministry, effective 31 May 2022.

- 17 March 2022 The Reverend Wendy Amos-Binks as Incumbent (interim Priest-in-charge) of the Parish of St. James, Moncton, effective 31 July 2022 (subsequently changed to 14 August).
- 17 April 2022 The Reverend Canon Thomas Smith as Registrar, effective Easter 2022, after close to 33 years in the role.

**LETTERS BENE DECESSIT**

- 2 January 2019 On behalf of the Reverend K. Christian R. R. Persaud, transferring him to the episcopal jurisdiction of the Bishop of Calgary; and received notice of acceptance of the same dated 23 January 2019.
- 1 March 2021 On behalf of the Reverend Thomas Stradwick, transferring him to the episcopal jurisdiction of the Bishop of Moosonee effective 15 March 2021; and received notice of acceptance of the same dated 21 April 2021.
- 23 May 2021 On behalf of the Reverend Amanda Longmoore, transferring her to the episcopal jurisdiction of the Bishop of Huron.
- 14 September 2021 On behalf of the Reverend Kevin McAllister, transferring him to the episcopal jurisdiction of the Bishop of Algoma; and received acceptance of the same dated 25 October 2021.

**RELINQUISHMENT OF MINISTRY**

- 7 October 2019 Notice was made that the Reverend Rylan Montgomery voluntarily relinquished the exercise of his priestly ministry in the Anglican Church of Canada in accordance with Canon XIX of General Synod, effective 1 November 2019.

**APPOINTMENT OF ARCHDEACONS, CANONS AND REGIONAL DEANS**

- 1 October 2018 The Venerable Robert Marsh extended as Archdeacon of Kingston and the Kennebecasis for a further term of three years to 30 September 2021.
- 9 October 2018 The Reverend Canon Albert Snelgrove as Regional Dean of the Deanery of Fredericton for a period of three years to 8 October 2021.
- 9 October 2018 The Reverend Perry Cooper as Regional Dean of the Deanery of Chaleur-Miramichi for a period of three years to 8 October 2021.
- 15 April 2019 The Reverend Chris Hayes extended as Regional Dean of the Deanery of Shediac for a further three years to 15 April 2022.
- 29 April 2019 The Reverend Canon Francene Bedell extended as Regional Dean of the Deanery of Woodstock for a term of three years to 30 April 2022.
- 28 October 2019 The Reverend Neil Osiowy as Regional Dean of the Deanery of Chaleur-Miramichi for a period of three years to 31 October 2022.

3 January 2020	The Reverend Perry Cooper as Canon of Christ Church Cathedral and member of the Advisory Chapter effective 31 January 2020, and Archdeacon of Chatham for a period of three years effective 1 February 2020.
24 February 2020	The Reverend Gerald Laskey as Canon of Christ Church Cathedral and member of the Advisory Chapter. Installation was postponed on account of COVID-19 pandemic until 4 October 2020 and certificate was issued under that date.
1 March 2020	The Reverend Canon Kevin Michael Stockall as Archdeacon of Fredericton for a period of three years to 28 February 2023.
16 June 2020	The Reverend David Turner extended as Regional Dean of the Deanery of Kingston-Kennebecasis for a term of three years to 30 June 2023.
18 September 2020	The Venerable Brent Ham extended as Archdeacon of Moncton for a further term of three years to 7 October 2023.
13 October 2020	The Venerable John Matheson extended as Archdeacon of St. Andrews for a further term of three years to 13 October 2023.
10 December 2020	The Venerable Keith Osborne extended as Archdeacon of Saint John for a further term of three years to 31 December 2023.
28 January 2021	The Reverend Steven Scribner extended as Regional Dean of the Deanery of Saint John for a further term of three years to 31 January 2024.
27 May 2021	The Reverend Canon Gerald Laskey as Regional Dean of the Deanery of Chaleur-Miramichi for a term of three years ending 31 May 2024.
23 September 2021	The Venerable Robert Marsh extended as Archdeacon of Kingston and the Kennebecasis for a further term of three years to 30 September 2024.
18 November 2021	The Reverend Robert Langmaid as Regional Dean of the Deanery of Fredericton for a term of three years ending 30 November 2024.
11 April 2022	The Reverend Chris Hayes extended as Regional Dean of the Deanery of Shediac for a further three years to 15 April 2025.

### **BISHOP'S APPOINTMENTS**

9 October 2018	The Reverend <i>Canon</i> Paul Gwese, of the Diocese of Harare in the Province of Central Africa, to be Rector of the Parish of New Bandon.
17 December 2018	The Reverend Jonathan Springthorpe extended as interim Incumbent of the Westside Anglican Mission for a further six months until 30 June 2019.
28 January 2019	The Reverend Lidvald Haugen-Strand (ELCIC) extended as interim Priest-in-charge of the Parish of Westmorland for a further two years until 31 July 2021.
27 May 2019	The Reverend Wendy Amos-Binks extended as Incumbent (interim Priest-in-charge) of the Parish of St. James, Moncton, to July 31, 2020.

15 June 2019	The Reverend Jonathan Springthorpe extended as interim Incumbent of the Westside Anglican Mission for a further six months until 31 December 2019.
1 September 2019	The Reverend Barbara Haire appointed interim Deacon-in-charge of the Parish of Riverview, effective 15 September 2019.
5 September 2019	The Reverend Stephen Harnish extended as Priest-in-charge of the Parishes of Andover and Denmark for a further year until 30 September 2020.
10 October 2019	The Most Reverend Claude Miller appointed to the Parish of New Maryland and the Parish of Fredericton Junction in a collaborative ministry with the Reverend Canon Albert Snelgrove, effective 1 November 2019.
21 October 2019	The Reverend Canon Allen Tapley as Honorary Assistant in the Parishes of Waterford and St. Mark under the direction of the Reverend Dr. Sean Davidson.
19 November 2019	The Reverend Benjamin Burry given permission to officiate as a Priest in the Diocese of Fredericton.
4 February 2020	The Reverend David Peer as Honorary Assistant in the Parish of Douglas and Nashwaaksis under the direction of the Reverend Paul Ranson.
7 July 2020	The Reverend Wendy Amos-Binks extended as Incumbent (interim Priest-in-charge) of the Parish of St. James, Moncton, for a further six months ending 31 January 2021.
1 September 2020	The Reverend Caleb Twinamatsiko has been appointed Chaplain to the Diocesan Mothers' Union
18 September 2020	The Reverend Gordon Thompson as Honorary Assistant in the Parish of Restigouche under the direction of the Reverend Ann Fairweather.
22 September 2020	The Reverend Dr. Christopher McMullen extended as Incumbent (interim Priest-in-charge) in the Parish of Upper Kennebecasis for a year until 31 August 2021.
1 October 2020	The Reverend Jeremy Boehr authorized to officiate at services in the Diocese of Fredericton.
1 November 2020	The Reverend Geoffrey Howson authorized to officiate at services in the Diocese of Fredericton.
24 November 2020	The Most Reverend Claude Miller to serve in collaborative ministry with the Reverend Canon Albert Snelgrove to the Parish of Fredericton Junction and the Parish of New Maryland as of 1 November 2020.
26 January 2021	The Reverend Wendy Amos-Binks extended as Incumbent (interim Priest-in-charge) of the Parish of St. James, Moncton, for a further six months ending 31 July 2021.
18 February 2021	The Reverend Lidvald Haugen-Strand (ELCIC) extended as interim Priest-in-charge of the Parish of Westmorland for a further year until 31 July 2022.

- 18 May 2021 The Most Reverend Claude Miller and the Reverend Canon Albert Snelgrove sharing in collaborative ministry in the Parish of Fredericton Junction and the Parish of New Maryland extended until 30 April 2022.
- 15 July 2021 The Reverend Dr. J F, deacon, of the Diocese of Tasmania, authorized to officiate at services in the Diocese of Fredericton.
- 15 July 2021 The Reverend Wendy Amos-Binks extended as interim Priest-in-charge of the Parish of St. James, Moncton, for a further six months ending 31 January 2022.
- 19 August 2021 The Reverend Dr. Christopher McMullen extended as Incumbent (interim Priest-in-charge) in the Parish of Upper Kennebecasis for a further five years until 31 August 2026.
- 4 October 2021 The Reverend Canon David Barrett as Honorary Assistant in the Parish of Portland.
- 4 November 2021 The Venerable Kevin Stockall as interim Incumbent (Priest-in-charge) of the Parish of Marysville effective 8 November 2021.
- 11 January 2022 The Reverend Wendy Amos-Binks extended as interim Priest-in-charge of the Parish of St. James, Moncton, for a further six months ending 31 July 2022.
- 17 March 2022 The Venerable Kevin Stockall as Incumbent (interim Priest-in-charge) of the Parish of Stanley.
- 22 March 2022 The Reverend Lidvald Haugen-Strand (ELCIC) extended as interim Priest-in-charge of the Parish of Westmorland for a further year until 31 July 2022.

### **DECONSECRATIONS**

- 24 June 2019 St. John the Baptist and St. Clement (Mission Church), Saint John, Parish of Millidgeville.
- 3 October 2019 St. Mary the Virgin, New Maryland, Parish of New Maryland.
- 28 June 2020 Trinity, Springfield, Parish of Central Kings.
- 21 September 2020 All Saints, Saint John, in the former Parish of East Saint John.
- 29 September 2020 St. Peter, Boiestown, Parish of Ludlow and Blissfield.
- 24 April 2021 St. George, Upper Gagetown, Parish of Gagetown.
- 30 May 2021 St. James, Centreville, Parish of Wicklow, Wilmot, Peel and Aberdeen.
- 22 August 2021 St. Lawrence, Bouctouche, Parish of Kent.
- 22 August 2021 St. Matthew, Harcourt, Parish of Kent.

**DISSOLUTION OF PARISH / MISSION**

- 28 November 2019 Westside Anglican Mission ended effective 31 December 2019.
- 23 June 2020 A Memorial of Dissolution of the Corporation of the Anglican Parish of East Saint John was issued.

Posthumously submitted,  
T.A. Smith, Registrar

**SECRETARY OF SYNOD  
(REGARDING PROPERTY TRANSACTIONS)**

At the request of the Diocesan Council or a Parish Corporation the Bishop of Fredericton may grant approval for the purchase or sale of property within the jurisdiction of the Bishop of Fredericton. All property sales and purchases require the consideration and recommendation of the Diocesan Property Committee under the authority of the Finance Committee, the approval of the Bishop and the Seal of the Secretary of the Synod. These entries refer to transaction documents to which the Seal of the Secretary has been affixed during the period September 2018 to August 2022.

<b>Date</b>	<b>Document/Transaction Description</b>
September 19, 2018	Parish of Fundy and the Lakes – To a transfer of land between the Parish of Fundy and the Lakes and Explorer Development Corp.; the former Holy Trinity, located at 2487 Route 111, St. Martins, Saint John County, NB, PID 409516.
October 1, 2018	Parish of St. Andrews – To a correction to a 2017 transfer of land between the Parish of St. Andrews and the Province of New Brunswick; property located adjacent to Kingsbrae Gardens, St. Andrews, Charlotte County, NB, PID 15198385.
October 15, 2018	Parish of Gagetown – To a lease agreement between the Parish of Gagetown and Gary Underhill and Patricia Carnwith; for the parish rectory located at 29 Babbit St., Gagetown, Queens County, NB.
October 22, 2018	Parish of Shediac – To a lease agreement between the Parish of Shediac and Louis Landry and Rosemary Landry; property located at 111 Railway Ave., Pointe-du-Chêne, Westmorland County, NB, PID 70304910.
October 24, 2018	Parish of St. Mark, Saint John – To a collateral mortgage between the Parish of St. Mark, Saint John, and the Parish of Saint John.
November 23, 2018	Parish of Fredericton Junction – To a transfer of land from the Diocese of Fredericton to the Parish of Fredericton Junction; in order to consolidate the lots comprised of St. Mark's and the adjacent cemetery, Tracy, Sunbury County, NB, PID 60191541.

December 4, 2018	Parish of Shediac – To a transfer of land between the Parish of Shediac and Bertha Hartwell; property located at 110 Railway Avenue, Pointe-du-Chêne, Westmorland County, NB, PID 927129.
January 30, 2019	Parish of New Maryland – To a transfer of land between the Parish of New Maryland and Peter and Mary Tingley; the former rectory at 1275 Route 101, Nasonworth, York County, NB, PIDs 75265256, 75065797.
February 15, 2019	Diocese of Fredericton – To a transfer of land between the Diocesan Synod of Fredericton and Joseph Jules Claude Arial; the former rectory of the former Parish of the Tobique at 20 Church St, Plaster Rock, Victoria County, NB, PIDs 65152746, 65152738, 65152720, 65021578.
February 20, 2019	Parish of Kingston – To a transfer of land between the Parish of Kingston and Murray Bacon; a portion of a parish property in Clifton Royal, Kings County, NB, PID 00155705.
March 30, 2019	Diocese of Fredericton – To a transfer of land between the Diocesan Synod of Fredericton and Christopher John Osborne; the former rectory of the former Parish of Victoria at 323 St. James St. West, Saint John, Saint John County, NB, PIDs 00365783 and 00365791.
April 10, 2019	Parish of Shediac – To a transfer of land between the Parish of Shediac and Nicole Godbout Counselling Services, Inc. (and Gilles Boudreau); property located at 60 Glebe Avenue, Pointe-du-Chêne, Westmorland County, NB, PID 864934
May 3, 2019	Parish of Fundy and the Lakes – To a transfer of land between the Parish of Fundy and the Lakes and Bonnie McMillan and John McMillan; the former church building and rectory of the former Parish of Simonds, located at 218–220 (or 4197) Route 820, Saint John, Saint John County, NB, PAN 01590846
May 6, 2019	Parish of Shediac – To a transfer of land between the Parish of Shediac and Rheal Clement; property located at 160 Pointe-du-Chêne Rd, Pointe-du-Chêne, Westmorland County, NB, PID 1054667.
May 9, 2019	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Alden Crain and Tracey Crain; property located at 473 Glebe Rd, Chamcook, Charlotte County, NB, PID 15072622
May 9, 2019	Parish of Prince William, Dumfries, Queensbury and Southampton – To a transfer of land between the Parish of Prince William, Dumfries, Queensbury and Southampton and Bear Island Cemetery Inc.; a vacant lot adjacent to the Bear Island Cemetery, Route 105, Queensbury L.S.D., York County, NB, PID 75021980.
June 17, 2019	Parish of Shediac – To a transfer of land between the Parish of Shediac and the Roman Catholic Archbishop of Moncton; property located at 11 St. Andrews Rd, Pointe-du-Chêne, Westmorland County, NB, PID 70212329.

June 28, 2019	Parish of Restigouche – To a transfer of land between the Parish of Restigouche and Marie M. Joncas Parent; the former rectory of the former Parish of Dalhousie, located at 399 Adelaide St., Dalhousie, Restigouche County, NB, PAN 04320631.
July 8, 2019	Christ Church Cathedral – To a transfer of land between Christ Church Cathedral and Charles Bird, Mary Lou Bird and John Bird; the former dean's residence, located at 808 Brunswick St., Fredericton, York County, NB, PID 01465269.
August 26, 2019	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Gretchen Volenick and Paul Vincent Volenick; property located at Lot 03–4, Glebe Rd, Chamcook, Charlotte County, NB, PID 15163025.
September 30, 2019	Parish of Kingston – To a transfer of land between the Parish of Kingston and Howard Janes and Brian Lewis; the remainder of a parish property in Clifton Royal, Kings County, NB, PID 00155705
November 12, 2019	Parish of Shediac – To a transfer of land between the Parish of Shediac and Peter Robins; property located at 120 Fourth Ave., Pointe-du-Chêne, Westmorland County, NB, PAN 03940835 (this transaction originally recorded for October 19, 2017).
November 12, 2019	Parish of Shediac – To a transfer of land between the Parish of Shediac, Rose and Stephen Scott, and Marc and Renelle Girouard; property located at Glebe Ave., Pointe-du-Chêne, Westmorland County, NB, a portion of PID 863209.
November 12, 2019	Parish of Shediac – To a transfer of land between the Parish of Shediac and Rose and Stephen Scott; property located at 24 and 28 Glebe Ave., Pointe-du-Chêne, Westmorland County, NB, PIDs 863209, 70242235 and a portion of 70642574.
November 12, 2019	Parish of Shediac – To a transfer of land between the Parish of Shediac and Gina Dumaine and Mario Comeau; property located at 113 Railway Ave., Pointe-du-Chêne, Westmorland County, NB, PID 70304928.
November 19, 2021	Parish of New Maryland – To a lease agreement between the Parish of New Maryland and The New Maryland Heritage Association Inc.; the former St. Mary the Virgin church building, located at 373 New Maryland Hwy, New Maryland, York County, NB, PID 75064204.
December 4, 2019	Parish of Kingston – To a transfer of land between the Parish of Kingston and Brian and Karen Walsh; a subdivision of a vacant lot in Kingston, Kings County, NB, PID 30337943.
December 4, 2019	Parish of Kingston – To a transfer of land between the Parish of Kingston and Brenda Lee; a subdivision of a vacant lot in Kingston, Kings County, NB, PID 30337950.

December 13, 2019	Bishop of Fredericton and Parish of Denmark – To a transfer of land between the Bishop of Fredericton and the Parish of Denmark to Tree Hugger Maple Inc.; a vacant lot on Route 380 in Bell Grove, Victoria County, NB, PID 65199002.
March 27, 2020	Bishop of Fredericton – To a transfer of land between the Bishop of Fredericton and Clarence and Jane Buckley; property was the site of the former church of St. Mary in Prince of Wales, Saint John County, NB, PID 55224281.
May 7, 2020	Parish of Gagetown – To a transfer of land between the Parish of Gagetown and Douglas Law and Brittany Bowmaster; the former rectory, located at 29 Babbit St, Gagetown, Queens County, NB, PID 45150570.
June 11, 2020	Parish of East Saint John – To a transfer of land between the Parish of East Saint John and the Diocesan Synod of Fredericton; the All Saints church building and land, located at 35 Park Ave., Saint John, Saint John County, NB, PID 00347815.
December 14, 2020	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Phillip Bartlett and Roger Bartlett; property located at 35 Langmaid Lane, Chamcook, Charlotte County, NB, PID 15058951.
December 14, 2020	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Adam Tanner; property located at 65 Birch Cove View, Chamcook, Charlotte County, NB, PID 15186299
December 14, 2020	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Phillip Bartlett and Roger Bartlett; property identified as Lot 03-2, Chamcook, Charlotte County, NB, PID 15163009.
December 14, 2021	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Gretchen Volenick and Paul Vincent Volenick; property identified as Lot 03-5, Glebe Rd, Chamcook, Charlotte County, NB, PID 15163033.
February 5, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and James Kelly and Yvonne Kelly; property identified as Lot 95-7, Pointe-du-Chêne, Westmorland County, NB, PID 70304886.
February 23, 2021	Diocesan Synod of Fredericton – To a lease agreement between the Diocesan Synod of Fredericton and Outflow Ministries Inc.; the former All Saints church building, located at 35 Park Ave., Saint John, Saint John County, NB, PID 347815.
March 25, 2021	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Angela Mary Absalom; property identified as Lot 03-3, Glebe Rd., Chamcook, Charlotte County, NB, PID 15163017.

March 29, 2021	Parish of Ludlow and Blissfield / Diocesan Synod of Fredericton – To a transfer of land between the Diocesan Synod of Fredericton (for the Parish of Ludlow and Blissfield) and Franklin Rudolph and Barbara Kenyon–Rudolph; the former Church of St. Peter, Boiestown, Northumberland County, NB, PID 40340762.
April 29, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and Jessica Foran and Michael LeBlanc; property identified as parcels 20–A and 20–B, parts of two larger properties adjacent to 71 Westshore Dr., Pointe–du–Chêne, Westmorland County, NB, PIDs 70227772 and 70561667.
May 6, 2021	Parish of Gagetown – To a transfer of land between the Parish of Gagetown and Jeffrey and Wendy Estabrooks; the former St. George church building, located on NB–102, Upper Gagetown, Queens County, NB, PID 45090370.
June 18, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and Marie and Joseph LeBlanc; property located at 145 Stead Street, Shediac, Westmorland County, NB, PID 798934.
June 18, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and Donald and Joyce Oulton; property located at 16 Sunset Lane, Pointe–du–Chêne, Westmorland County, NB, PID 863662.
June 18, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and Joshua Carmichael; property identified as Lot 78–6, Pointe–du–Chêne Rd, Shediac, Westmorland County, NB, PID 70130182.
June 24, 2021	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Donald and Roberta Malloy; property identified as Lot 86–19, Glebe Rd., Chamcook, Charlotte County, NB, PID 15046840.
August 3, 2021	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Robert and Mary Jane Anderson; property identified as Lot 03–1, Glebe Rd., Chamcook, Charlotte County, NB, PID 15162993.
August 12, 2021	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and James and Charlotte Giddens; property located on Langmaid Lane, off the Glebe Rd, Chamcook, Charlotte County, NB, PID 15058977.
August 12, 2021	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Patricia Bartlett; property located on Langmaid Lane, off the Glebe Rd, Chamcook, Charlotte County, NB, PID 15058969.
September 13, 2021	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Bryan Spires; property located at 490 Glebe Rd, Chamcook, Charlotte County, NB, PID 15166283.

September 25, 2021	Parish of Kingston – To a transfer of land between the Parish of Kingston and Jon Dobbin and William Bain; a vacant lot located on NB-845 near Clifton Royal, Kings County, NB, PID 30126148.
October 19, 2021	Parish of Derby and Blackville – To a transfer of land between the Parish of Derby and Blackville and Walter and Georgina Kubik; the former assistant curate's residence, located at 4606 HWY 108, Bryenton, Northumberland County, NB, PIDs 40064016, 40380941, 40380933.
December 21, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and the St. Martin's Road Association Corporation; property identified as Parcel 21-A, part of Glebe Ave, being separated from a larger piece of land, Pointe-du-Chêne, Westmorland County, NB, part of PID 863548.
December 21, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and Kevin Couturier and Mindee-Sue Walker; property located at 44 Second Ave (Lot E-227) , Pointe-du-Chêne, Westmorland County, NB, PID 864033.
December 21, 2021	Parish of Shediac – To a transfer of land between the Parish of Shediac and Eugene Brydges; two adjacent properties on the Pointe-du-Chêne Road, Pointe-du-Chêne, Westmorland County, NB, PIDs 863985 and 1054642.
January 18, 2022	Parish of Stanley – To a transfer of land between the Parish of Stanley and AV Group NB Inc.; two woodlots in the Village and L.S.D of Stanley, York County, NB, PIDs 01524289 and 75124024.
February 3, 2022	Parish of Andover – To a transfer of land between the Parish of Andover and Anne Marie Davies; the former parish rectory, at 25 Skyline Drive, Perth-Andover, Victoria County, NB, PID 65108623.
February 10, 2022	Parish of Kingston – To a transfer of land between the Parish of Kingston and Joan Taylor and Aaron Barrio; a subdivision of a vacant lot in Kingston, Kings County, NB, PID 30347579.
February 10, 2022	Parish of Kingston – To a transfer of land between the Parish of Kingston and Myles Parlee; a subdivision of a vacant lot in Kingston, Kings County, NB, PID 30347595.
March 3, 2022	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Whitelucy Ltd.; property identified as Lot 88-27, Glebe Road, Chamcook, Charlotte County, NB, PID 15056005.
March 24, 2022	Diocesan Synod of Fredericton – To a transfer of 1% interest from Partners for Youth, Inc. to the Diocesan Synod of Fredericton of the property at 50 Broad St., Saint John, Saint John County, NB, PID 55183545.

March 30, 2022	Parish of Shediac – To a transfer of land between the Parish of Shediac and Jean Cormier; property identified as W-127 at 20 Railway Avenue, Pointe-du-Chêne, Westmorland County, NB, PID 863092.
April 11, 2022	Parish of Kingston – To a transfer of land between the Parish of Kingston and Ian Wilms and Kimberley Wilms; a subdivision of the lot containing All Saints Church building and cemetery at Clifton Royal, the waterfront from the developed portion of the cemetery to the river; in Kingston, Kings County, NB, PID 00155960.
April 11, 2022	Parish of Kingston – To a transfer of land between the Parish of Kingston to Jason Martin; a subdivision of a vacant lot in Kingston, Kings County, NB, PID 30347587.
April 11, 2022	Parish of Shediac – To a transfer of land between the Parish of Shediac and Marie Lori-Ann Doiron; property located at 36 Brydges Street, Lots E-142 and E-143, Pointe-du-Chêne, Westmorland County, NB, PIDs 1049832 and 00863175.
May 17, 2022	Parish of Shediac – To a transfer of land between the Parish of Shediac and David McNamara and Jan McNamara; property located at 79 Fourth Avenue, Pointe-du-Chêne, Westmorland County, NB, PID 864884.
May 17, 2022	Parish of Shediac – To a transfer (donation) of land between the Parish of Shediac and Ducks Unlimited Canada; various properties in Shediac and Pointe-du-Chêne, Westmorland County, NB, PIDs 883405, 1053404, 1053735, 1053743 and 70266614.
May 17, 2022	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Wendy Lee Bourque; property located at 436 Glebe Road, Chamcook, Charlotte County, NB, PID 15046774.
June 15, 2022	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Quoddy Bay Holdings Ltd; the southeast section of a larger woodlot (PID 1230820), Glebe Road, Chamcook, Charlotte County, NB, PID 15212723.
July 13, 2022	Parish of Shediac – To a transfer of land between the Parish of Shediac and Ed and Mary Doherty; property at 103 Railway Ave and vacant lot 95-5, Pointe-du-Chêne, Westmorland County, NB, PIDs 70304894 and PID 70304902.
July 13, 2022	Parish of Shediac – To a transfer of land between the Parish of Shediac and Donna Dykeman; property located at 27 First Avenue, Pointe-du-Chêne, Westmorland County, NB, PID 70304878.
July 27, 2022	Diocesan Synod of Fredericton – To a transfer of 1% interest from the Diocesan Synod of Fredericton to Centre for Youth Care, Inc. of the property at 50 Broad St., Saint John, Saint John County, NB, PID 55183545.

July 27, 2022	Diocesan Synod of Fredericton – To a transfer of property between the Diocesan Synod of Fredericton and Outflow Ministry Inc.; the former All Saints Church, 35 Park Avenue, Saint John, Saint John County, NB, PID 00347815.
August 11, 2022	Parish of St. Andrews – To a transfer of land between the Parish of St. Andrews and Clifford Mark Simpson, property located at 535 Glebe Road, Chamcook, Charlotte County, NB, PID 15056039.
August 11, 2022	Parish of Shediac – To a transfer of land between the Parish of Shediac and Caitlyn Ripley and Madelyn Wride; property located at 104 Second Avenue, Pointe-du-Chêne, Westmorland County, NB, PID 862227
August 24, 2022	Parish of St. Andrews – To transfer of property between the Parish of St. Andrews and Patrick James Gibson; property located at 523 Glebe Road, Chamcook, Charlotte County, NB, PID 15056013.

### **TREASURER OF SYNOD**

**Mandated Responsibilities:**

The Treasurer is appointed by Diocesan Council and under Section 10(2) of the Constitution is required to:

- a) receive all money belonging to or collected under the authority of the Synod, and disburse the same as the Synod shall direct,
- b) keep careful accounts of all money belonging to or collected and disbursed under the authority of the Synod and present those accounts to the Synod at each regular meeting of the Synod and to the Diocesan Council as it may require,
- c) transfer all property, books, records, documents and papers relating to its concerns that may be in the possession or control of the Treasurer to the successor or other person as the Synod may direct.

The Synod Treasurer provides financial information on a regular basis to the Finance Committee and to Diocesan Council. The financial statements for the years ended December 2019, 2020 and 2021 are included in the appendices of the synod convening circular.

**Financial Overview:**

The Diocesan financial results are one of the most complex that I have had to report on. We continue to try to streamline and make the financials more transparent and user friendly. Below are three years of financial results that reflect great volatility in the markets. Our financials are impacted by this as we are required to book unrealized market gains and losses. Some would say these are only on paper as they are not recognized by the CRA but an accounting requirement. The risk that this has had on our financials is that our rate of return for investment payouts included these unrealized gains and losses. Below in the financial commentary in 2019 there were unrealized gains which result in larger interest payouts causing excess revenue over expenditures to be negative. In 2020 there were unrealized losses that reduced the interest payouts causing excess revenue over expenditures to have a surplus. The effect of market volatility on the comparison of revenue and expenses has

sometimes appeared counterintuitive, particularly when gains and losses on our investments are not realized. It can lead to the situations observed in 2019 and 2020 when overall financial results and the comparison of revenue and expenses do not align. Effectively, in poor market years interest, dividends and capital gains must be held against loss of market value in our investments and in good market years unrealized capital gains are paid out reducing the Diocesan Synod's operating funds.

The need to reduce risk caused by the market fluctuations was recognized. A review was completed to determine how best to do this. In the fall of the 2021 it was approved to align the definition of income in our rate of return calculations used for interest payouts to align with that of the CRA, being the sum of dividends, interest and realized gains and losses. The adoption of this revenue definition provides a more consistent return with more control over the rate of return that reduces overall risk. Essentially, revenue and expenses should better align going forward.

The Statement of Operations provides the update on the financial performance. The focus should be on the Excess of Revenue over Expenditures. This reflects the results of operations, how well the Synod has managed the financials affairs and stayed within budget. This is where the Synod has more control over the results and especially the alignment of revenue and expenses. Financial management although always critical was especially critical during COVID-19, 2020 and 2021. This was a period of great uncertainty. Revenue was less predictable and at the same time the Synod wanted to provide more support to the Parishes. Overall, I am very pleased with how the Synod weathered this period.

**Diocesan Finances:**

2019 – The overall financial results were positive. The Unrealized Investment Gain of \$2.478M less Expenditures over Revenue of -\$1.037M, led to an overall net income of \$1.513M. The loss was mainly due to higher Externally Restricted Disbursements (Externally Restricted Diocesan Trusts, Diocesan, Designated and Special Purpose Funds), higher interest to Externally Restricted Funds and Guaranteed Deposits. The overage on expenditures was somewhat offset by higher Other Contributions and Realized Investment Income. The operating fund incurred a negative variance of \$1.280M before Unrealized investment Gain \$2.478M.

2020 – The overall financial results for 2020 were negative. The Unrealized Investment Loss of -\$3.433M offset by Excess Revenue over Expenditures (Income prior to the Unrealized Loss) of \$2.468M led to an overall loss of -\$0.97M. Excess Revenue over Expenditures is due to a combination of higher revenue and lower expenditures. Realized Investment income was higher (locked in year-to-date gains with Investment Manager Change) was offset by lower Shared Ministry (credit for March) and lower Other Contributions. Lower expenditures were mainly due to the reduced interest payout on Trusts, Funds and Parish Guaranteed Deposits and lower Disbursements from Trusts.

2021- The financial results for 2021 were positive. The unrealized gain on investments of \$1.454, gain on sale of capital asset of \$0.428 and Excess Revenue over Expenditures of \$2.092 led to a net income of \$3.974M. Excess Revenue over Expenditures is due to stable realized investment income, higher other contributions, and good overall expenditure control. Other contributions had several components including receipts of DCIF Funds from dissolved Parishes, set up of Office Fund with funds from the sale of capital assets and strong support for Central Saint John Ministry. Other contributions also include the trust and fund earned on the stable rate of return and this was offset with higher expenditures as interest income was disbursed to cover more of the operating fund.

**Diocesan Shared Ministry Budget:**

The 2022 Diocesan Shared Ministry focuses on the mission and ministry of the Diocese, in keeping with the diocesan mission statement. The budget includes support to five major areas of ministry: Ministries with Youth 6.3%, Spiritual Development 0.2%, Parish Development and Support 9.8%, Mission 15.5% and Ministry Development and Education 12.7%. Incorporated throughout the various areas of ministry are grants, and contributions to support the Diocesan mission focus totaling \$810,518 or 32% of the total 2022 budget (excluding Parish Interest).

Parish shared ministry support provides 38.4% of the funding, designated or special funds, investment income and various miscellaneous sources provide 57.3% and 4.3% respectively. Direct support to the parishes, or mission and ministry on behalf of the whole diocese is the focus of 88.4% of the budget. Since 2020 the overall shared ministry assessment budget was lowered by \$193.5K. In recognition that Parishes are navigating through tougher financial times a review of the rates was completed and, as a result, there was a reduction in the Parish Support rates for 2021. As well, a review was completed to find areas to reduce our expenditures. Our efforts have been to find efficiencies, streamline processes and focus on value added items to maintain a balanced budget without reducing mission and parish support. Both 2020 and 2021 budgets reflect essentially balanced. The 2022 budget reflects a shortfall of \$75.7K. Additional commitments, support for Parishes and mission were critical. We continue to review and manage finances to maintain a balance budget. The ongoing challenge is to continue identifying and implementing cost savings, such as our successful project to move payroll from ADP and manage it inhouse.

The continued parish support of the Diocesan shared ministry budget is encouraging but lower at 92% in July. With the end of the Wage Subsidy a few additional Parishes are experiencing challenges. Diocesan Council instituted the current approach for parish support of the diocesan ministry budget in 2014. The council lowered rates for 2021 and it appears to be working in accordance with the objective to have a fair, equitable, transparent, and well communicated process that is flexible enough to recognize and accommodate extenuating circumstances. We recognize and acknowledge the continuing challenge of some parishes to contribute and to contribute towards amounts that were previously written off. We thank all parishes for their support to the current budget.

**Diocesan Support to the Parishes:**

The diocese remains committed to providing support to parishes and finding opportunities for parish leaders and congregations to gain insight, skills and knowledge that will help enhance parish operations and meet the constantly evolving challenges. In 2020 and 2021, Parish Officers Day was cancelled due to COVID-19. The challenges of the last two years emphasized the need to continue to find alternative methods, such as email communication, webinars, to reach out and assist parishes and leaders. The CRA Policy Webinar that was provided in February.

**Diocesan Youth Camps:**

The youth camps continue to be a major leadership and financial initiative of the diocese. Recognizing the role that these facilities play in shaping the future of young people, the diocese is devoted to providing leadership, capital, and operational support. With that being said, the youth camps continue to be a major focus of financial discussion, in terms of existing operational obligations, funding to ensure long-term growth and viability.

Fundraising efforts are now complete for the Jonathan Young Memorial Amphitheatre. Construction and landscaping are complete. The structure is beautiful and an asset to the camp. It is used regularly to hold music, drama, skits and other events.

**Diocesan Financial Administration:**

Financial and administrative resources, systems, and processes continue to be reviewed, not only for the current operations but also the ability of the financial, and human resources to face the challenges of the future needs of the Diocese and support for the Parishes. This is critical as in recent years the Diocese has assumed and provided more financial and administration support especially during COVID-19, such as the processing of the Wage Subsidy. As well, the finance team assumed more responsibility for E-offering and Payroll as these processes transferred inhouse in 2020 and early 2021. Ongoing efforts continue to streamline and make improvements. Review and restructuring within the finance team was completed to ensure that the administrative role and responsibilities were sustainable in the long term and that diocesan priorities continue to be addressed. The addition of the half time position of the Administrative Assistant has alleviated some responsibilities in this area creating the right resource mix.

**Challenges and Blessings:**

I assumed the role of Synod Treasurer in May 2018. I was challenged by the need to get up to speed quickly and determine priorities in order to focus and manage my time over the many tasks and projects. COVID-19 added another layer to our work. To add to this challenge, our team has experienced several resource changes. Nicole Chouinard, the former Finance and Administrative left our office in August of 2020 as her family moved to Newfoundland. Justin McCoy joined our office in October to fill the Finance and Administrative position. Since then, the tasks of this position have been divided between financial and administrative. Justin covers the financial tasks as the bookkeeper. Unfortunately, the Administrative Assistant position is currently unfilled. Susan Dickie finished September 7<sup>th</sup> due to family responsibilities.

I am blessed by the leadership and support of Archbishop David Edwards, and respect for his caring guidance and support throughout the Diocese. As Synod Treasurer, I have the pleasure of working closely with him, the finance team, and other coworkers at the Diocese and with so many committee members who provide guidance and are dedicated to making a difference. Your work is valued and appreciated. Lastly, although complex and challenging work, I am thankful and appreciative for this opportunity.

Respectfully submitted,  
Heather Harris-Jones, Synod Treasurer

## **PARISH DEVELOPMENT OFFICER**

### **Mandate**

The Parish Development Officer, working under the direction of the bishop, fulfils a key role as part of the Synod office team through supporting parishioners, congregations, parishes and the diocese to live the 5 Marks of Mission of The Anglican Communion:

1. To proclaim the news of the Kingdom;
2. To teach, baptize and nurture new believers;
3. To respond to human needs by loving service;
4. To seek to transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation;
5. To strive to safeguard creation and to sustain and renew the life of the earth.

The Parish Development Officer will also support and empower the leadership, both lay and ordained, in the diocese to affect the priorities outlined in the Bishop's Charge to Diocesan Synod.

### **In Review**

The work of supporting our parishes and leaders took an interesting journey since our last Synod. While many plans and preparations were underway, these too became subject to the whims of COVID-19.

During the pandemic, several opportunities for teaching, discipleship and formation took place online. Where we once believed that our online presence would be a diocesan and parish websites, we have seen many parishes and groups in the diocese step up to the challenge of embracing the technology, while also decreasing our carbon footprint. Book studies, meetings, sermons, topical presentations are just a few ways we've been able to connect.

Coming out of this time, we are seeing the reality that "going back" isn't an option. Many of our parishes are facing challenging times as many individuals have not returned to gatherings, some are still hesitant to get involved and restrictions have limited community engagements that we have been used to.

We are on the cusp of a new era in the diocese – one that will require us to wrestle with how we live out our calling as the Church. Being available to the Holy Spirit's leading will mean that our parishes will continue to thrive in this new era, while recognizing that life and rhythms may look very different. Many parishes adapted during the pandemic to reimagine ways of caring for neighbour and community.

What does our future leadership look like in our parishes?

How can our facilities serve our communities?

How do we invite people into life-giving community with us?

These are just a few of the questions facing us. While I wish there were simple answers to these and the other questions we will wrestle with, I know that the answers will likely look very different from place to place. It continues to be a privilege to journey alongside so many leaders in our diocese and helping them to live out their faith.

Respectfully submitted,  
Shawn C. Branch, Parish Development Officer

## REPORT OF THE DIOCESAN COUNCIL

### MEMBERSHIP and ATTENDANCE

	2019	2020				2021				2022			
	30-Nov	22-Feb	23-May	26-Sep	05-Dec	20-Feb	29-May	25-Sep	03-Dec	24-Feb	28-May	29-Sep	
Kathy Asch (Ms.)	P	R	P	P	P	P	P	P	P	P	P	P	11 of 12
David Barrett (The Rev. Canon)	R	P	P	P	P	P	P	P	P	P	P	P	11 of 12
Eric Beek (Mr.)		P	P	P	A	R	P	P	P	P			7 of 9
David Bell (Mr.)	P	R	P	P	P	P	P	P	P	P	R	R	10 of 12
Roderick Black (The Ven.)	P												1 of 1
Ken Brien (Mr.)	P	R	P	P	P	P	P	P	P	P	P	P	11 of 12
Gilbert Carter (Mr.)	R												0 of 1
Perry Cooper (The Ven.)			P	P	P	P	P	R	P	P	P	P	9 of 10
David Edwards (The Rt. Rev.) (Chair)	P	P	P	P	P	P	P	P	P	P	P	P	12 of 12
Linda Fury (Ms.)	R	R	R	R	R	R	R	R	R	R	R		0 of 11
Geoffrey Hall (The Very Rev.)	P	P	P	P	P	P	P	P	R	P	P	P	11 of 12
Brent Ham (The Ven.)	P	P	P	P	P	P	P	P	P	P	P	P	11 of 11
Heather Harris-Jones (Ms.)	P	R	P	P	P	P	P	P	P	P	P	P	11 of 12
Chris Hayes (The Rev.)	P	P	P	P	P	P	P	R	P	P	R	P	10 of 12
Lionel Hayter (Mr.)		P	P	P	A	P	P	P	R	A	A	R	6 of 11
Susan Jack (Ms.)		P	P	P	P	P	P	P	P	P	P	P	11 of 11
Mary Anne Langmaid (The Rev.)	P	P	P	P	P	P	P	P	P	P	P	P	12 of 12
Cathy Laskey (The Ven.)	P	R	P	P	P	P	P	P	P	P	P	P	11 of 12
Siobhan Laskey (Mrs.)	P	P	P	P	P	P	A	A	R	P	R	P	8 of 12
Bob LeBlanc (The Rev.)	P	P	P	P	P	P	P	P	P	R	P	P	11 of 12
Coralie Loiser (Ms.)	P	P	P	P	P	R	P	P	P	P	P	P	11 of 12
Sandy MacPherson (The Ven.)	P	P											2 of 2
Rob Marsh (The Ven.)	P	P	P	P	P	R	P	P	P	P	R	P	10 of 12
Leo Martin (The Ven.)												P	1 of 1
John Matheson (The Ven.)	R	P	P	R	P	P	P	P	A	A	R	R	6 of 12
Michael O'Hara (The Rev.)	P	P	P	R	P	P	R	P	A	A	P	P	9 of 12
Keith Osborne (The Rev. Canon)	P	P	P	P	P	P	P	P	P	P	P		11 of 11
David Peer (The Rev.)	P	P	P	P	P	P	P	P	P	P	P	P	12 of 12
Matt Pitman (Mr.)		P	P	A	P	P	P	A	A	P	P	P	8 of 11
Ted Quann (The Rev.)	P	P	P	P	P	R	P	P	A	R	P	R	8 of 12
Paul Ranson (The Rev.)	P	P	P	R	P	P	P	P	P	P	R	P	10 of 12
Joni Richardson (Ms.)	P	P	P	P	P	P	P	R	P	P	P	P	10 of 12
Jill Stewart (Ms.)												A	0 of 1
William Ross (Mr.)		P	P	P	P	P	P	P					7 of 7
Wandlyn Snelgrove (The Ven.)	P												1 of 1
Kevin Stockall (The Ven.)			P	R	P	P	P	P	P	P	P	P	9 of 10
Robert Taylor (Mr.)	P	R	P	P	P	P	R	P	P	P	P	R	9 of 12
Cheryl Young (Ms.)	P	P	P	P	P	P	P	P	P	P	P	P	12 of 12
Rosemarie Kingston (Ms.) GUEST-ACW	P	P	P	P	P	R	P	P	R	P	R	P	8 of 11
<i>P - Present</i>	<b>25</b>	<b>24</b>	<b>31</b>	<b>26</b>	<b>29</b>	<b>27</b>	<b>28</b>	<b>26</b>	<b>23</b>	<b>26</b>	<b>22</b>	<b>24</b>	
<i>R - Regrets</i>	4	7	1	5	1	5	3	4	4	3	7	5	
<i>A - Absent</i>	0	0	0	1	2	0	1	2	4	2	1	1	

## **DIOCESAN COUNCIL MEMBER COVENANT**

St. Paul, writing to the Christians in Rome says, *'For as in one body we have many members, and not all the members have the same function, so we, who are many, are one body in Christ, and individually we are members one of another. We have gifts that differ according to the grace given to us: prophecy, in proportion to faith; ministry, in ministering; the teacher, in teaching; the exhorter, in exhortation; the giver, in generosity; the leader, in diligence; the compassionate, in cheerfulness.'* (Romans 12: 4-8)

Diocesan Council fulfils a senior leadership role in our Diocese functioning as "Synod between Synods". To discharge this responsibility requires a major commitment of time. As members of Council, we have read and understand the following expectations which we will do our best to perform, the Lord being our helper.

### **Meetings:**

- **Diocesan Council Meetings**  
A council member is expected to attend and actively participate in all Diocesan Council meetings (under normal circumstances, this is approximately six Council meetings per year, at locations across the diocese) and contribute to the work required in between meetings.
- **Diocesan Council Team and/or Committee Meetings**  
A council member is expected to participate as a member of at least one Council team and/or committee, attending meetings, providing leadership as required and being the link to and from Council.
- **Greater Chapter Meetings**  
A council member is expected to actively support the Archdeacon in preparing for Greater Chapter meetings, provide leadership as appropriate, and provide information to and gather information from parish clergy and lay leaders. The Greater Chapter is to meet three or four times a year enabling the continuation of the work of Synod and the Diocesan Council throughout the parishes.

### **Preparation and Follow-up:**

- A council member is expected to prepare for meetings, taking time to prayerfully review and reflect on issues and proposals to be discussed, as well as ensure all follow-up responsibilities are completed.

### **Conduct:**

- A council member is expected to act in the best interests of the Diocesan Synod, in an impartial and nonpartisan manner, being personally accountable for his/her own decisions and Council's decisions, always seeking to promote understanding of those decisions in one's own archdeaconry and across the diocese.
- A council member is expected to be intentional about walking the walk, partnering in living the Marks of Mission each day. The member will seek to share God's blessing with others, eat with people, consciously listen to the Holy Spirit, actively learn about Christ and alert others to God's reign in all work that is attempted.

## **RESOLUTIONS of DIOCESAN COUNCIL**

### **2019 September 21**

- That Diocesan Council receive the 2018 Financial Statements and Review Engagement Report as presented.
- That Diocesan Council approve the recommendation of the Finance Committee that an interest rate of 2% be paid on parish investments and diocesan funds in the DCIF for the six-month period from July to December 2019.
- That the minutes of July 7, 2019, meeting of the Diocesan Council Executive be received as presented.
- That Diocesan Council extend an invitation to the Westside Anglican Mission to send their two identified delegates, Ann Stone and Margaret Ann Reid, or their alternate Judy May Gallant if one of their Delegates is unable to attend, to the November 2, 2019, meeting of Diocesan Synod.
- That Diocesan Council recommend to Synod that Cannon Six-Parish Governance be amended as proposed.
- That Diocesan Council approve Regulation 4-1 Regional Governance as circulated.
- That Diocesan Council receive the Representative reports as circulated.

### **2019 November 30**

- That the minutes of September 21, 2019, meeting of Diocesan Council be adopted as presented.
- That the Secretary send a letter of thanks for their service to the departing members of Diocesan Council.
- That Diocesan Council appoint Lionel Hayter, William Ross and Erik Beek to Diocesan Council.
- That Diocesan Council appoint Matt Pitman to Diocesan Council as the youth member.
- That Diocesan Council appoint the following members of Council to the Executive Committee: Kathy Asch, The Rev. Canon David Barrett, Eric Beek, The Very Rev. Geoffrey Hall, The Chancellor, The Ven. Brent Ham, The Treasurer of Synod, The Ven. Cathy Laskey, Lionel Hayter, The Secretary of Synod, Coralie Losier, The Rev Paul Ranson.
- That Diocesan Council declare the Human Resources Committee and the Nominating Committee Standing Committees of Council.
- That Diocesan Council appoint the Rev Canon David Barrett, Gil Carter, Susan Jack, Lionel Hayter, Alyssa Vandervalk and Scott Fairweather to the Finance Committee.
- That Diocesan Council appoint the following people to the Constitution and Canons Committee; The Dean of Fredericton, Clarence Bennett, The Rev. Canon Dr. Ross Hebb, Terry Hutchinson, QC, Dr. Dennis Klinck, Siobhan Laskey, The Rev. David Peer, Barbara Richards, Deirdre Wade, QC, Ann Whiteway Brown, QC.
- That Diocesan Council appoint the following people to the pool for the Ecclesiastical Court for the Diocese of Fredericton: The Rev. Rod Black, The Rev. Jasmine Chandra, The Rev. Ann Fairweather, The Rev. Bruce Glencross, The Rev. Dr. Daniel Goodwin, The Ven. Sandy MacPherson, The Rev. Canon Leo Martin, The Rev. Canon Richard McConnell, The Rev. Steven Scribner, The Rev. Canon Allen Tapley, Mr. Clarence Bennett, Mr. Ernest Clarke, Canon Charles Ferris, Ms. Martha Jo Hoyt, Dr. Dennis Klinck, Mrs. Siobhan Laskey, Dr. Tammy Moore, Ms. Barbara Richards, Mrs. Deirdre Wade, QC, Mrs. Ann Whiteway Brown, QC.
- That Diocesan Council receive the Finance Committee Reports.

- That Diocesan Council approve the recommendation of the Finance Committee to maintain the current rate of interest of 3.5% to be paid on parish investments and Synod funds in the DCIF for the six-month period from January to June 2020.
- That Council approve a 2% increase, effective January 1, 2020, to the diocesan clergy stipend as governed by Regulation 7-2 Schedule A Scale of Minimum Stipends.
- That Diocesan Council approve the 2020 Diocesan Shared Ministry Budget as presented.
- That the 138th session of Synod be held on November 7, 2020.

### **2020 February 22**

- That the minutes of November 30, 2019, be adopted as presented.
- That Diocesan Council appoint Susan Jack as Lay Vice Chair of Diocesan Council.
- That Diocesan Council appoint the following members of Council to the Executive Committee: Lay member- Susan Jack and Clergy member- the Ven. Perry Cooper.
- That the Corporation of the Anglican Parish of East Saint John be dissolved and that, pursuant to s.7(15) of the Anglican Church Act 2003, the bishop issue a Memorial of Dissolution accordingly.
- That on dissolution of the Anglican Parish of East Saint John, all assets of the parish corporation vest in the Diocesan Synod for use as the bishop shall direct.
- That Diocesan Synod support the Companion Diocese mobile medical clinic project for the Ho/Volta Region, including Synod coordinating publicity and collection and receipting of funds, to raise approx. \$40,000 CDN, with the assumption that the project is approved for Rotary funds multiplication.
- That Diocesan Council approve the Roles and Responsibilities document from Finance Committee.
- That Thomas Nisbett be appointed to the ministry of diocesan representative on the Atlantic School of Theology Board of Governors for the term July 1, 2020, to June 30, 2023.

### **2020 May 23**

- That Diocesan Council accept the minutes of the last meeting on February 22, 2020.
- That Diocesan Council receive the Greater Chapter Missional Action Reports.
- That Diocesan Council recommend to Synod that Canon Six – Parish Governance be amended as printed in the meeting package.
- That Diocesan Council recommend to Synod that Canon Three – Election and Appointment of Bishops be amended as printed in the meeting package.
- That the Anglican Foundation Grant Application from the Corporation of the Anglican Parish of Saint John be approved per recommendation by the Property Committee and subsequent final approval of the documentation by the Finance Committee.

### **2020 September 3 – Executive Committee**

- That the 138<sup>th</sup> Session of the Diocesan Synod not be held in 2020 on Saturday November 7, as scheduled.

### **2020 September 26**

- That Diocesan Council receive the minutes of the Diocesan Executive held on September 3, 2020.
- That Diocesan Council receive all reports received and presented.
- That Diocesan Council amend Policy A-3 Disposition of Real Property.
- That Diocesan Council adopt Policy A-9 Purchase of Real Property and New Construction.

- That Diocesan Council credit one month of 2020 Shared Ministry remittances in 2020 due to reduced Diocesan spends because of the COVID-19 pandemic.
- That Diocesan Council approve the addition of Jim Knight, Property Committee Chair, as a member of the Finance Committee.
- That Diocesan Council request each parish to discern and develop a Mission Action Plan during 2021 that outlines its mission, discipleship and ministry focus for the season ahead (between 2-5 years as appropriate).

#### **2020 November 24 – Executive Committee**

- That the Shared Ministry allocation formula for 2021 be 9% for the first \$50,000, 14% on the second \$50,000 and 18% on any amount over \$100,000.

#### **2020 December 5**

- That Diocesan Council accept the minutes of the last meeting on September 26th, 2020, as amended.
- That Diocesan receive the minutes of the Diocesan Executive held on November 24, 2020.
- That Eric Beek be appointed the Provincial Synod Youth Delegate for the Diocese of Fredericton.
- That Diocesan Council amend Policy A-3 Disposition of Real Property and Demolition of Buildings, as presented.
- That Regulation 5-3 Investor Transfers to the DCIF be approved as presented.
- That Diocesan Council approve the recommendation of the Finance Committee to set the rate of interest to be paid on parish investments and Synod funds in the DCIF as 2.75% for the six-month period from January to June 2021.
- That Diocesan Council approve the recommendation of the Human Resources and Finance Committees for a 2% increase, effective January 1, 2021, to the diocesan clergy compensation as governed by Regulation 7-2 Schedule A Scale of Minimum Stipends.
- That Diocesan Council receive the 2019 Financial Statements and Review Engagement Report as presented.
- That Diocesan Council approve the budget for 2021 as presented.
- That the mileage reimbursement rate remain unchanged for 2021.

#### **2021 February 20**

- That Diocesan Council accept the minutes of the last meeting on December 5, 2020, as amended.
- That Diocesan Council receive all reports.
- That Diocesan Council recommend to the Synod that Canon Six – Parish Governance be amended as presented.
- That Diocesan Council approve the recommendation of the Finance Committee for the Parish of Fredericton to apply for an Anglican Foundation grant of \$15,000 towards their roof replacement project.
- That Diocesan Council donate \$5000 to the Ho Mobile Clinic Project.
- That Diocesan Council make a direct appeal to Parishes to support the Ho Mobile Clinic Project, with a commitment to cover any shortfall up to \$20,000.

#### **2021 May 29**

- That Diocesan Council accept the minutes of the last meeting on February 20th, 2021, as amended.

- That Diocesan Council approve Policy A-9 Purchase of Real Property and New Construction or Renovation, as presented.
- That Diocesan Council approve the recommendations of the Finance Committee for the Parish of Portland to apply for an Anglican Foundation grant of \$15,000 for a lift/elevator project and Parish of Lancaster to apply for an Anglican Foundation Grant of \$10,000 for stained glass preservation.

### **2021 September 25**

- That Diocesan Council accept the minutes of the last meeting on May 29, 2021.
- That Diocesan Council nominate to the Council of the Ecclesiastical Province of Canada the following as members of the panel of triers for the Provincial Court of Appeal: Ann Fairweather, Ross Hebb, Kelly VanBuskirk, Deidre Wade.
- That Diocesan Council recommend to the Diocesan Synod that Canon Five – Diocesan Business be amended as presented.
- That Diocesan Council approve the extension of access to the Retiree Benefit Plan to retired Lay employees (including Synod) in order to provide them access to the benefits on their retirement with the lay employees paying 100% of the premium.
- The Diocesan Council receive the 2020 Financial Statements and Review Engagement Report as presented.

### **2021 October 1 – Executive Committee**

- That the 138<sup>th</sup> Session of the Diocesan Synod not be held in 2021 on Saturday, November 6, as scheduled and that synod staff prepare for the possibility of a virtual synod session if an in-person session cannot be held in 2022.

### **2021 December 3**

- That Diocesan Council accept the minutes of the last meeting on September 25, 2021.
- That Diocesan Council receive the minutes of the October 1, 2021, meeting of the Diocesan Council Executive.
- That Diocesan Council recommend to the Diocesan Synod that Canon Six – Parish Governance be amended as presented.
- That Diocesan Council approve the recommendation of the Finance Committee to set the rate of interest to be paid on parish investments and Synod funds in the DCIF as 3.25% for the six-month period from January to June 2022.
- That Diocesan Council approve the recommendation of the HR and Finance Committees, for a 2.25% increase, effective January 1, 2022, to the Diocesan Clergy compensation as governed by Regulation 7-2 Schedule A Scale of Minimum Stipends.
- That Diocesan Council approved the Budget for 2022 as presented.

### **2022 February 24**

- That Diocesan Council accept the minutes of the last meeting on December 3, 2021.
- That Diocesan Council approve the recommendation of the Finance Committee for the Anglican Church Homes in Sussex to apply for an Anglican Foundation grant of \$15,000 for roofing repairs.
- That Diocesan Council proclaim that Regulation 5-3 Investor Transfers to the DCIF come into force on March 14, 2022.
- That Diocesan Council approve the changes to Regulation 7-2 Remuneration and Compensation, as presented by the Human Resource Committee.

- That Diocesan Council approve the changes to Regulation 7-3 Housing and Relocation, as presented by the Human Resource Committee.

### **2022 May 28**

- That Diocesan Council accept the minutes of the last meeting on February 24, 2022.
- That Diocesan Council appoint the Ven. Kevin Stockall, Archdeacon of Fredericton, as Assistant Secretary of Synod.
- That Diocesan Council appoint the Rev. Canon Jon Lownds as Diocesan Registrar.
- That Diocesan Council recommend to Diocesan Synod that Canon Four – Diocesan Governance be amended as presented.
- That Diocesan Council approve the recommendation of the Finance Committee for a 2.0% increase for clergy and lay employees, effective July 1, 2022.
- That Diocesan Council approve the recommendation of the Finance Committee for an increase in the rate for expensing car travel from \$0.25/km to \$0.30/km for those who receive a car allowance and an increase from \$0.44/km to \$0.50/km for those who don't receive a car allowance, effective July 1, 2022 (these amounts to be reviewed in three months' time).
- That Diocesan Council receive the 2021 Financial Statements and Review Engagement Report as presented.
- That Diocesan Council approve Regulation 5-4 Payroll Administration, as presented by the Human Resource Committee.

## **CONSTITUTION AND CANONS (STANDING) COMMITTEE / CHANCELLOR / VICE-CHANCELLOR**

### **Mandate**

Under Canon Four, the chancellor and vice-chancellor are appointed by and answerable to the appointing bishop personally. They serve during pleasure. Their responsibility is advising the bishop, and by extension the Synod and its Council, on matters with legal resonance. Only in exceptional circumstances are they involved with the legal concerns of individual parish corporations.

Chancellors are considered the senior layperson in their diocese. The offices of chancellor and vice-chancellor are non-stipendiary.

The chancellor and vice-chancellor are ex officio members of the Synod's Constitution and Canons committee. As provided in Canon Four, the committee is appointed by the Diocesan Council to advise and make recommendations to the bishop, Synod and Council, particularly concerning Synod legislation. Current membership is: David Bell, Clarence Bennett, David Edwards, Geoffrey Hall, Ross Hebb, Terry Hutchinson QC, Dennis Klinck, Siobhan Laskey, David Peer, Barbara Richards, Deirdre Wade QC, Kelly VanBuskirk QC, and Ann Whiteway Brown QC.

Litigation (actual or apprehended) involving the Synod as defendant is dealt with by legal counsel appointed by the Synod's insurer.

### **Work**

Experience is always suggesting further refinements to legislation, either by way of remedying what is or crafting what should be. We continue to wrestle with the administrative mindset bequeathed to us by the Victorian church, by which parishes are numerous and each is a largely-autonomous corporation. Once a possible change in canon, regulation or policy is identified, draft

language goes through a vetting process often beginning with the Finance, Property of Human Resources committees and then the Constitution and Canons Committee before submission to Diocesan Council and, in the case of canons, ultimately to the Synod itself.

Beyond this, the two diocesan legal officers (chancellor and vice-chancellor) serve day-to-day law-related needs in a variety of contexts:

- Drafting, including policies, regulations and certain of the motions that come before Diocesan Council and Synod
- Property and trust issues
- Interpretation of diocesan legislation
- Personnel matters
- Review of documents
- Counsel generally

During this last year several property and human resources policies have been revised and a possible cemeteries regulation has been developed.

We are fortunate that Vice-Chancellor VanBuskirk has special expertise in employment and human rights law.

In January 2023 Canada's forty diocesan and provincial chancellors will meet in anticipation of for the forthcoming General Synod.

Particular thanks continue to be offered to vice-chancellor VanBuskirk and to ex-chancellors Ronald Stevenson, Charles Ferris and Clyde Spinney. They are consulted often and share the benefit of their very varied experience.

As of 1 January 2022 the chancellor of this diocese has also been serving as chancellor of the Ecclesiastical Province of Canada, in succession to the irreplaceable Charles Ferris.

David Bell, Chancellor & Committee Chair

## **FINANCE (STANDING) COMMITTEE**

### **Mandate**

To manage Diocesan real and personal property; manage Diocesan trusts; exercise Diocesan borrowing functions; approve all Diocesan real estate acquisitions, renovations, disposals or demolitions; manage Diocesan investments, in particular, those diocesan and parish investments placed in the Diocesan Consolidated Investment Fund; advise and direct the Treasurer of the Diocese; assist in the preparation of the Diocesan budget, guide and advise parishes experiencing financial challenges; collaborate with the Human Resources Committee on issues regarding remuneration and benefits; and other matters including property and liability insurance.

### **Members**

The Rev. Canon David Barrett, David Bell (Chancellor), Gilbert Carter, Archbishop David Edwards, Scott Fairweather (Investment Committee Chair), The Very Rev. Geoffrey Hall, Heather Harris-Jones (Synod Treasurer), Susan Jack (Chair), Jim Knight (Property Committee Chair), The Ven. Rob Marsh, The Rev. David Peer (Synod Executive Officer).

### **Highlights**

#### **Investment Committee**

The Investment Committee, a sub-committee of Finance, has been re-established and Terms of Reference have been developed. This committee has acquired members who are well versed in the

many nuances of the markets. The committee led the assessment of candidates to manage our investments and they ensured that returns on diocesan investments were optimized. The Investment Committee comprises Scott Fairweather (Chair), Mike Briggs, Susan Jack and ex-officio members Heather Harris-Jones, The Rev. David Peer and Archbishop David Edwards.

#### Property Committee

The Property Committee is also a sub-committee of Finance. This committee assessed requests from many parishes and brought 59 motions to Finance Committee over the last three years. In addition, they provided regular updates of property issues to the Finance Committee and provided parishes with their expertise as required.

The roles and responsibilities of the Property Committee have been updated and some new members were added to better represent all the archdeaconries of the Diocese. Members include Jim Knight (chair), Mike Briggs, Clare Fracker, The Rev. Bob LeBlanc, The Ven. Rob Marsh, The Rev. Michael O'Hara, The Rev. Steven Scribner and Bill Tracy.

#### Diocesan Consolidated Investment Fund (DCIF)

In 2019, markets recovered from the loss in 2018 but still experienced volatility. As a result of the volatility and low interest rates \$5M of the fund was moved into an apartment REIT to reduce the overall risk of our portfolio. The markets did recover with a 10.0% return in 2019 allowing annual interest on DCIF investments of 2.75% and bonus interest of 3.5%. In 2020 the markets were still volatile largely because of the pandemic and the DCIF's return was 0.5% but a payout of 2.75% for the year was approved. The DCIF interest rate for 2021 was also 2.75%. The 2022 interest rate has been set at 3.25%.

Prior to 2021, the bulk of our DCIF investments were managed by Letko Brosseau whose funds were consistently underperforming market benchmarks. As a result, the Investment Committee looked at several investment managers and recommended that the DCIF be moved to RBC's PH&N. This Finance Committee concurred and the transfer of the DCIF commenced in late 2020. As of early 2022 all our investments have been consolidated with PH&N to minimize risk, reduce management fees and ensure regular revenue streams required to pay interest and finance various Diocesan activities. The Finance Committee is pleased with the performance of our funds managed by PH&N so far.

We have been working closely with PH&N, to determine a sustainable rate of return and, as noted in the Treasurer's report, to better predict the realized rate of return for all our investments. We have requested that PH&N plan for an annual return of 4.5% of which 3.5% will be paid out from interest, dividends and net gains on sales in order to fund our budget. The other 1% is reinvested to ensure long-term fund sustainability. This will provide a more consistent rate of return on the DCIF portfolio and provide a more consistent payout to the Parishes while reducing risk to the Diocese.

#### Pandemic Impacts

With the start of the global pandemic in March 2020, meetings were held bi-weekly to try to stay on top of financial issues across the Diocese. A credit for one month of Shared Ministry and Pension Bonus amounts was provided to parishes. For those parishes that were not yet on e-offering, a 3-month deferral of e-offering fees was offered. The Committee also kept a close eye on the falling markets and potential withdrawals that might be required from the DCIF (which could incur losses).

Budgets, Shared Ministry and Grants

The calculation of Shared Ministry was revised for 2021 to reduce amounts assessed to parishes. A 5% reduction in the Diocesan budget enabled this relief and our Treasurer, Heather Harris-Jones was diligent in meeting the budget.

The table below summarizes the Shared Ministry relief and grants provided for the last several years.

Budget Year	Shared Ministry Relief	Diocesan Synod Grants
2019	\$35,643	\$ 119,065
2020	\$99,258	\$ 132,191
2021	\$36,690	\$ 143,007
2022	\$37,225	\$ 75,000 (budget)

Policy Updates

The Finance Committee provided updates to three Synod policies which Diocesan Council subsequently approved. Generally, the updates provide enhanced governance over Synod and parish assets.

*Policy A-3 Disposition of Real Property and Demolition of Buildings* was updated to include policies regarding the demolition of buildings.

*Policy A-4 Obtaining Financial Assistance* was updated to include Shared Ministry relief as well as grants. Additionally, the guidelines for grants were aligned with those of the Anglican Foundation of Canada.

*Policy A-9: Purchase of Real Property and New Construction and Renovation* was adopted as a new policy, the content of which was previously included in Policy A-3.

**Final Comments from the Chair:**

The Finance Committee continues to be very busy, often meeting more than once a month as well as during the summer. The Committee members are a very dedicated group who rarely miss a meeting. For this, combined with the collective wisdom and knowledge that they bring to the table, I am grateful.

I am pleased that the Synod office continues to find cost reduction opportunities as well as ways to make the day-to-day operations more robust. The Synod office works hard to manage costs, just as our parishes do. The global pandemic and subsequent period of inflation has brought some unique challenges to all of us, financial challenges being some of them. Be assured that we are always available to work with parishes one-on-one to provide assistance with any financial challenges.

Respectfully submitted,  
Susan Jack, Chair

**HUMAN RESOURCES (STANDING) COMMITTEE**

Current membership: Kathy Asch (Interim Chair), David Edwards, David Peer, Lynda Wood, Perry Cooper, Richard McConnell, Brent Ham, Ben Bourque. The HR committee meets monthly except during the summer months.

### **Cost of Living Assessments and Increases**

2022 was a difficult year to gauge the rise in the cost of living. It was recommended by the committee that a 2.25% increase to the stipend scale would be applied as of January 1, 2022, with the intention of revisiting at the mid-year mark to better judge the increases. At that review, it was determined that an additional 2% should be applied to the stipend scale.

At the same time mid-year mark, a recommendation to increase the mileage reimbursement rate was also made. Gas prices at the time were hovering around \$2.00/L. They have since dropped and a new assessment will have taken place in October.

### **Medical Benefit Transition**

After a lengthy review and quote process, the committee recommended the Diocese move from medical benefit coverage with Manulife, to coverage provided by RBC Insurance. The premium cost was significantly lower, and we would be our own administrators, ensuring much more control over our plans.

Our previous offerings had no ceiling on the yearly premium increases and the plan administrators required us to either cut benefits or deal with the rising costs (some as high as 40% year-over-year). This was the main motivation for the change.

The adoption hasn't been without issues, but the RBC team is determined to smooth out the bumps and ensure everyone receives the exact coverage as before.

### **Triennial Regulation Review**

The committee conducted a review of all regulations that fall under its purview, as per its mandate. Outdated references and terminology, formatting clean-up, and changes in the wording to ensure inclusion were among the recommended changes. The chancellor was brought on board to (greatly) assist in updating these regulations.

### **Safe Church Update**

Safe Church online training has received an overhaul and has moved on to a much more user-friendly and accessible system. Over the past few years, hundreds have taken the training, both in group settings watching the video, and in the new online system.

Work is currently underway to create an automated database to ensure no new employees/volunteers are missed, as well as generating notifications when retraining is required.

Respectfully submitted,  
Kathy Asch, Interim Chair

## **NOMINATING (STANDING) COMMITTEE**

When it was last active, the Nominating Committee consisted of Archbishop David as ex-officio, the Rev. Ann Fairweather as resource, the Ven. Cathy Laskey, the Rev. Walter Williams, Trevor Holder, and myself (Robert Taylor) as Chair. Our last major function was to conduct the election of Provincial and General Synod delegates, and approve Greater Chapter nominations for Diocesan Council, at our 2019 Synod. Between Synods, the expectation has been that this committee would monitor the composition and term limits and membership of committees and teams of Diocesan Council, particularly the Standing Committees of Constitution & Canons, Finance, Human Resources, Nominating, and Property (sub-committee of Finance). There were also five "Teams" and at least seven "Other Committees" to keep track of, most with a defined composition balanced between clergy and lay members and synod staff.

Finding the right people with the skill sets required of the various committees and teams, and establishing clear terms of reference that would minimize overlapping functions, has become increasingly difficult. So, in 2020 a small ad-hoc committee, led by the Rev. David Peer, Synod Secretary; Susan Jack, Lay Chair of Diocesan Council; and myself, undertook a study of the existing structure and ways in which it might be streamlined. We began with a survey of existing Committee and Team Chairs, asking basically what is working for their group and what could be improved and how. The ad-hoc committee recommended a somewhat simplified structure, hopefully to take effect with the new Diocesan Council, to the May 2021 meeting of the Council.

For the Nominating Committee, the result of these recommendations, if implemented, is that we would become a Sessional Committee, active at Synods in establishing elected positions as indicated above, ensuring that chairs of committees and teams are established, and encouraging those chairs to seek out members, not necessarily or only from Diocesan Council, who possess appropriate skill sets to allow the groups to fulfil their various purposes effectively. To quote the Rev. David Peer, "The Diocesan Council needs to work within a formal governance structure that is agile, flexible and focused."

At the 2022 Synod, delegates, as nominated from Greater Chapters, will be elected to the next Provincial Synod, currently planned for 14-15 June 2024. Also, the new Diocesan Council, as elected at Greater Chapter meetings in October, will be introduced.

Submitted by Robert Taylor, Chair

## **PROVINCIAL SYNOD 2021**

The 2021 Provincial Synod of the Province of Canada, covering seven Dioceses from Quebec to Newfoundland, convened June 18th and 19th. It was an on-line gathering using the Zoom platform. One of the questions asked on our evaluations was our opinion of virtual versus in-person. While there is no question that virtual is more efficient and less costly, I pointed to a number of precious memories from my two previous Provincial Synods (Quebec and Halifax) to support my hope that future gatherings will return to in-person. We'll see what happens in 2024.

Keynote addresses were given by our Bishop as Metropolitan and Synod Chair, along with Indigenous Archbishop Mark MacDonald and our new Primate, Archbishop Linda Nicholls. Archbishop David pointed to decreased commitment to the institutional Church and the need to prayerfully discern what God intends the Church to be. Archbishop Mark focused upon the wounds opened by the (then) recent discovery of 215 unmarked graves in Kamloops, stressing the need to accept that it has happened and to move forward in a spirit of repentance. Archbishop Linda pointed out several effects of the pandemic, such as reaching out through technology and the re-discovery of the Daily Offices. She showed a worthwhile video that can be found at [www.spirit.anglican.ca](http://www.spirit.anglican.ca)

Other sessions were led by the Secretary of General Synod (a review of their recent work), along with the Anglican Foundation and PWRDF. The Anglican Foundation showed a 12-minute video which is worth a look at [www.anglicanfoundation.org](http://www.anglicanfoundation.org) – the very start was the only quote that I recorded in the two days: "In a year when the world said NO – NO to the Peace, NO to kneeling side by side, NO to the common cup....., AFC said YES to....." Projects mentioned included the Say Yes to Kids program and the steeple renewal project of Trinity Church, Saint John. Primate's World Relief focused on the Canadian Government's 6:1 matching of private donations to COVID safety clinics in select countries – donors gave over \$300,000 and the government added \$1.9 million.

There were also group discussions (using Zoom's "breakout rooms") of the General Synod's draft document "Re-Imagining the Anglican Church of Canada During a Triennium of Transition". Business motions adopted concerned several minor canonical changes, and also the financial reports as given by our own Peter Irish.

At each Provincial Synod, each Diocese elects a Clergy or Lay representative (in rotation) to Provincial Council for the next three years. Provincial Council functions between Synods in the same way as our Diocesan Council does. This time the Diocese of Fredericton chose a lay person, and I am honoured to be that person. I thank the Diocese for its confidence in allowing me to represent it at several recent Synods and now on Provincial Council.

Submitted by Robert Taylor  
Lay Member from the Diocese of Fredericton

### **CAMP BROOKWOOD**

This was a rebuilding year for Camp Brookwood. Being closed for two years meant momentum was lost and some campers went elsewhere, aged out or found other things to do. Where the camp had averaged 100-110 campers before the pandemic, this summer they had 86 campers over five weeks. The camp made good use of its small staff: Director Emily Sprague, four counsellors, one leader-in-training, an assistant director, a cook and weekly chaplains. Themes this year were Fear Factor, Disney, CSI, Amazing Race and superheroes. Assistant director Morgan Greene came with new ideas gleaned from working at a different camp, which added to the enjoyment. The plan for the final week was to hold a family camp but they had no takers; so, the camp was offered to two local daycare operators, resulting in another 84 children attending that week. They did drop-off and pick-up at the camp and their educators assisted the staff. The children did lots of crafts, swam, learned archery and enjoyed many other activities and it is hoped that some may return as regular campers another summer.

Submitted on behalf of Camp Brookwood

### **CAMP MEDLEY**

A lot has happened at Camp Medley over the past few years.

At the beginning of June 2020, the first summer of the Pandemic, we made the difficult decision not to hold overnight camps. While on paper Camp Medley could almost meet provincial requirements to open, the plan was not practical to implement.

Instead, the Camp hired 10 students and used volunteer labour to conduct maintenance and repairs to infrastructure. The summer maintenance period was a unique opportunity to conduct remedial work on the field during the summer while the camp had no programs. The past two years Camp Medley has employed over 20 staff between the ages of 15 -47. This year fifteen employees returned supporting a long-term staff-development plan.

Over the past three years, Camp Medley has focused on improving financial control, overhauling the camp program, and renewing the infrastructure. The camp director and Synod office financial staff have worked together on budgets and identifying aspects of camp operations for attention. The goal has been better financial control, more efficient delivery of programs, and better use of Camp facilities. The financial forecast for Camp Medley continues to improve. Camp Medley was running an annual operating deficit in 2019 and is currently meeting and in some cases exceeding annual financial objectives.

The structure of the program at Camp, and the staff needed to execute it, must align with the demand and the available resources. We were able to run programs the past two years. We based our planning on 250 campers in 2021 and 400 in 2022 with an actual 275 campers in 2021. In 2022 we had 355. This summer we were also able to offer a family camp weekend and host St Michael's Youth Conference. These both were a great blessing and resulted in an additional 113 campers. The first Seniors' retreat will have around 15 in attendance.

The Camp Medley infrastructure is a diocesan resource. The infrastructure is a key contributor to summer programming for youth, but Camp Medley has potential to support other diocesan activities throughout the year. More intensive use of the facility will spread camp expenses over a larger pool of users.

Moving forward the camp is working to become a year around facility. We will have to adjust programming depending on time of year. Camp Medley also needs to support all-age use of the facilities. The bond between Camp Medley and our youth is important and it will continue, but the facility has the potential to support wider demands of faith formation, Christian community development, and programs for all ages and for families.

We have had several weddings, 12-12-12 groups, international students, and two schools. I am very encouraged with the opportunities we have with people using the facility outside of the summer season.

Camp Medley completed the Amphitheater project in 2022. Our main field topsoil and grass is holding up well. Recent changes to switch our heating to an on-demand system and change our lighting system to LED is providing the planned cost savings.

Camp Medley needs a new pool and a new maintenance facility. The current pool is 30 years older than its original design life. Research on replacement pool options has started as we prepare options to replace the facility. Space to store equipment and provide an indoor workspace is sorely needed. Camp Medley is an important Diocesan asset, and the care and upkeep of the infrastructure is very important.

The community supporting Camp Medley has continued to grow since the start of COVID. In the last 2 years alone, over 1449 in-kind hours were donated by people across the province. What the Camp has accomplished over the past three years is due in large part to the work of these volunteers.

I am blessed to be able to serve in this ministry of the dioceses.

Yours in Christ,  
John Galbraith

## **CHOIR SCHOOL**

After two years of cancellation, the diocesan Choir School operated this past summer. It was not the usual week-long event, but a one-day workshop which allowed the 45 youth and adults to ease back into the event. They learned music and rehearsed all day in preparation for a Choral Evensong presented at Trinity Church in Saint John July 16.

As attendees were welcomed to the service, they were reminded of the value of choral singing, as a diocesan ministry, as a relationship builder and as a memory maker. Music directors were Spencer Belyea and Gibson MacMillan. Soloists were Mary Louise Belyea and Kevin Langford. Playing

pianos/keyboards were Nhat-Viet “Toto” Phi, Kevin Langford, Michael Molloy and John Higgins and Angela Mosher played the flute.

The planning team was made up of Paul Rideout, James Snelgrove, Shery MacPhee, Linda Pitman, Mary Louise Belyea, Darrell James, Lynn Mills, Spencer Belyea, Christine Hayes and Robert Taylor. Counsellors for the youth were Mary Louise Belyea, Julia Nixon and Lily Cyr Ouelette.

Funding for this year’s Diocesan Choir School came from the Anglican Diocese of Fredericton, the Fulford Trust of the Anglican Foundation, the diocesan and various branches of the ACW, St. Paul’s Endowment Fund, the Segelberg Foundation, St. Anne’s ACW, and parishes and churches represented by the choristers and staff.

Respectfully submitted,  
The Rev. Paul Rideout

### **COMPANION DIOCESE COMMITTEE**

Members of Companion Diocese Committee: Archbishop David Edwards, Robert Griffin (Chair), Gisele McKnight, Robert Taylor, Lilian Ketch, Cheryl Jacobs.

The companion diocese project of a mobile clinic for Ho, Ghana is well under way. The clinic was built at Malley Industries, Dieppe, and was completed in February 2022. Archbishop David Edwards blessed the clinic before it left Malley Industries in March, with several priests and Companion Diocese members present. The vehicle arrived in Ho in early summer, and the equipment is continuing to arrive, with most now in place. The total cost of the project was \$278,000, with the Diocese and Rotary Club of Grand Manan raising \$93,000, and the remainder coming from the Rotary Foundation.

The clinic will go into service this fall in the Volta and Oti regions, bringing quality health care to rural communities that have had no care. Doctors, nurses, and students will accompany the clinic, bringing care to people who cannot go to the city for medical services.

In addition to the mobile clinic project, Dr. Harvey Bass of Florenceville and a colleague donated two eye clinics to the project. This is a great need in Ghana.

Robert Griffin, Archbishop David Edwards, and Dr. Harvey Bass plan to go to Ho, Ghana in early January 2023 to see the clinic in operation.

Yours in Christ’s service,  
Robert A. Griffin

### **HOSPITAL CHAPLAINCY - SAINT JOHN**

My role as Hospital Chaplain has certainly changed since COVID hit us in March 2020. I went to the Saint John Regional Hospital one morning and my office was gone, the space taken over for screening. After several hours, someone was found who knew where my things had been moved. Patient lists became shorter and shorter until they were almost non-existent. Several months later, lists started to improve, but patient lists are still an issue.

Not everyone who enters the hospital is asked about their religious denomination and if they would like a visit from the chaplain, though these two questions are supposed to be asked of each patient. This is especially true if a patient enters the hospital through the Emergency Department, where, due to the busyness and often grave condition of the patient, the questions are rarely asked. There

is an employee who does follow up twice a week with Anglican patients who have been admitted, but if the patient is asleep or busy when this person comes around, they are missed. There are several units where no follow-up is done (COVID outbreak units, Pediatrics, Transitional units), so more patients are missed.

I am very grateful to clergy who let me know when they have parishioners in the hospital. In the past, I was not permitted to follow-up with these persons unless the request came from an immediate family member, but that restriction has been eased because of COVID.

Despite all these challenges, in 2021 I was able to do 2,070 visits (this number will be down significantly in 2022 due to ongoing COVID outbreaks). My visits were especially appreciated when the hospital was under Red restrictions, as I was generally the only person the patient was able to see other than Horizon staff.

My seven years as chaplain have been rewarding despite the challenges presented by COVID. While relationships are not developed like they are in parish ministry, long-term patients in particular come to look forward to visits from the chaplain. I am grateful that Horizon has allowed this ministry to continue throughout the COVID outbreak, even though there are many restrictions.

Respectfully submitted,

The Rev. Canon David Barrett,  
Saint John Hospitals Chaplain

## **LAYREADERS**

### **Mandate**

A layreader is a lay person authorized by the diocesan bishop to officiate at worship services or take a leadership role in certain parts of a service. Layreaders are licensed as in-training or parochial, and assigned to a particular parish, or as diocesan and able to serve in multiple parishes as needed.

### **Warden of Layreaders**

Cleo Cyr of the Parish of Hammond River, ably served as the diocesan Warden of Layreaders from May 2015 to February 2020 (and as interim beyond that). While in this role, she put in place a new extensive training program, an updated layreader brochure and guide for parish clergy, and organized a team for archdeaconry oversight.

The archbishop and synod are grateful for Cleo's work. A search continues for a new Warden.

### **Statistics**

As of the writing of this report there are 283 active layreaders in the diocese. This is a reduction of 46 since the report to the 2018 Synod, including 18 layreaders, either active or retired, who have died. The category totals are as follows:

Layreaders-in-training: 27

Parochial layreaders: 180

Diocesan layreaders: 76

Layreader Emeritus certificates presented 2018 – 2022: 15

### **Layreader Training Program**

Required courses for layreaders-in-training and continuing education courses for parochial and diocesan layreaders, include:

- Biblical Foundations (See Through the Scriptures)

- Your S.H.A.P.E. for God's Service
- Anglican Worship:
  - Reading Scripture & Liturgy in Public
  - The Lord's Prayer
  - Prayers of the People
  - Unpacking the Creeds
  - The Book of Common Prayer
  - Leading Worship as a Layreader
  - Spiritual Disciplines & Practices
- Church Doctrine
- Church History: The Reformation
- Leadership Foundations
- Introduction to Sermon Preparation

All course materials, including group facilitator toolkits, are available on the layreader section of the diocesan website. Most are designed to be offered in small group and self-study formats; and include a video presentation of the content by a cleric in the diocese. On-going evaluation of the course content is encouraged.

Group training has not been offered through the pandemic, and self-study registrations have sharply decreased through this time.

Respectfully submitted, Cheryl Jacobs, Bishop's Office

## **MISSION & OUTREACH TEAM (2021 Report)**

### **Mandate**

Under the direction of the Bishop and Diocesan Council, the Mission and Outreach Team is charged with the tasks of:

- coordinating, communicating and supporting the mission work that takes place at both the diocesan and parish levels.
- representing the diocesan-level groups that have mission-related responsibilities and reporting regularly to Council.
- looking for and promoting new mission and outreach initiatives within and beyond the diocese.

**Guiding Documents:** The Bishop's Charge to Diocesan Synod in 2016 and 2017; "Five Marks of Mission"

### **Overview of activity**

The main activity of the MO Team has been to organize Christian Forums. We desire these to be a platform for Christian academics to speak on current issues in the public sphere. We started holding these in 2018, with the speaker presenting at Christ Church (Parish) Church in Fredericton over the noon hour and then again at UNB in the evening. We held four of them prior to the pandemic. In October 2020, we switched to holding them as a Zoom webinar. This has meant the forums are less of a public event on campus, but the upside is that more people across the Diocese and beyond are able to participate. We are also able to record them and make them available on the diocesan website.

I am grateful for the opportunity to serve God and the diocese in this capacity. I am also grateful for the members of the MO Team (Shawn Branch and Ted Quann) for their input and encouragement.

Respectfully submitted,  
Nancy Stephens, (former) Chair, Mission & Outreach Team  
September 9, 2021

## **MOTHERS' UNION**

### **Mandate**

The Diocese of Fredericton Mothers' Union is part of a worldwide organization of over 4 million members in 84 countries. Our vision is a world where everyone prospers. We actively pursue this vision through prayer and action, helping to build confident people and resilient communities. Our movement seeks to bring about justice, challenge prejudice and advocate change. We aim to: encourage parents in their role to develop the faith of their children; maintain a worldwide fellowship of Christians united in prayer, worship and service; promote conditions in society favourable to stable family life and the protection of children; help those whose family life has met with adversity; promote and support married life.

In New Brunswick, we currently have 95 members in good standing in 8 branches. This is a decline from 106 in 2021 and 117 in 2020. This is in part due to the pandemic as well as the ageing of our members. All branches function independently to meet the needs of their respective congregations and individuals in their communities. We follow the MULO model which stands for Mothers' Union Listening Observing and Acting. Our Diocesan Council gives support to our 8 branches, plans Diocesan events, and works to maintain relationships and communication with the Mothers' Union Canadian Council, as well as Mary Sumner House, which is our international headquarters in London, England.

### **Current Happenings**

**Branch Level:** As with other organizations within our Diocese, we struggled to move forward as the pandemic shut down all of our activities in both church and community. Some branches were not able to meet at all while others connected with a combination of Zoom, in-person and outdoor meetings. It appears that some of our groups will hold hybrid meetings in the future, which are actually more inclusive to all our members. We look forward to resuming our outreach work in the near future.

**Diocesan Level:** Our tradition is to gather every spring for a group Rally. We meet to keep our members informed, and to worship and learn together while enjoying a day of fellowship. Our Rally was cancelled in 2020, but on September 18, 2021 we hosted a Mini-Rally for 34 participants at Camp Medley with the theme "Reconnect and Reignite". At this gathering it was recognized that we need to focus on two very important areas: working to stop gender-based violence and ensuring that climate change is a priority in all our decision-making. These issues disproportionately affect women, children and the most vulnerable in countries all over the world. On April 30, 2022 we held our Rally at St. Mary and St. Bartholomew's Church in Saint John as a hybrid event. The 36 attendees were overjoyed to be together again, reflecting on and learning about "Transformation", our theme for the day.

**National Level and Worldwide Leadership:** The Diocese of NS and PEI is chairing the Canadian Council from 2021-2024, with Mary Stone as President. Our National Conference, which was supposed to be held in 2020, was deferred to 2021 as a Zoom event. We hope to hold our Biennial Conference as a hybrid event on November 18-19, 2022.

Kathleen Snow continues to serve as our Worldwide Trustee for Zone B and chairs the Development Committee, which oversees all of the project work and programs worldwide. She also

sits on the IT and Data Committee and the Worldwide Parent Steering Committee. Mary Sumner House found itself in dire financial straits when fundraising efforts were curtailed due to the pandemic. An urgent Worldwide Special Appeal was launched in April 2020. It succeeded in putting us back on more secure footing as members sent funds to keep our organization functioning so that our development projects could continue fulfilling their vital roles to our members.

Respectfully submitted,  
Susan Colpitts-Judd and Joanne Ham  
Diocesan Mothers' Union Co-Presidents

## **THE NEW BRUNSWICK ANGLICAN**

### **Subscriptions**

In 2018, the Anglican Church of Canada launched a country-wide project to update the subscription lists of every diocesan paper. There was a belief that the subscription lists were out of date, and that belief proved correct. The method chosen to update the subscription lists was an Op-In program, where readers had to contact the ACC in order to keep receiving the paper. That meant abandoning the lists and starting from zero.

For those thousands who did want the papers to continue, their emails and calls completely overwhelmed the system set up to receive them. It took far longer than anticipated to complete this project. This exercise, though necessary, had startling results. It seems most of our papers were being thrown away upon receipt or mailed to people who had passed on.

For comparisons sake, 5,321 copies of the New Brunswick Anglican were mailed out in January 2018 — before the exercise began. In September 2021, 1,888 NB Anglican newspapers were mailed, representing a subscriber reduction of about 70 per cent. This is not unique to our diocese. Across Canada, diocesan newspapers, including the Anglican Journal, are mailing about two-thirds fewer papers than they did in 2018.

The good news is our press costs have dropped dramatically. As well, there is the environmental benefit of less newsprint being used. And we have 1,888 subscribers to the NB Anglican who want the paper because they opted-in to continue receiving it. In the past year, that number has remained quite steady.

You can always make changes to your subscription, or become a subscriber, by contacting me ([gmcknight@diofton.ca](mailto:gmcknight@diofton.ca)) or the national office ([circulation@national.anglican.ca](mailto:circulation@national.anglican.ca)).

### **Print Copies**

There has been a slow but steady focus away from print copies of the paper to online-only. This was slowed somewhat by lower print costs and the pandemic. In fact, the newly elected Primate, Linda Nicholls, noted that in the depths of COVID with churches closed, the printed paper played an important role in keeping people informed and helping them feel less isolated.

Anglican editors were told at their 2022 conference that there is a print budget in place for the Anglican Journal for the next four years. However, at some point, the Anglican Journal will likely cease print publication, which would make printing a diocesan paper very difficult, since the diocesan papers are printed, folded and mailed with the Anglican Journal.

To help share all the diocesan papers more widely online, the national church has built a website called Anglican News Canada, where readers can find their own and other diocesan papers. This is a work in progress, and we expect the NB Anglican will appear on this website early in the new year. In the meantime, you can check out the papers already there, and bookmark it for our arrival in a

few months. Our paper will still appear on our own website as usual. The website: <https://anglicannews.ca/>.

If you have questions or comments, please contact me.

Respectfully submitted by,  
Gisele McKnight  
NB Anglican editor  
Diocesan communications officer

## **PENNIES AND SPARROWS** **(Central Saint John Community Ministry)**



Over the last year we have seen a lot of change in the city of Saint John. While there has been a steady stream of construction and new developments, there is also a growing homeless population, increased drug use, more violence and more people dying from overdoses. Against this backdrop, it's not surprising that our greatest recent challenge was running an overnight emergency out of the cold shelter. We are deeply grateful to the many volunteers who allowed this shelter to run, along with our M.L.A.,

Arlene Dunn, who helped us get the needed materials. Our experience taught us that a much greater response to the homelessness crisis in our city is necessary. For a more detailed reflections on the subject, we recommend that you check out our blog post on penniesandsparrows.com entitled "Can Churches Double as Homeless Shelters?"

We are currently involved in conversations with other churches, non-profit organizations, and city representatives to have a more complete solution to our homeless crisis this upcoming winter. We also have been offering an afternoon drop-in program 3 days a week to continue to support this vulnerable population in partnership with Stone Church. We are grateful for funding from the Diocese to be able to support this mission.

Our English Language classes and English Language Bible studies have become popular ways for newcomers to connect, and learn. For the first time this summer we offered a weeklong English Language summer camp for children of newcomers. Thanks to some amazing volunteers the week was a great success with 20 - mostly Ukrainian - kids attending. It was very moving to see them play and interact and have fun after all they have been through.

We have received some federal funding through the New Horizons for Seniors program to offer a monthly seniors event. This program is a fun social time for seniors who have been increasingly isolated over the last couple of years. We provide musical entertainment, snacks, and guest speakers who offer instruction on a variety of topics including: Dementia, Elder Abuse, Stroke Prevention, Blood Pressure, Diabetes, Seniors Exercising, Healthy Eating, and Mental Health.

We work closely with the Waterloo Village Neighbourhood Association which helps us to connect with the non-profits in our area. Together, we recently installed an outdoor food pantry built by the Saint John Tool Library to provide the community with around the clock food access. We also host monthly meetings with the WV Association where organizations have the opportunity to share updates and resources. We have been using these connections to teach kids about community development - both through our Kids Lead program and with the grade 8 class at Samuel de Champlain school.

Our Emmaus Way Teams have provided support to over 9 individuals and families. These teams of volunteers surround people in unstable circumstances and commit to walking with them for a year to help them get through a difficult time. We recently started a team in Fredericton around a refugee family. These teams have also supported single mothers, people with health concerns, and people struggling with addictions.

We are excited to have Miriam Westin now working with us part-time. Miriam will be heading up our Monday drop-in program and will be teaching a beginners English class.

As we've gone in and out of lockdowns, navigating our way through a myriad of rules and restrictions we have managed to support our neighbours in the community through our various programs and connections. We are thankful for all the partners and partner organizations we've had the honour of working with. We thank the Diocese of Fredericton for giving us the support and freedom to do this work and the church congregations that keep encouraging us. We also give our love and appreciation to Stone Church for providing us with the space to do our ministry and the resources to make this work a joy.

We remain especially grateful to those who have contributed to our ministry through volunteering, prayer, and financial giving. As you read this report, may you claim the work that we do as your own. After all, none of this would have been possible without you. Thank you again for all the support that you have given us this past year.

If you would like to learn more about this ministry or if you would like to receive our quarterly newsletter please email Rev. Jasmine Chandra - [jasminechandra@gmail.com](mailto:jasminechandra@gmail.com) or Rev. Terence Chandra- [tjchandra1@gmail.com](mailto:tjchandra1@gmail.com).

## **PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND**

*As there is currently no PWRDF diocesan representative, included here are sections of the report from the President of the Board of PWRDF.*

It would be easy to begin a report covering a period like 2021/2022 with a litany of all the difficulties that COVID brought on. It is true that in the past year, PWRDF board, staff and our many volunteers continued to meet virtually for the most part. While this was not always ideal, we did manage to stay connected and do the important work of PWRDF, often with less cost to our organization. We are grateful for modern communications and the amazing opportunities it offers for working together and collaboration, and as a result I have much to report and many to thank.

Our ability to carry out our important work of providing relief and development to the vulnerable in Canada and around the world is strengthened by the staff's skill at engaging and collaborating with supporters, partners and other funders, not to mention our supporters' willingness to come together and to respond with compassion and generosity.

Our Programs and Partnerships team reports that we have 80 projects in 33 countries this year totalling nearly 7 million dollars. Humanitarian relief projects represent the largest component where assistance and support is offered to victims of natural disasters and conflict. Health projects follow. In this past year, we have twice as many projects with Indigenous partners.

Here are some highlights.

The Canadian government granted an extension of our All Mothers and Children Count program in order to put in place effective covid responses in 4 countries in sub-Saharan Africa and maintain the previous gains that were made in maternal and child health in those communities,

PWRDF membership in the Canadian Foodgrains Bank enabled us to participate in the Humanitarian Coalition's appeal to end hunger where every dollar raised was doubled by the Government of Canada. This enhanced our ability to address the needs of vulnerable communities including small landholding farmers in northern Kenya, and South Sudan.

Our response to the war in Ukraine is now over \$1 Million. These funds are being distributed quickly and efficiently to agencies helping people whose lives have been disrupted by the war, those fleeing Ukraine and those left behind enduring hardships. Recognizing that conflict exists in other places, PWRDF withdrew funds from our investments to support those victimized by other wars in Myanmar, Iraq, Ethiopia, and Syria.

Our partner in Mozambique installed 50 more solar suitcases as part of last year's Light for Every Birth project. These installations enable safe births and a healthier work environment for health workers. As this project was impacted by a cyclone, further funds were distributed to ensure a safe completion of this project. This appeal was very generously supported by Canadians, including a very generous match of \$100,000 from one of our donors.

Our ability to respond to overseas emergencies has been amplified because of our strategic partnership with the CFGB which is in turn part of the Humanitarian Coalition. Presently, any donations for PWRDF's Pakistan appeal, for example, will be matched by the Canadian Government until Sept 28.

As an organization, PWRDF has always been based on partnering, on mutual support, and on implementing a vision that sees the difficulties the world faces as opportunities to promote healing, justice and reconciliation. This year has seen how successful this approach can be. Partnering with a range of individuals and agencies, by linking volunteers with staff, and by deepening our relations with partners in Canada and overseas, we have managed to multiply the impact of our humanitarian efforts many times.

In response to the calls to action of the Truth and Reconciliation Commission, it needs to be noted that the revelations of unmarked graves and the role churches have played in Residential school, have heightened the need for PWRDF to become more intentional in building relationships with Indigenous partners. In 2021 a new Indigenous responsive granting program was launched to fund Indigenous-led priorities in the fields of community health, safe water, youth engagement and climate action. Guided by an Indigenous Programs Advisory Committee, staff and Indigenous leaders work together to determine where the need is the greatest and respond to community needs.

Staff and the members of PWRDF – Youth Council Members, Diocesan Representatives and Board Members and Honourary Associates – are working closely to ensure sustainability and the important work of PWRDF and our partners. All of the financial donations to PWRDF – legacy giving, major gifts, monthly giving and so much more play key roles in ensuring our work can continue to shore up a solid financial base and as large institutional funding becomes scarcer.

At our July Board meeting, the Board was encouraged to hear how parishes, local supporters and foundations had brought in over \$5 million dollars, an increase of 15% from what PWRDF was receiving in the years prior to the pandemic. And this all in a year when individuals and communities in Canada were struggling. This has allowed PWRDF to continue to respond to emergencies in Canada and around the world, and offer steady, reliable support to our program partners who are working in such challenging conditions. We are so grateful.

The Investment committee completed its survey of different fund management companies and selected one they consider appropriate for our needs. Our investments are in ethical securities that

make a positive impact and are doing well in an uneasy market. One good example of this kind of investment is Raven Capital, an indigenous led company that invests capital in indigenous entrepreneurs giving them a head start in getting their businesses off the ground.

The Governance and Audit and Risk Management committees are reviewing and updating policies, terms of reference, and managing risks as PWRDF updates its procedures and guidelines on the Prevention of Sexual Exploitation, Abuse and Harassment (PSEAH). Both the PSEAH and the Anti-Racism work are essential components of our vision for a world that is truly just, healthy and peaceful. PWRDF has endorsed Cooperation Canada's Anti-Racism Cooperation Framework.

Our present Strategic Plan ends in 2024 and our Strategic Plan Working Group, along with staff, are starting to consider how best to tackle our next plan. A name change for PWRDF is on the table. Conversations with staff, supporters and other volunteers will be happening soon so that we can determine how best to continue the life affirming work of PWRDF.

I want to give a special shout out and thank you to PWRDF Diocesan Representatives, parish representatives and our many, many volunteers who have continued their support for PWRDF in this past year and in this pandemic period. In the midst of so many challenges, churches not meeting in person, events cancelled, our volunteers have continued to find ways to support us through phone calls, zoom calls, mailing resources and promoting PWRDF in the parishes and communities of our Anglican Dioceses. Church members came together for all manner of fundraisers including and most recently for Ukraine. Many thanks to all the participants and their supporters of the Wild Ride as they exercise their creativity, dedication and compassion for refugees or internally displaced persons in so many different ways- walking, cycling, roller blading, baking, reading, knitting, crocheting, swimming, kayaking, dancing and singing in support of PWRDF.

I am also encouraged that over this past year and indeed over this pandemic time, there have been regular moments for us to come together, Praying with PWRDF. Everyone is welcome to join us online every second Thursday.

Partnering, careful listening, and mutual respect have been the values that have made it possible for PWRDF to continue working through pandemics, climate catastrophes, and through wars and rumours of wars. And that is because you, our base, would have it no other way. A huge and ongoing thank you to all, representatives of the faith-based communities that brought our organization into being some 64 years ago and who continue to shape and mold PWRDF today. Thank you for engaging, promoting and working together towards a world that is truly just, healthy and at peace.

Valerie Maier  
PWRDF Board President

### **ROTHESAY NETHERWOOD SCHOOL CHAPLAINCY**

Just like every ministry in the Diocese, the past few years at RNS have been an adventure.

One of my key responsibilities has been to guide our Chapel program: as the entire school gathers at the start of the day with a time of hymns, readings from Scripture, prayer, reflections from me, and presentations from various groups on topics relevant to our school. Fitting all of this into 20 minutes can be an adventure on a normal day. But as we know, these have not been normal days.

One of the most pressing challenges has been maintaining our Chapel program during the pandemic. In March 2020 we rapidly moved from a-five-day-a-week, full-school-in-one-room

practice to a once-a-week, online format. Along with the various ups and downs in cases and procedures since, we have explored all sorts of arrangements, but thankfully we have been gradually returning to our pre-COVID practice of gathering again each school day as a whole community, which was finally possible in the Spring of 2022.

In addition to our regular Chapel Program, I have also been facilitating our Chapel Speech tradition, where each Grade 12 takes one day in Chapel to offer a 5-7 minute speech on something that they believe to be true. From early on, I am there to guide them through the process, to help them refine their Speech, as well as to offer a personal prayer afterwards for each of them. I consider it a privilege to walk with them through this important milestone.

I also guide the major community services of our school, including our Opening and Closing Chapel services that bookend our year, and our annual Lessons & Carols service, which we have held both in person and online when restrictions made it impossible to do so.

Recently, my role as Chaplain has been connected to the RNS Wellness Centre, working closely with the school nurses, guidance counsellor, and others to help support both individuals and the overall school culture. Our offices are now all in one location to help facilitate this team approach.

RNS is certainly a unique ministry opportunity, with a very diverse student body and faculty represented. In it, I have striven to maintain the balance between upholding the traditions of our Chapel program and my own Christian faith and witness on the one hand, alongside my role in defending the integrity, dignity, and wellbeing of everyone, working to make sure that every member of our school feels welcome, valued, and at home.

Respectfully submitted,  
Rob Montgomery, School Chaplain

### **SAINT JOHN SEAFARERS MISSION**

The Saint John Seafarers Mission is a member of the Mission to Seafarers international, based in London, which is active around the world in over 200 ports. The Mission to Seafarers is an Anglican organization. With 90% of all goods arriving by sea, seafarers are a vital part of your supply chain. Historically seafarers have lacked representation and often suffered abuse and injustice. Our ministry is to be their friend and advocate. We are very privileged to have Archbishop David as Liaison Bishop to the Canadian organization, Mission to Seafarers Canada. I have served also as a founding member and Chair of this organization. The mission station on the west side of Saint John is supported by the diocese, local churches, local industries and other organizations. It provides, through its programs, staff and volunteers, welfare advocacy, transportation (shopping) and communication (Internet). We have opportunities to pray with seafarers and minister to both their spiritual and temporal needs. If you would like to be involved as an individual or as a church, please contact Bev Sullivan (Station Manager) at 635-1731. Many of our volunteers have not returned because of COVID-19. Seafarers have returned and begun to visit the mission once more.

Respectfully submitted,  
The Rev. Eric Phinney  
Chaplain, Saint John Seafarers Mission.

## **SPIRITUAL DEVELOPMENT TEAM**

### **Mandate**

The Spiritual Development Team's mandate is to encourage and support the ministry groups assigned to our cluster and to organize and/or promote special spiritual development (formation) initiatives, particularly working with the diocesan Parish Development Officer.

This report is to highlight activities since the last session of Diocesan Synod. The team met fairly regularly through 2020 and 2021 but, due to the chair's negligence, not through 2022. Some work continued directly with Shawn Branch, PDO.

### **Prayer Initiative**

As its priority, the team focussed on developing and promoting opportunities aimed at increasing the understanding and practice of prayer among Anglicans in the diocese.

- Diocesan prayer retreats were held at Villa Madonna or as online gatherings Lent and Advent 2019, with the Rev. Dr. John Paul Westin leading; Lent and Advent 2020, with Bishop David; and Advent 2021 and Lent 2022 with the Rev. Jasmine Chandra.
- The book *Liturgy of the Ordinary*, by Tish Harrison Warren, was recommended for parish 2020 Lenten studies; 250 books were ordered. Focusing on the prayer discipline of memorizing Scripture for Lent 2021, the recommended book was *Hide This in Your Heart* by Michael Frost and Joseph Graham Hill; 200 copies were distributed within the diocese. In 2022, considering how many were feeling, the recommended book was *Practicing Lament* by Rebekah Eklund; 60 copies were distributed (additional copies are still available from the office).
- *Thy Kingdom Come*, the Archbishop of Canterbury's global call to prayer from Ascension to Pentecost each year, was promoted in the diocese, with resources made available.
- A prayer resource inventory is maintained on the diocesan website.
- The Rev. Debbie Edmondson continues as diocesan representative for the Anglican Fellowship of Prayer.

### **Spiritual Formation Initiatives**

The team also seeks to encourage personal and parish spiritual growth through initiatives undertaken or supported.

- For Lent 2019, a resource was developed by the team based on further exploration of the missional habits from *Surprise the World*, with an emphasis on sharing and prayer.
- From June 2020 through September 2021, the team and invited persons provided a series of articles on the Arusha Call to Discipleship for the NB Anglican. These can be found on the last page of the noted editions.
- A card/bookmark was created to encourage a personal rhythm for Christian formation, through: Love, Bless, Grow, Serve, Go, as well as the Five Marks of Mission. These were initially distributed to parishes in 2021 and a second printing was made this year, with copies available to be distributed at the synod session.
- As of 2021, the team is promoting the "difference" course, a program of the Archbishop of Canterbury's Reconciling Leaders Network, including offering an online session in the spring and fall of 2021. It is expected to be offered again this fall.

### **Bishop's Pilgrimage**

After two years of postponement due to the pandemic, the final leg of Archbishop David's diocesan pilgrimage, through the Fredericton Archdeaconry, took place May 21 – June 5 this year. Many thanks to Trevor Fotheringham, route coordinator and pilgrimage companion, for all his time

researching routes and walking alongside David. The archbishop's blog of all his journeys is available at <https://nb.anglican.ca/the-bishop/bishops-pilgrimage>.

**Membership**

Finally, I want to thank the members of the Team for their dedication to encouraging Christian formation within our Diocese: Shawn Branch, Bill Chilton, the Rev. Debbie Edmondson, Trevor Fotheringham, the Rev. Chris Hayes, Lynn Kristoffersen, the Rev. Chris McMullen and Cheryl Young. We were sorry to say goodbye to the Rev. Dr. John Paul Westin when he transitioned to prison ministry at the start of 2020.

Respectfully submitted,  
Cheryl Jacobs, Chair

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# The Diocesan Synod of Fredericton

## Financial Statements December 31, 2019

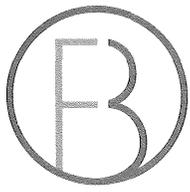
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# The Diocesan Synod of Fredericton

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December 31, 2019

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## Independent Practitioner's Review Engagement Report

To the Members of The Diocesan Synod of Fredericton

We have reviewed the accompanying financial statements of The Diocesan Synod of Fredericton that comprise the statement of financial position as at December 31, 2019, and the statement of operations and changes in fund balances, and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of The Diocesan Synod of Fredericton as at December 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

  
Chartered Professional Accountants

Fredericton, New Brunswick  
October 29, 2020

# The Diocesan Synod of Fredericton

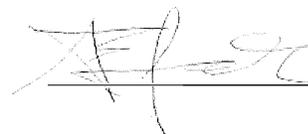
Statement of Financial Position

As at December 31, 2019

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2019	Total 2018
<b>ASSETS</b>					
<b>Current</b>					
Cash	\$ 2,199,969	\$ -	\$ 125,643	\$ 2,325,612	\$ 1,385,158
Investments (note 3)	7,257,982	-	13,083,308	20,341,290	19,774,069
Parish receivables (note 4)	12,439	-	-	12,439	8,740
Other receivables (note 5)	191,118	-	-	191,118	189,462
Prepays	10,190	-	-	10,190	-
Inventory	3,026	-	-	3,026	-
	<u>9,674,724</u>	<u>-</u>	<u>13,208,951</u>	<u>22,883,675</u>	<u>21,357,429</u>
Parish loans (note 6)	350,000	-	-	350,000	350,000
Advances to Camp Medley (note 7)	110,816	-	-	110,816	77,344
Guaranteed deposits (note 8)	19,459,405	-	-	19,459,405	16,109,005
Capital assets (note 9)	-	2,251,348	-	2,251,348	2,325,560
	<u>\$ 29,594,945</u>	<u>\$ 2,251,348</u>	<u>\$ 13,208,951</u>	<u>\$ 45,055,244</u>	<u>\$ 40,219,338</u>
<b>LIABILITIES</b>					
<b>Current</b>					
Payables	\$ 366,478	\$ -	\$ -	\$ 366,478	\$ 376,918
Current portion of loan payable	-	5,575	-	5,575	5,303
Current portion of deferred contributions	-	11,800	-	11,800	11,800
	<u>366,478</u>	<u>17,375</u>	<u>-</u>	<u>383,853</u>	<u>394,021</u>
Loan payable (note 10)	-	43,870	-	43,870	49,444
Guaranteed deposits	19,459,405	-	-	19,459,405	16,109,005
Deferred contributions (note 11)	-	348,100	-	348,100	359,900
	<u>19,825,883</u>	<u>409,345</u>	<u>-</u>	<u>20,235,228</u>	<u>16,912,370</u>
<b>FUND BALANCES</b>					
Unrestricted (note 12)	4,915,994	-	-	4,915,994	3,999,878
Internally restricted (note 12)	4,853,068	-	-	4,853,068	4,598,530
Invested in capital	-	1,842,003	-	1,842,003	1,899,113
Externally restricted (note 13)	-	-	13,208,951	13,208,951	12,809,447
	<u>9,769,062</u>	<u>1,842,003</u>	<u>13,208,951</u>	<u>24,820,016</u>	<u>23,306,968</u>
	<u>\$ 29,594,945</u>	<u>\$ 2,251,348</u>	<u>\$ 13,208,951</u>	<u>\$ 45,055,244</u>	<u>\$ 40,219,338</u>

Approved

 Bishop of Fredericton

 Finance Committee Chair



**The Diocesan Synod of Fredericton**  
Statement of Operations and Changes in Fund Balances  
December 31, 2019

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2019	Total 2018
<b>Revenue</b>					
Investment income - net	\$ 1,316,346	\$ -	\$ 1,211,153	\$ 2,527,499	\$ 2,411,438
Shared ministry	1,381,705	-	-	1,381,705	1,361,032
Other contributions	515,821	-	705,542	1,221,363	638,098
Parish assessments	-	-	41,496	41,496	31,506
Amortization of deferred contributions	-	11,800	-	11,800	11,800
	<u>3,213,872</u>	<u>11,800</u>	<u>1,958,191</u>	<u>5,183,863</u>	<u>4,453,874</u>
<b>Expenses</b>					
Disbursements	371,893	-	1,649,633	2,021,526	936,793
Program, mission and ministry (schedule)	1,237,679	-	-	1,237,679	1,197,275
Interest paid to externally restricted funds	1,211,153	-	-	1,211,153	78,665
Interest paid on guaranteed deposits	1,176,031	-	-	1,176,031	554,884
Administrative (schedule)	387,914	-	-	387,914	493,471
Clergy-related (schedule)	330,442	-	-	330,442	419,271
Episcopal ministry (schedule)	317,159	-	-	317,159	284,670
Amortization	-	74,212	-	74,212	74,027
Bad debts	30,000	-	-	30,000	7,774
Interest expense	-	2,617	-	2,617	2,617
Disbursements received	(568,142)	-	-	(568,142)	(542,812)
	<u>4,494,129</u>	<u>76,829</u>	<u>1,649,633</u>	<u>6,220,591</u>	<u>3,506,635</u>
Excess of revenue over expenditures (expenditures over revenue)	<u>(1,280,257)</u>	<u>(65,029)</u>	<u>308,558</u>	<u>(1,036,728)</u>	<u>947,239</u>
Gain on sale of capital asset	-	(70,946)	-	(70,946)	-
Unrealized investment loss (gain)	(2,478,830)	-	-	(2,478,830)	3,596,136
Interfund transfers	27,919	63,027	(90,946)	-	-
	<u>(2,450,911)</u>	<u>(7,919)</u>	<u>(90,946)</u>	<u>(2,549,776)</u>	<u>3,596,136</u>
Change in fund balance	1,170,654	(57,110)	399,504	1,513,048	(2,648,897)
Balance, beginning of year	<u>8,598,408</u>	<u>1,899,113</u>	<u>12,809,447</u>	<u>23,306,968</u>	<u>25,955,865</u>
Balance, end of year	<u>\$ 9,769,062</u>	<u>\$ 1,842,003</u>	<u>\$ 13,208,951</u>	<u>\$ 24,820,016</u>	<u>\$ 23,306,968</u>

# The Diocesan Synod of Fredericton

Statement of Cash Flows  
For the year ended December 31, 2019

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2019	Total 2018
<b>Operating activities</b>					
Excess of revenue over expenses (expenses over revenue)	\$ (1,280,257)	\$ (65,029)	\$ 308,558	\$ (1,036,728)	\$ 947,239
Adjustments for					
Amortization	-	74,212	-	74,212	74,027
Amortization of deferred charges	-	(11,800)	-	(11,800)	(11,800)
Interfund transfers	(27,919)	(63,027)	90,946	-	-
	<u>(1,308,176)</u>	<u>(65,644)</u>	<u>399,504</u>	<u>(974,316)</u>	<u>1,009,466</u>
Change in non-cash working capital items					
Accounts receivable	(5,355)	-	-	(5,355)	50,484
Prepaid expenses	(10,190)	-	-	(10,190)	3,593
Inventory	(3,026)	-	-	(3,026)	-
Payables	(10,441)	-	-	(10,441)	(1,533)
	<u>(1,337,188)</u>	<u>(65,644)</u>	<u>399,504</u>	<u>(1,003,328)</u>	<u>1,062,010</u>
<b>Investing activities</b>					
Payments received on loans receivable	-	-	-	-	13,996
Investment in Camp Medley	(33,472)	-	-	(33,472)	(43,709)
Purchase of capital assets	-	-	-	-	(14,042)
Proceeds on sale of capital asset	-	70,947	-	70,947	-
Increase (decrease) in investments (net)	<u>2,341,287</u>	<u>-</u>	<u>(429,677)</u>	<u>1,911,610</u>	<u>(1,752,440)</u>
	<u>2,307,815</u>	<u>70,947</u>	<u>(429,677)</u>	<u>1,949,085</u>	<u>(1,796,195)</u>
<b>Financing activities</b>					
Repayment of loan payable	-	(5,303)	-	(5,303)	(5,044)
Increase (decrease) in cash	970,627	-	(30,173)	940,454	(739,229)
Cash, beginning of year	<u>1,229,342</u>	<u>-</u>	<u>155,816</u>	<u>1,385,158</u>	<u>2,124,387</u>
Cash, end of year	<u>\$ 2,199,969</u>	<u>\$ -</u>	<u>\$ 125,643</u>	<u>\$ 2,325,612</u>	<u>\$ 1,385,158</u>

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

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1. Nature of operations

The Diocesan Synod of Fredericton represents the administrative and episcopal head of the Anglican Church of Canada operations in New Brunswick. The organization is a registered charity and is exempt from income tax by virtue of paragraph 149(1) of the Income Tax Act.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) Cash and cash equivalents

Cash and cash equivalents consist of balances held in bank accounts and investment cash accounts with financial institutions.

(b) Fund accounting

The organization follows the fund basis of accounting which provides for separate groups of accounts to ensure accountability for restricted assets. The funds established by the organization are as follows:

**Operating fund** reports general activities related to the unrestricted and internally restricted funds. Internally restricted funds include special purpose funds and designated funds reserved for future expenses. Internally designated funds earned interest income based on the closing balance at a rate of 6.5% (2018 - 3.5%).

**Capital assets fund** reports the assets, liabilities, revenue and expenses related to capital assets.

**Externally restricted funds** reports activities related to amounts where the donation and related investment income is restricted on usage. There are four separate funds including:

- **Diocesan trusts** have been established through estate bequests and are generally limited to the use of earnings only. Interest earnings are based on the annual rate of return of the overall performance of the investment portfolio [2019 - 10%; 2018 - (3.4%)]. No earnings are generated in years with a negative rate of return. Earnings in excess of the restricted capital are distributed as per the terms of each individual trust agreement.

- **Diocesan funds** have been established through estate bequests and other means and may not be limited to the use of earnings only. Interest earnings is calculated on the closing balance at a rate of 6.5% (2018 - 3.5%). Funds are distributed as per the terms of each individual fund.

- **Designated funds** have been established through donations, bequests, parish assessments, and interest from Diocesan trusts and Diocesan funds. Interest earnings is calculated on the closing balance at a rate of 6.5% (2018 - 3.5%). Funds are distributed as per the terms of each individual fund.

- **Special purpose** funds have been established through donations for a specified purpose. Interest income is not earned on these funds. Funds are distributed as per the terms of each individual fund.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

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2. Significant accounting policies, continued

(c) Revenue recognition

The organization follows the restricted fund method of accounting for contributions to its restricted funds. Contributions to the restricted funds are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted contributions and revenue from shared ministry and parish assessments are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions restricted for the purpose of capital assets are deferred and amortized into revenue at a rate corresponding to the amortization rate for the related capital assets.

Investment income includes dividends, interest income, foreign exchange, and realized investment gains and losses. Dividend, interest and foreign exchange income is recognized when the right to receive payment is established, net of management fees and transaction costs. Unrealized investment gains and losses reflect the change in the fair market value of the investments at year end and are recognized in the Operating Fund.

(d) Investments

Investments are reported at fair value using quoted market prices.

(e) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined using the average cost method.

(f) Capital assets

Capital assets are recorded at cost. The organization provides for amortization using the straight-line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates are as follows:

Buildings	40 years straight-line
Furniture and fixtures	5 years straight-line

(g) Contributed services

Volunteers contribute time to assist the organization in carrying out its mandate. While these services benefit the organization considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

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## 2. Significant accounting policies, continued

### (h) Post retirement benefits

The Diocese and its employees participate in a multi-employer contributory defined benefit pension plan (the General Synod Pension Plan of the Anglican Church of Canada). The Diocese also participates in the national Employers Group Benefits Plan (Retirees) which is a defined benefits plan for retired clergy. Both plans are owned and managed by The General Synod of the Anglican Church of Canada. The Diocese is only responsible for annual contributions.

In 2019, the pension plan expense for the Diocese office and administrative staff was \$76,511 (2018 - \$66,457). The current year retired clergy benefits plan expense under the administration of the national office was \$63,814 (2018 - \$94,466).

### (i) Financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. The company subsequently measures its financial assets and financial liabilities at amortized cost, except for securities quoted in an active market, which are subsequently measured at fair value.

Financial assets measured at amortized cost include cash, parish receivables, and other receivables, advances to Camp Medley, and parish loans. Financial assets measured at fair market value include investments. Financial liabilities measured at amortized cost include payables and loan payable.

### (j) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

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3. Investments

	2019	2018
American equities	\$ 8,000,750	\$ 6,033,029
Canadian equities	6,381,387	6,739,316
Global equities	5,942,179	4,677,954
Cash	16,974	38,451
Canadian bonds	-	2,285,319
	<u>\$ 20,341,290</u>	<u>\$ 19,774,069</u>

An additional investment of \$19,459,405 (2018 - \$16,109,005) is held as guaranteed deposits for individual parishes and clergy members (refer to note 8). All investments are held by Scotia Wealth Management and Mandeville Private Client Inc.

4. Parish receivables

	2019	2018
Ministry assessments	\$ 42,439	\$ 118
Current portion of loan receivables	-	8,622
Allowance for doubtful accounts	(30,000)	-
	<u>\$ 12,439</u>	<u>\$ 8,740</u>

5. Other receivables

	2019	2018
HST receivable	\$ 67,722	\$ 36,313
Accrued interest receivable on investments	50,889	64,375
Miscellaneous receivables	47,795	64,524
Clergy loans	24,712	24,250
	<u>\$ 191,118</u>	<u>\$ 189,462</u>

Loans to clergy are interest bearing with specific terms of repayment. Interest is calculated at prime rate as determined by the Diocese's bank.

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

6. Parish loans

	2019	2018
Loan receivable from the Parish of Nerepis and St. John; interest at 4.5%; repayment will commence in 2025.	\$ 350,000	\$ 350,000
Loans repaid	-	8,622
Less current portion	-	(8,622)
	<u>\$ 350,000</u>	<u>\$ 350,000</u>

7. Camp Medley - Related party

Camp Medley is a Christian youth program offered in New Brunswick that provides residential camping and Christian youth leadership development. The organization is a registered charity and is exempt from income tax by virtue of paragraph 149(1) of the Income Tax Act.

The Diocese owns the land and buildings on the property known as Camp Medley and appoints the director who oversees the day to day operations. The Diocese, in this capacity, controls this organization. At December 31, 2019 Camp Medley owes the Diocese \$110,816 (2018 - \$77,343). This liability is non-interest bearing with no fixed terms of repayment.

The financial statements of Camp Medley have not been consolidated in the Diocese's financial statements. An unaudited financial summary of Camp Medley as at December 31, 2019 is as follows:

	2019	2018
<b>Financial position</b>		
Total assets	\$ 62,181	\$ 63,950
Total liabilities	144,813	110,795
Total net assets (deficiency)	<u>\$ (82,632)</u>	<u>\$ (46,845)</u>
<b>Results of operations</b>		
Total revenue	\$ 253,129	\$ 226,330
Total expenditures	(288,916)	(258,565)
Excess of expenditures over revenues	<u>\$ (35,787)</u>	<u>\$ (32,235)</u>

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

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8. Guaranteed deposits

The organization has investment agreements with individual parishes and individual clergy members that guarantee the principal amount invested plus any interest income reinvested. The asset and liability associated with these agreements are recorded as guaranteed deposits in the operating fund.

For the parishes, interest income is paid semi-annually with an additional annual interest bonus, both payable at the discretion of the organization. In 2019, interest was paid at a rate of 6.5% (2018 - 3.5%).

For the clergy members, interest was paid monthly based on the closing balance at a rate of 4.5% (2018 - 4.5%).

	<u>2019</u>	<u>2018</u>
Parochial investments		
Balance, beginning of year	\$ 16,084,815	\$ 15,551,022
Additions	4,040,652	1,061,228
Interest paid	1,174,789	553,415
Withdrawals	<u>(1,873,656)</u>	<u>(1,080,850)</u>
Balance, end of year	19,426,600	16,084,815
Clergy savings		
Balance, beginning of year	24,190	46,675
Additions	9,137	18,966
Interest paid	1,242	1,424
Withdrawals	<u>(1,764)</u>	<u>(42,875)</u>
Balance, end of year	<u>32,805</u>	<u>24,190</u>
	<u>\$ 19,459,405</u>	<u>\$ 16,109,005</u>

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

9. Capital assets

	Cost	Accumulated amortization	2019 Net	2018 Net
Land	\$ 173,065	\$ -	\$ 173,065	\$ 173,065
Buildings	3,037,588	966,726	2,070,862	2,142,323
Furniture and fixtures	118,925	111,504	7,421	10,172
	<u>\$ 3,329,578</u>	<u>\$ 1,078,230</u>	<u>\$ 2,251,348</u>	<u>\$ 2,325,560</u>

10. Loan payable

	2019	2018
Anglican Foundation of Canada term loan; interest at 5%; repayable in blended monthly installments of \$660; maturing June 2027.	\$ 49,444	\$ 54,747
Less current portion	<u>(5,574)</u>	<u>(5,303)</u>
	<u>\$ 43,870</u>	<u>\$ 49,444</u>

Estimated principal repayments are as follows:

	2020	\$ 5,574
	2021	5,859
	2022	6,159
	2023	6,474
	2024	6,805
	Subsequent years	<u>18,573</u>
		<u>\$ 49,444</u>

11. Deferred contributions

Deferred contributions represent the unamortized amount of funding received for the construction and purchase of capital assets. The Diocese received contributions in the amount of \$472,000 in 2010 for construction related to Camp Medley. The amortization of deferred contributions is recorded as revenue in the statement of operations at rates corresponding with the amortization rates of the related capital asset (40 years straight-line).

	2019	2018
Balance, beginning of the year	\$ 359,900	\$ 371,700
Less current portion	<u>(11,800)</u>	<u>(11,800)</u>
Balance, end of year	<u>\$ 348,100</u>	<u>\$ 359,900</u>

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

12. Operating fund activity

	Designated Internal (Schedule 1)	Special Purpose Internal (Schedule 2)	Total internally restricted	Unrestricted	Total
Opening balance	\$ 4,407,472	\$ 191,058	\$ 4,598,530	\$ 3,999,878	\$ 8,598,408
Investment income - net	286,486	-	286,486	1,029,860	1,316,346
Shared ministry	-	-	-	1,381,705	1,381,705
Other contributions	317,544	22,401	339,945	175,876	515,821
Expenses	-	-	-	(4,690,378)	(4,690,378)
Disbursements	(317,552)	(54,341)	(371,893)	-	(371,893)
Disbursements received	-	-	-	568,142	568,142
Unrealized gains	-	-	-	2,478,830	2,478,830
Transfers in (out)	-	-	-	(27,919)	(27,919)
Closing balance	<u>\$ 4,693,950</u>	<u>\$ 159,118</u>	<u>\$ 4,853,068</u>	<u>\$ 4,915,994</u>	<u>\$ 9,769,062</u>

13. Externally restricted fund activity

	Designated External (Schedule 1)	Special Purpose External (Schedule 2)	Diocesan Trusts (Schedule 3)	Diocesan Funds (Schedule 4)	Total
Opening balance	\$ 658,193	\$ 155,816	\$ 10,461,178	\$ 1,534,260	\$ 12,809,447
Fund reclassification	<u>(31,558)</u>	<u>31,558</u>	-	-	-
Opening balance, restated	626,635	187,374	10,461,178	1,534,260	12,809,447
Other contributions	344,165	327,877	39,901	(6,400)	705,542
Parish assessments	41,496	-	-	-	41,496
Interest income	40,731	-	1,071,110	99,311	1,211,153
Disbursements	(162,315)	(480,557)	(942,594)	(64,167)	(1,649,633)
Interfund transfer	-	90,946	-	-	90,946
Closing balance	<u>\$ 890,712</u>	<u>\$ 125,640</u>	<u>\$ 10,629,595</u>	<u>\$ 1,563,004</u>	<u>\$ 13,208,951</u>

In 2019, a designated external fund with an opening balance of \$31,558 was reclassified to a special purpose externally restricted fund by management per review of the fund criteria.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

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## 14. Guarantees

The Diocese has guaranteed loans to parishes totaling \$1,069,057, including \$195,295 from The Anglican Foundation of Canada, \$707,766 from other parishes, and \$165,996 from the Bank of Nova Scotia.

The Diocese has guaranteed loans to parishes from The Anglican Foundation of Canada totaling \$195,295 as follows:

- \$100,000 for Parish of the Nerepis and Saint John
- \$ 72,470 for St. John the Evangelist Church
- \$ 20,606 for St. Mark's Church
- \$ 2,219 for St. Philip's Church

The Diocese has guaranteed inter parish loans totaling \$707,766 as follows:

- \$166,287 to the Parish of the Nerepis and St. John from the Parish of Fredericton
- \$156,563 to the Parish of St. Marks from the Parish of Sussex
- \$131,544 to the Parish of St. Mark (Stone Church) from the Parish of Saint John (Trinity)
- \$124,026 to the Parish of St. George from the Parish of Sussex
- \$114,085 to the Parish of Quispamsis from the Parish of Sussex
- \$ 15,261 to the Parish of New Bandon from the Parish of Sussex

The Diocese has guaranteed the debt of the Parish of the Nerepis and St. John to the Bank of Nova Scotia to a maximum of \$165,996.

## 15. Lease commitments

Certain land and buildings that were part of the original school property have been leased to the Rothesay Netherwood School at a nominal rental of \$1 per year to December 31, 2100.

In 2016, the Diocese entered into an agreement with Partners for Youth Inc. to operate a facility for homeless youth. The property is leased to Partners for Youth Inc. at a nominal rental of \$1 per year.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2019

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16. Financial instruments

(a) Credit risk

Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The organization's main credit risks relate to its accounts receivable, loans receivable, and loan guarantees. The organization reduces its risk by performing credit valuations on a regular basis and granting credit on review of the applicant's ability to repay. In the opinion of management, the credit risk exposure to the organization is low and not material.

(b) Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market.

(c) Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The organization is exposed to currency risk with respect to its investments. At December 31, 2019, foreign investments represent approximately 38% (2018 - 30%) of the total investment portfolio.

It is management's opinion that the Diocese is not subject to significant amounts of risks with respect to its financial instruments. The Diocese manages these risks by its Investment Policy Statement. This statement is reviewed annually by the finance committee and establishes policies for the management of its investments, dictates the Diocese's approach to growth, credit quality and profitability objectives. The overall objectives of the policy are to preserve and enhance the value of capital through adequate diversification in high quality investments and achieve the highest investment return within the level of acceptable risk. Subject to limitations, the organization only invests in equities and fixed income.

17. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year.

18. Subsequent events

The outbreak of coronavirus disease (Covid-19) has resulted in the global declaration of a pandemic by the World Health Organization on March 11, 2020. Government measures in place to combat the health threat of the virus have caused material disruption to businesses globally resulting in an economic slowdown. At this time, the duration and impact of the outbreak are unknown as are the efficacy of government and central bank interventions. It is not possible to reliably estimate the length and severity of the measures nor their impact on the future financial results and conditions of the organization.

**The Diocesan Synod of Fredericton**  
 Schedule of Program, Mission and Ministry Expenses  
 December 31, 2019

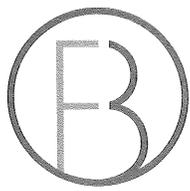
	Budget 2019	Actual 2019	Actual 2018
<b>Ministry Development and Education</b>			
Curacy program	\$ 133,530	\$ 110,239	\$ 89,867
Support for divinity institutions	23,500	27,000	14,000
12-12-12 expense	39,000	26,928	25,195
Clergy conferences	15,000	14,619	8,118
Divinity student summer program	-	3,444	-
Post-ordination training	6,100	2,136	3,040
Clergy discernment	3,000	2,050	4,618
Divinity bursaries	-	1,500	-
Layreaders program	6,000	968	3,118
Clergy formation	2,400	-	7,776
Ordinations	-	-	3,586
Clergy college	4,500	-	-
	<u>233,030</u>	<u>188,884</u>	<u>159,318</u>
<b>Mission and Ministry Support</b>			
Mission support - General Synod	317,210	317,210	317,265
Hospital Chaplains employment	95,806	80,151	105,641
Central Saint John community ministry	20,000	20,000	20,000
Council mission team	15,000	10,111	1,989
Special ministry grants	10,000	7,850	53,020
	<u>458,016</u>	<u>435,322</u>	<u>497,915</u>
<b>Parish Development and Support</b>			
Staff employment costs	130,340	123,340	119,068
Mission parish grants	99,175	119,065	-
Ministry development	76,580	53,916	89,307
NB Anglican journal	24,500	27,553	25,924
Outflow ministries grant	12,000	12,000	10,626
Cathedral maintenance grant	10,000	10,000	10,000
Parish Development Officer travel	10,500	7,451	9,917
Communications Officer travel	4,300	2,417	3,254
General advertising	1,500	1,299	1,126
Parish development support funds	9,500	988	-
Miscellaneous	-	-	63
	<u>378,395</u>	<u>358,029</u>	<u>269,285</u>
<b>Spiritual Development</b>			
Spiritual development team	7,000	5,907	3,704
Workshop resources	-	899	59
	<u>7,000</u>	<u>6,806</u>	<u>3,763</u>
<b>Stewardship and Financial Development Support</b>			
Stewardship team	8,000	701	2,064
Stewardship officer support	3,000	-	152
	<u>11,000</u>	<u>701</u>	<u>2,216</u>
Carried forward	1,087,441	989,742	932,497

**The Diocesan Synod of Fredericton**  
 Schedule of Program, Mission and Ministry Expenses  
 December 31, 2019

	Budget 2019	Actual 2019	Actual 2018
Carried forward	\$ 1,087,441	\$ 989,742	\$ 953,052
<b>Youth Ministries</b>			
Youth staff employment costs	108,089	104,282	98,915
Camp Medley grants	91,000	91,000	-
Youth ministry team	22,000	17,000	22,000
Youth Director program support	12,000	8,365	10,011
Capital grants for camp development	10,000	7,929	10,000
Brookwood grants	7,000	7,000	118,000
Other support	7,250	5,500	4,500
Youth ministry team	8,500	3,616	3,895
Camp Medley director support	1,500	3,245	563
Teens Encounter Christ Grant	1,200	-	1,200
Youth missions	-	-	(4,306)
	<u>268,539</u>	<u>247,937</u>	<u>264,778</u>
	<u>\$ 1,355,980</u>	<u>\$ 1,237,679</u>	<u>\$ 1,197,275</u>

**The Diocesan Synod of Fredericton**  
 Schedule of Administrative, Clergy-related and Episcopal Ministry Expenses  
 December 31, 2019

	Budget 2019	Actual 2019	Actual 2018
<b>Administrative</b>			
Synod staff employment costs	\$ 233,909	\$ 202,377	\$ 166,176
Diocesan insurance	33,000	35,571	37,863
Payroll fees	18,000	24,480	25,828
Synod office premises	21,500	22,822	51,782
Professional fees	50,000	21,986	97,333
Office supplies	31,400	17,898	30,861
General Synod assessment	20,000	15,612	19,658
General Synod delegates	17,600	14,799	-
Diocesan Council	9,000	8,629	10,783
Provincial Synod assessment	10,214	7,057	10,214
Committee teams	13,050	6,228	20,844
Archives committee	10,500	3,500	10,518
Synod staff travel and related costs	4,200	2,665	2,446
Bank fees	2,000	2,504	1,849
Miscellaneous	2,000	1,363	4,556
General travel	3,000	423	1,053
General office expense	7,500	-	-
Campaign costs	-	-	1,707
	<u>486,873</u>	<u>387,914</u>	<u>493,471</u>
<b>Clergy-related</b>			
Clergy pension	-	76,511	66,457
Retired clergy medical plan	15,000	63,814	94,466
Benefits plan	65,000	51,150	44,630
Clergy relocation	30,000	45,879	65,578
Archdiaconal costs	31,600	30,364	14,816
LTD premiums	-	17,536	17,017
Group RRSP	14,000	15,228	12,805
Employee assistance program	13,900	13,437	12,257
WorkSafe assessment	-	6,915	-
Continuing education program	-	6,560	-
Clergy counselling	50,000	3,048	61,245
Conciliation training	500	-	-
Outfit grants	18,000	-	30,000
	<u>238,000</u>	<u>330,442</u>	<u>419,271</u>
<b>Episcopal ministry</b>			
Episcopal stipend and related costs	304,846	248,576	201,737
Episcopal ministry support	40,000	27,858	36,252
Bishops Court maintenance	19,300	14,334	24,204
Rose Court maintenance	12,000	13,311	12,858
Bishop-sponsored program events	15,000	13,080	9,619
	<u>\$ 391,146</u>	<u>\$ 317,159</u>	<u>\$ 284,670</u>



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## Notice to Reader

To the Members of The Diocesan Synod of Fredericton

On the basis of information provided by management, we have compiled the schedules of Designated Funds, Special Purpose Funds, Diocesan Trusts, and Diocesan Funds as at December 31, 2019.

We have not performed an audit or a review engagement in respect of these schedules and, accordingly, we express no assurance thereon.

Readers are cautioned that these schedules may not be appropriate for their purposes.

Fredericton, New Brunswick  
October 29, 2020

# The Diocesan Synod of Fredericton

Schedule 1 - Schedule of Designated Funds

December 31, 2019

(Unaudited - see Notice to Reader)

	Opening Balance	Income	Transfers	Contributions	Disbursements	Closing Balance	Undistributed income
<b>Internally restricted</b>							
Diocesan missions	\$ 634,689	\$ 41,255	-	-	(40,500)	\$ 635,444	\$ 10,624
Episcopal endowment	274,347	17,833	-	-	(17,500)	274,679	10,333
Widows and orphans discretionary	294,972	19,173	-	-	-	314,145	36,182
Education of children of clergy	49,186	3,197	-	-	(1,500)	50,883	6,809
Ministry development fund	2,702,821	175,683	-	-	(118,629)	2,759,875	184,313
George Bartlett fund	101,214	6,579	-	14,001	-	121,794	8,740
Dorothy Wilkes general fund	325,180	21,137	-	302,543	(139,423)	509,437	21,137
Diocesan development fund	25,064	1,629	-	1,000	-	27,693	27,693
	<b>4,407,472</b>	<b>286,486</b>	<b>-</b>	<b>317,544</b>	<b>(317,552)</b>	<b>4,693,950</b>	<b>305,830</b>
<b>Externally restricted</b>							
Divinity scholarships	366,558	23,826	-	34,996	(29,000)	396,380	119,714
Pension supplement	74,291	4,829	-	41,496	(19,075)	101,540	50,470
Dorothy Wilkes education fund	160,557	10,436	-	302,543	(110,239)	363,296	10,436
Clergy benevolent fund	25,229	1,640	-	6,627	(4,000)	29,495	29,495
	<b>626,635</b>	<b>40,731</b>	<b>-</b>	<b>385,661</b>	<b>(162,315)</b>	<b>890,712</b>	<b>210,115</b>
<b>Total</b>	<b>\$ 5,034,107</b>	<b>\$ 327,217</b>	<b>\$ -</b>	<b>\$ 703,205</b>	<b>\$ (479,867)</b>	<b>\$ 5,584,662</b>	<b>\$ 515,945</b>



# The Diocesan Synod of Fredericton

Schedule 2 - Schedule of Special Purpose Funds

December 31, 2019

(Unaudited - see Notice to Reader)

	Opening Balance	Transfers	Contributions	Disbursements	Closing Balance
<b>Internally Restricted</b>					
Travel Pool Funds	\$ 68,381		\$ 11,946	\$ (4,945)	\$ 75,382
Synod Session Reserve	12,270			(4,408)	7,862
Lambeth Fund	18,690			(18,690)	-
Office Equipment Fund	14,436		350	(793)	13,993
Reserve For Grant Payments	21,282			(500)	20,782
Self-Insured Fund	42,282		9,375	(24,384)	27,273
Reserve for Archives	3,901			(49)	3,852
Clergy College	4,851			(172)	4,679
Reserve for Youth Ministry	4,965		730	(400)	5,295
	<b>191,058</b>	<b>-</b>	<b>22,401</b>	<b>(54,341)</b>	<b>159,118</b>
<b>Externally Restricted</b>					
Continuing Education Fund	6,467				6,467
Trinity Restoration Fund	1,913				1,913
Central Saint John Community Ministry	8,023	20,000	79,516	(80,501)	27,038
Diocesan Choir School	-		42,845	(38,103)	4,742
Honduras Mission	1,159		43,287	(47,973)	(3,527)
Caring for Colin Fund	33,292				33,292
Bishop McAllister College	31,558		94,226	(94,716)	31,068
Westside Anglican Mission	(10,715)	70,946	48,332	(108,563)	-
October 29, 2020	75,407		16,142	(101,407)	(9,858)
SJ Youth House (Safe Harbour)	3,438		1,710	(5,148)	-
AIDS Support Funds	1,662		1,374	(3,036)	-
Mission Projects	27,973			(270)	27,703
Charlotte County Flood	3,824			(170)	3,824
Perth Andover Flood Relief	170				-
Foundation for Life	3,203		445	(670)	2,978
	<b>187,374</b>	<b>90,946</b>	<b>327,877</b>	<b>(480,557)</b>	<b>125,640</b>
<b>Total</b>	<b>\$ 378,432</b>	<b>\$ 90,946</b>	<b>\$ 350,278</b>	<b>\$ (534,898)</b>	<b>\$ 284,758</b>

# The Diocesan Synod of Fredericton

Schedule 3 - Schedule of Diocesan Trusts

December 31, 2019

(Unaudited - see Notice to Reader)

	Capital			Undistributed Income				Total
	Opening balance	Receipts (disbursements)	Closing balance	Opening balance	Interest and deposits	Disbursements and transfers	Closing balance	
Adair, Verna	\$ 2,381		\$ 2,381	\$ -	\$ 243	\$ (243)	\$ -	\$ 2,381
Alnwick Glebe	1,090		1,090	-	111	(111)	-	1,090
Anderson, John M	3,770		3,770	-	385	(385)	-	3,770
Anglican Church Homes	121,798		121,798	-	12,423		12,423	134,222
Armstrong, John R	5,846		5,846	-	596	(596)	-	5,846
Armstrong, Louisa	7,379		7,379	3,407	1,100		4,508	11,887
Belyea, James	3,812		3,812	-	389	(389)	-	3,812
Board of Religious Education	2,825		2,825	1,185	409		1,594	4,419
Brock, John D.	543		543	228	79		306	850
Charles Todd Memorial Fund	31,215	4,230	35,445	-	3,615	(3,615)	-	35,445
Clements, Edith Rose	49,276		49,276	34,604	8,556		43,160	92,435
Clements, WM & Mary Jane	30,424		30,424	21,365	5,282		26,647	57,071
Cody, Mrs. C F	2,825		2,825	-	288	(288)	-	2,825
Crowell, Dr. Ivan	25,640		25,640	8,228	3,455		11,682	37,322
Dean, Mabel C	29,177		29,177	3,772	3,361		7,133	36,309
Douglas, Helen	42,005		42,005	-	4,284	(4,284)	-	42,005
Dyson Walker Trust	1,413		1,413	-	144	(144)	-	1,413
Episcopal Endowment Trust	1,299		1,299	-	133	(133)	-	1,299
Forsythe Mission Trust	2,825		2,825	-	288	(288)	-	2,825
Franchetti, Canon N	107,396		107,396	-	10,954	(10,954)	-	107,396
October 29, 2020	12,898		12,898	-	1,316	(1,316)	-	12,898
Harrison, W H	2,513		2,513	1,054	364		1,418	3,931
Hazen, D B	33,310		33,310	-	3,398	(3,398)	-	33,310
Hill, Ernest	227,954		227,954	-	23,251	(23,251)	-	227,954
Houston, Joan		43,017	43,017	-	4,388		4,388	47,405
Hughson, G M	28,248		28,248	-	2,881	(2,881)	-	28,248
Jarvis, Florence	2,582		2,582	-	263	(263)	-	2,582
Ketchum, Dorothy	2,105		2,105	-	215	(215)	-	2,105
Ketchum, Peter	3,418		3,418	-	349	(349)	-	3,418
MacDonald, Ernest	25,439		25,439	9,116	3,525		12,640	38,079
MacLeod, Margaret	4,237		4,237	-	432	(432)	-	4,237
McEwan, William	1,554		1,554	-	159	(159)	-	1,554
McSweeney, Elizabeth	823		823	-	84	(84)	-	823
Minchin, Kenneth & Florence	520,762	(7,696)	513,066	-	52,333	(35,000)	17,333	530,398
Mooers, C Leroi	61,388		61,388	-	6,262	(6,262)	-	61,388
Nichols Trust	338,981		338,981	-	34,576	(34,576)	-	338,981
Palmer, Lena & Roy	53,359		53,359	-	5,443	(5,443)	-	53,359
Pendlebury, Mina	79,964		79,964	-	8,156	(8,156)	-	79,964
Pepperdene Companion Spiritual Growth	16,912		16,912	5,703	2,307		8,010	24,921
Pickett Scovil Memorial	424,664	350	425,014	50,754	48,528	(22,000)	77,283	502,297
Robertson, James	36,848		36,848	30,816	6,902	(342)	37,376	74,224
Robertson, Muriel	46,048		46,048	-	4,697	(4,697)	-	46,048
Saumeres Glebe	1,413		1,413	-	144	(144)	-	1,413
Secord, J A	10,595		10,595	-	1,081	(1,081)	-	10,595
St. Paul's Valley (2007)	1,108,657		1,108,657	10,954	114,200	(85,650)	39,504	1,148,161
Thorpe Estate Trinity Church Cemetery	1,340		1,340	1,106	249		1,356	2,696
Wiggins Home Trust	667,870		667,870	-	68,123	(68,123)	-	667,870
Wilkes, Dorothy Roberta - Education	2,966,106		2,966,106	-	302,543	(302,543)	-	2,966,106
Wilkes, Dorothy Roberta - General	2,966,106		2,966,106	-	302,543	(302,543)	-	2,966,106
Young, Muriel V	1,060		1,060	1,592	271		1,863	2,923
Bishop's Discretionary								
Tay Creek Endowment	18,420		18,420	5,953	2,486	(197)	8,243	26,663
Todd Benevolent	118,304		118,304	(64)	12,061	(12,061)	(64)	118,240
Minchin, Gordon	11,248		11,248	3,337	1,488		4,825	16,073
<b>Total</b>	<b>\$ 10,268,068</b>	<b>\$ 39,901</b>	<b>\$ 10,307,969</b>	<b>\$ 193,110</b>	<b>\$ 1,071,110</b>	<b>\$ (942,594)</b>	<b>\$ 321,626</b>	<b>\$ 10,629,595</b>

# The Diocesan Synod of Fredericton

## Schedule 4 - Schedule of Diocesan Funds

December 31, 2019

(Unaudited - see Notice to Reader)

	Capital			Undistributed Income				Total
	Opening balance	Receipts (disbursements)	Closing balance	Opening balance	Interest and deposits	Disbursements and transfers	Closing balance	
Archbishop Richardson Fund	\$ 1,236	\$ -	\$ 1,236	\$ 724	\$ 127		\$ 851	\$ 2,087
Bennett, Helen A	7,802		7,802	-	507	(507)	-	7,802
Bishop Kingdom Fund	5,056		5,056	-	329	(329)	-	5,056
Brown, Julia	8,557		8,557	-	556	(556)	-	8,557
Camp Medley Fund	4,782		4,782	1,794	427		2,222	7,004
Campers School Fund	13,378		13,378	2,627	1,040		3,668	17,046
Clarke, Delphine	3,437		3,437	-	223	(223)	-	3,437
Coupe, Sarah E.	29,944		29,944	-	1,946	(1,946)	-	29,944
Cursillo Investment Fund (2007)	902		902	676	103		778	1,680
Doering, Mrs. Aileen	89,231		89,231	-	5,800	(5,800)	-	89,231
Endowment Fund (2008)	540		540	32	15		48	587
Fredericton Lay Readers Fund	14,960		14,960	-	972	(972)	-	14,960
Bishop Nutter Scholarship	57,430	50	57,480	32,976	5,880		38,856	96,336
Hall Memorial Music Fund	9,527	50	9,577	410	649	(400)	659	10,236
Hugh & Lionel Teed Memorial Fund	28,248		28,248	-	1,836	(1,836)	-	28,248
Jean Murray Taylor Memorial Fund	2,627		2,627	184	348	(100)	432	3,059
Jubile Crake Lemmon	83,578		83,578	21,214	6,812		28,026	111,604
Laskey Medical Emergency Fund	6,127		6,127	214	412		627	6,754
Lucretia Smith Bequest	2,825		2,825	-	184	(184)	-	2,825
Odell Trust	406,770		406,770	-	26,440	(26,440)	-	406,770
October 29, 2020	1,686		1,686	-	110	(110)	-	1,686
Mary Jacobs School Fund	633		633	230	56		286	919
Mary Macdonald Charity Bequest	14,831		14,831	3,841	1,214		5,055	19,886
Mary Macdonald Estate Bequest	16,252		16,252	4,209	1,330		5,539	21,791
Mary Macdonald Land Bequest	35,481		35,481	9,189	2,904		12,092	47,573
Bishop Medley Memorial Canonry	384,170		384,170	1,926	25,096	(13,500)	13,522	397,692
Bishop Medley Divinity Scholarship	24,757		24,757	-	1,609	(1,609)	-	24,757
Murray Choir School Fund	6,072		6,072	139	261	(216)	184	6,255
Robert Raymond Bequest	112,368		112,368	-	7,304	(7,304)	-	112,368
Russel Choir School Fund	17,782	(6,500)	11,282	644	775	(644)	775	12,057
Russell Cursillo Fund (2007)	4,200		4,200	1,604	377		1,982	6,181
Sheppard, Elizabeth	12,537		12,537	456	845		1,300	13,838
William Murphy Bequest	19,091		19,091	-	1,241	(1,241)	-	19,091
Bishop's Discretionary			-				-	
Dewolfe Fund	6,339		6,339	483	443	(250)	676	7,015
St. Pauls Oak Point Trust	12,973		12,973	4,559	1,140		5,698	18,671
<b>Total</b>	<b>\$ 1,446,129</b>	<b>\$ (6,400)</b>	<b>\$ 1,439,729</b>	<b>\$ 88,131</b>	<b>\$ 99,311</b>	<b>\$ (64,167)</b>	<b>\$ 123,275</b>	<b>\$ 1,563,004</b>

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# The Diocesan Synod of Fredericton

## Financial Statements December 31, 2020

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# The Diocesan Synod of Fredericton

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December 31, 2020

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## Independent Practitioner's Review Engagement Report

To the Members of The Diocesan Synod of Fredericton

We have reviewed the accompanying financial statements of The Diocesan Synod of Fredericton that comprise the statement of financial position as at December 31, 2020, and the statement of operations and changes in fund balances, and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

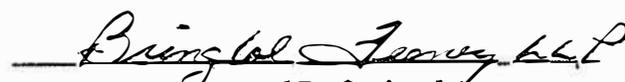
Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of The Diocesan Synod of Fredericton as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

  
Chartered Professional Accountants

Fredericton, New Brunswick  
June 24, 2021

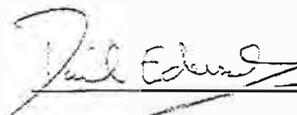
# The Diocesan Synod of Fredericton

## Statement of Financial Position

As at December 31, 2020

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2020	Total 2019
<b>ASSETS</b>					
<b>Current</b>					
Cash	\$ 2,098,807	\$ -	\$ 211,561	\$ 2,310,368	\$ 2,325,612
Investments (note 3)	5,564,533	-	12,973,502	18,538,035	20,341,290
Parish receivables (note 4)	88,660	-	-	88,660	12,439
Other receivables (note 5)	769,645	-	-	769,645	191,118
Prepays	15,748	-	-	15,748	10,190
Inventory	593	-	-	593	3,026
	<u>8,537,986</u>	<u>-</u>	<u>13,185,063</u>	<u>21,723,049</u>	<u>22,883,675</u>
Parish loans (note 6)	350,000	-	-	350,000	350,000
Advances to Camp Medley (note 7)	111,033	-	-	111,033	110,816
Guaranteed deposits (note 8)	19,964,131	-	-	19,964,131	19,459,405
Capital assets (note 9)	-	2,209,324	-	2,209,324	2,251,348
	<u>\$ 28,963,150</u>	<u>\$ 2,209,324</u>	<u>\$ 13,185,063</u>	<u>\$ 44,357,537</u>	<u>\$ 45,055,244</u>
<b>LIABILITIES</b>					
<b>Current</b>					
Payables	\$ 146,908	\$ -	\$ -	\$ 146,908	\$ 366,478
Current portion of loan payable	-	5,859	-	5,859	5,575
Current portion of deferred contributions	-	11,800	-	11,800	11,800
	<u>146,908</u>	<u>17,659</u>	<u>-</u>	<u>164,567</u>	<u>383,853</u>
Loan payable (note 10)	-	38,011	-	38,011	43,870
Guaranteed deposits	19,964,131	-	-	19,964,131	19,459,405
Deferred contributions (note 11)	-	336,300	-	336,300	348,100
	<u>20,111,039</u>	<u>391,970</u>	<u>-</u>	<u>20,503,009</u>	<u>20,235,228</u>
<b>FUND BALANCES</b>					
Unrestricted (note 12)	4,067,525	-	-	4,067,525	4,915,994
Internally restricted (note 12)	4,784,586	-	-	4,784,586	4,853,068
Invested in capital	-	1,817,354	-	1,817,354	1,842,003
Externally restricted (note 13)	-	-	13,185,063	13,185,063	13,208,951
	<u>8,852,111</u>	<u>1,817,354</u>	<u>13,185,063</u>	<u>23,854,528</u>	<u>24,820,016</u>
	<u>\$ 28,963,150</u>	<u>\$ 2,209,324</u>	<u>\$ 13,185,063</u>	<u>\$ 44,357,537</u>	<u>\$ 45,055,244</u>

Approved

 Bishop of Fredericton

 Finance Committee Chair

**The Diocesan Synod of Fredericton**  
Statement of Operations and Changes in Fund Balances  
December 31, 2020

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2020	Total 2019
<b>Revenue</b>					
Investment income - net	\$ 3,663,495	\$ -	\$ 120,629	\$ 3,784,124	\$ 2,527,499
Shared ministry	1,195,604	-	-	1,195,604	1,381,705
Other contributions	487,509	-	327,083	814,592	1,221,363
Parish assessments	-	-	32,031	32,031	41,496
Amortization of deferred contributions	-	11,800	-	11,800	11,800
	<u>5,346,608</u>	<u>11,800</u>	<u>479,743</u>	<u>5,838,151</u>	<u>5,183,863</u>
<b>Expenses</b>					
Program, mission and ministry (schedule)	1,098,417	-	-	1,098,417	1,237,679
Disbursements	286,509	-	524,985	811,494	2,021,526
Interest paid on guaranteed deposits	543,989	-	-	543,989	1,176,031
Administrative (schedule)	503,733	-	-	503,733	387,914
Episcopal ministry (schedule)	340,975	-	-	340,975	317,159
Clergy-related (schedule)	320,297	-	-	320,297	330,442
Interest paid to externally restricted funds	120,629	-	-	120,629	1,211,153
Amortization	-	74,224	-	74,224	74,212
Bad debts	21,627	-	-	21,627	30,000
Interest expense	-	2,346	-	2,346	2,617
Disbursements received	(467,578)	-	-	(467,578)	(568,142)
	<u>2,768,598</u>	<u>76,570</u>	<u>524,985</u>	<u>3,370,153</u>	<u>6,220,591</u>
Excess of revenue over expenditures (expenditures over revenue)	<u>2,578,010</u>	<u>(64,770)</u>	<u>(45,242)</u>	<u>2,467,998</u>	<u>(1,036,728)</u>
Unrealized investment loss (gain)	3,433,486	-	-	3,433,486	(2,478,830)
Gain on sale of capital asset	-	-	-	-	(70,946)
Interfund transfers	61,475	(40,121)	(21,354)	-	-
	<u>3,494,961</u>	<u>(40,121)</u>	<u>(21,354)</u>	<u>3,433,486</u>	<u>(2,549,776)</u>
Change in fund balance	(916,951)	(24,649)	(23,888)	(965,488)	1,513,048
Balance, beginning of year	9,769,062	1,842,003	13,208,951	24,820,016	23,306,968
Balance, end of year	<u>\$ 8,852,111</u>	<u>\$ 1,817,354</u>	<u>\$ 13,185,063</u>	<u>\$ 23,854,528</u>	<u>\$ 24,820,016</u>

# The Diocesan Synod of Fredericton

Statement of Cash Flows  
For the year ended December 31, 2020

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2020	Total 2019
<b>Operating activities</b>					
Excess of revenue over expenses (expenses over revenue)	\$ 2,578,010	\$ (64,770)	\$ (45,242)	\$ 2,467,998	\$ (1,036,728)
Adjustments for					
Amortization	-	74,224	-	74,224	74,212
Amortization of deferred contributions	-	(11,800)	-	(11,800)	(11,800)
Interfund transfers	(61,475)	40,121	21,354	-	-
	<u>2,516,535</u>	<u>37,775</u>	<u>(23,888)</u>	<u>2,530,422</u>	<u>(974,316)</u>
Change in non-cash working capital items					
Accounts receivable	(654,748)	-	-	(654,748)	(5,355)
Prepaid expenses	(5,557)	-	-	(5,557)	(10,190)
Inventory	2,433	-	-	2,433	(3,026)
Payables	(219,570)	-	-	(219,570)	(10,441)
	<u>1,639,093</u>	<u>37,775</u>	<u>(23,888)</u>	<u>1,652,980</u>	<u>(1,003,328)</u>
<b>Investing activities</b>					
Investment in Camp Medley	(217)	-	-	(217)	(33,472)
Purchase of capital assets	-	(32,201)	-	(32,201)	-
Proceeds on sale of capital asset	-	-	-	-	70,947
Increase (decrease) in investments (net)	<u>(1,740,038)</u>	<u>-</u>	<u>109,806</u>	<u>(1,630,232)</u>	<u>1,911,610</u>
	<u>(1,740,255)</u>	<u>(32,201)</u>	<u>109,806</u>	<u>(1,662,650)</u>	<u>1,949,085</u>
<b>Financing activities</b>					
Repayment of loan payable	-	(5,574)	-	(5,574)	(5,303)
Increase (decrease) in cash	(101,162)	-	85,918	(15,244)	940,454
Cash, beginning of year	2,199,969	-	125,643	2,325,612	1,385,158
Cash, end of year	<u>\$ 2,098,807</u>	<u>\$ -</u>	<u>\$ 211,561</u>	<u>\$ 2,310,368</u>	<u>\$ 2,325,612</u>

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

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1. Nature of operations

The Diocesan Synod of Fredericton represents the administrative and episcopal head of the Anglican Church of Canada operations in New Brunswick. The organization is a registered charity under the Income Tax Act and, accordingly, is exempt from income taxes.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) Cash and cash equivalents

Cash and cash equivalents consist of balances held in bank accounts and investment cash accounts with financial institutions.

(b) Fund accounting

The organization follows the fund basis of accounting which provides for separate groups of accounts to ensure accountability for restricted assets. The funds established by the organization are as follows:

**Operating fund** reports general activities related to the unrestricted and internally restricted funds. Internally restricted funds include special purpose funds and designated funds reserved for future expenses. Internally designated funds earned interest income based on the closing balance at a rate of 2.75% (2019 - 6.5%).

**Capital assets fund** reports the assets, liabilities, revenue and expenses related to capital assets.

**Externally restricted funds** reports activities related to amounts where the donation and related investment income is restricted on usage. There are four separate funds including:

- **Diocesan trusts** have been established through estate bequests and are generally limited to the use of earnings only. Interest earnings are based on the annual rate of return of the overall performance of the investment portfolio [2020 - 0.5%; 2019 - 10%]. No earnings are generated in years with a negative rate of return. Earnings in excess of the restricted capital are distributed as per the terms of each individual trust agreement.

- **Diocesan funds** have been established through estate bequests and other means and may not be limited to the use of earnings only. Interest earnings is calculated on the closing balance at a rate of 2.75% (2019 - 6.5%). Funds are distributed as per the terms of each individual fund.

- **Designated funds** have been established through donations, bequests, parish assessments, and interest from Diocesan trusts and Diocesan funds. Interest earnings is calculated on the closing balance at a rate of 2.75% (2019 - 6.5%). Funds are distributed as per the terms of each individual fund.

- **Special purpose** funds have been established through donations for a specified purpose. Interest income is not earned on these funds. Funds are distributed as per the terms of each individual fund.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

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## 2. Significant accounting policies, continued

### (c) Revenue recognition

The organization follows the restricted fund method of accounting for contributions to its restricted funds. Contributions to the restricted funds are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted contributions and revenue from shared ministry and parish assessments are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions restricted for the purpose of capital assets are deferred and amortized into revenue at a rate corresponding to the amortization rate for the related capital assets.

Investment income includes dividends, interest income, foreign exchange, and realized investment gains and losses. Dividend, interest and foreign exchange income is recognized when the right to receive payment is established, net of management fees and transaction costs. Unrealized investment gains and losses reflect the change in the fair market value of the investments at year end and are recognized in the Operating Fund.

### (d) Government assistance

Government assistance for operating expenses received as a result of the Government of Canada COVID response programs is recorded as deferred revenue and is amortized to income as eligible expenditures are incurred. No government assistance related to operating expenses was deferred at year end.

### (e) Investments

Investments are reported at fair value using quoted market prices.

### (f) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined using the average cost method.

### (g) Capital assets

Capital assets are recorded at cost. The organization provides for amortization using the straight-line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates are as follows:

Buildings	40 years straight-line
Furniture and fixtures	5 years straight-line

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

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## 2. Significant accounting policies, continued

### (h) Contributed services

Volunteers contribute time to assist the organization in carrying out its mandate. While these services benefit the organization considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

### (i) Post retirement benefits

The Diocese and its employees participate in a multi-employer contributory defined benefit pension plan (the General Synod Pension Plan of the Anglican Church of Canada). The Diocese also participates in the national Employers Group Benefits Plan (Retirees) which is a defined benefits plan for retired clergy. Both plans are owned and managed by The General Synod of the Anglican Church of Canada. The Diocese is only responsible for annual contributions.

In 2020, the pension plan expense for the Diocese office and administrative staff was \$80,103 (2019 - \$76,511). The current year retired clergy benefits plan expense under the administration of the national office was \$89,033 (2019 - 63,814).

### (j) Financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. The company subsequently measures its financial assets and financial liabilities at amortized cost, except for securities quoted in an active market, which are subsequently measured at fair value.

Financial assets measured at amortized cost include cash, parish receivables, and other receivables, advances to Camp Medley, and parish loans. Financial assets measured at fair market value include investments. Financial liabilities measured at amortized cost include payables and loan payable.

### (k) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

## 3. Investments

	2020	2019
Global equities	\$ 16,082,918	\$ 5,942,179
Canadian equities	1,323,561	6,381,387
American equities	1,131,556	8,000,750
Cash	-	16,974
	<u>\$ 18,538,035</u>	<u>\$ 20,341,290</u>

An additional investment of \$19,964,131 (2019 - \$19,459,405) is held as guaranteed deposits for individual parishes and clergy members (refer to note 8). At December 31, 2020, all investments are held by RBC Wealth Management and Mandeville Private Client Inc.

## 4. Parish receivables

	2020	2019
Ministry assessments	\$ 86,664	\$ 42,439
Allowance for doubtful accounts	(51,627)	(30,000)
Parish payroll receivable	53,623	-
	<u>\$ 88,660</u>	<u>\$ 12,439</u>

## 5. Other receivables

	2020	2019
Accrued interest receivable on investments	\$ 706,761	\$ 50,889
HST receivable	25,217	67,722
Miscellaneous receivables	22,182	47,795
Clergy loans	15,485	24,712
	<u>\$ 769,645</u>	<u>\$ 191,118</u>

Loans to clergy are interest bearing with specific terms of repayment. Interest is calculated at prime rate as determined by the Diocese's bank.

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

6. Parish loans

	2020	2019
Loan receivable from the Parish of Nerepis and St. John; interest at 4.5%; repayment will commence in 2025.	\$ 350,000	\$ 350,000

7. Camp Medley - Related party

Camp Medley is a Christian youth program offered in New Brunswick that provides residential camping and Christian youth leadership development. The organization is a registered charity under the Income Tax Act and, accordingly, is exempt from income taxes.

The Diocese owns the land and buildings on the property known as Camp Medley and appoints the director who oversees the day to day operations. The Diocese, in this capacity, controls this organization. At December 31, 2020 Camp Medley owes the Diocese \$111,033 (2019 - \$110,816). This liability is non-interest bearing with no fixed terms of repayment.

The financial statements of Camp Medley have not been consolidated in the Diocese's financial statements. An unaudited financial summary of Camp Medley as at December 31, 2020 is as follows:

	2020	2019
<b>Financial position</b>		
Total assets	\$ 54,878	\$ 62,181
Total liabilities	114,786	144,813
Total net assets (deficiency)	\$ (59,908)	\$ (82,632)
	2020	2019
<b>Results of operations</b>		
Total revenue	\$ 142,878	\$ 253,129
Total expenditures	(120,154)	(288,916)
Excess of expenditures over revenues	\$ 22,724	\$ (35,787)

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

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8. Guaranteed deposits

The organization has investment agreements with individual parishes and individual clergy members that guarantee the principal amount invested plus any interest income reinvested. The asset and liability associated with these agreements are recorded as guaranteed deposits in the operating fund.

For the parishes, interest income is paid semi-annually with an additional annual interest bonus, both payable at the discretion of the organization. In 2020, interest was paid at a rate of 2.75% (2019 - 6.5%).

For the clergy members, interest was paid monthly based on the closing balance at a rate of 4.5% (2019 - 4.5%).

	<u>2020</u>	<u>2019</u>
Parochial investments		
Balance, beginning of year	\$ 19,426,600	\$ 16,084,815
Additions	1,278,346	4,040,652
Interest paid	542,564	1,174,789
Withdrawals	<u>(1,313,497)</u>	<u>(1,873,656)</u>
Balance, end of year	19,934,013	19,426,600
Clergy savings		
Balance, beginning of year	32,805	24,190
Additions	6,412	9,137
Interest paid	1,425	1,242
Withdrawals	<u>(10,524)</u>	<u>(1,764)</u>
Balance, end of year	<u>30,118</u>	<u>32,805</u>
	<u>\$ 19,964,131</u>	<u>\$ 19,459,405</u>

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

9. Capital assets

		Cost	Accumulated amortization	2020 Net	2019 Net
Land	\$	197,266	\$ -	\$ 197,266	\$ 173,065
Buildings		3,045,588	1,038,287	2,007,301	2,070,862
Furniture and fixtures		118,925	114,168	4,757	7,421
		<u>\$ 3,361,779</u>	<u>\$ 1,152,455</u>	<u>\$ 2,209,324</u>	<u>\$ 2,251,348</u>

10. Loan payable

		2020		2019
Anglican Foundation of Canada term loan; interest at 5%; repayable in blended monthly installments of \$660; maturing June 2027.	\$	43,870	\$	49,444
Less current portion		(5,859)		(5,574)
		<u>\$ 38,011</u>		<u>\$ 43,870</u>

Estimated principal repayments are as follows:

	2021	\$	5,859
	2022		6,159
	2023		6,474
	2024		6,805
	2025		7,153
Subsequent years			<u>11,420</u>
		\$	<u>43,870</u>

11. Deferred contributions

Deferred contributions represent the unamortized amount of funding received for the construction and purchase of capital assets. The Diocese received contributions in the amount of \$472,000 in 2010 for construction related to Camp Medley. The amortization of deferred contributions is recorded as revenue in the statement of operations at rates corresponding with the amortization rates of the related capital asset (40 years straight-line).

		2020		2019
Balance, beginning of the year	\$	348,100	\$	359,900
Less current portion		(11,800)		(11,800)
Balance, end of year		<u>\$ 336,300</u>		<u>\$ 348,100</u>

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

12. Operating fund activity

	Designated Internal (Schedule 1)	Special Purpose Internal (Schedule 2)	Total internally restricted	Unrestricted	Total
Opening balance	\$ 4,693,950	\$ 159,118	\$ 4,853,068	\$ 4,915,994	\$ 9,769,062
Investment income -net	129,083	-	129,083	3,534,412	3,663,495
Shared ministry	-	-	-	1,195,604	1,195,604
Other contributions	68,508	20,436	88,944	398,565	487,509
Expenses	-	-	-	(2,949,667)	(2,949,667)
Disbursements	(263,696)	(22,813)	(286,509)	-	(286,509)
Disbursements received	-	-	-	467,578	467,578
Unrealized losses	-	-	-	(3,433,486)	(3,433,486)
Transfers in (out)	-	-	-	(61,475)	(61,475)
Closing balance	<u>\$ 4,627,845</u>	<u>\$ 156,741</u>	<u>\$ 4,784,586</u>	<u>\$ 4,067,525</u>	<u>\$ 8,852,111</u>

13. Externally restricted fund activity

	Designated External (Schedule 1)	Special Purpose External (Schedule 2)	Diocesan Trusts (Schedule 3)	Diocesan Funds (Schedule 4)	Total
Opening balance	\$ 890,712	\$ 125,640	\$ 10,629,595	\$ 1,563,004	\$ 13,208,951
Interest income	24,495	-	53,150	42,984	120,629
Other contributions	3,104	323,536	360	83	327,083
Parish assessments	32,031	-	-	-	32,031
Disbursements	(164,613)	(258,971)	(62,882)	(38,519)	(524,985)
Interfund transfer	-	21,354	-	-	21,354
Closing balance	<u>\$ 785,729</u>	<u>\$ 211,559</u>	<u>\$ 10,620,223</u>	<u>\$ 1,567,552</u>	<u>\$ 13,185,063</u>

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

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## 14. Guarantees

The Diocese has guaranteed loans to parishes totaling \$1,002,526, including \$278,043 from The Anglican Foundation of Canada, \$571,987 from other parishes, and \$152,496 from the Bank of Nova Scotia.

The Diocese has guaranteed loans to parishes from The Anglican Foundation of Canada totaling \$278,043 as follows:

- \$100,345 for Parish of the Nerepis and Saint John
- \$ 99,512 for Parish of St. Mary, York
- \$ 66,859 for St. John the Evangelist Church
- \$ 11,327 for St. Mark's Church

The Diocese has guaranteed inter parish loans totaling \$571,987 as follows:

- \$151,769 to the Parish of the Nerepis and St. John from the Parish of Fredericton
- \$131,688 to the Parish of St. Marks from the Parish of Sussex
- \$115,728 to the Parish of St. George from the Parish of Sussex
- \$107,550 to the Parish of Quispamsis from the Parish of Sussex
- \$ 65,252 to the Parish of St. Mark (Stone Church) from the Parish of Saint John (Trinity)

The Diocese has guaranteed the debt of the Parish of the Nerepis and St. John to the Bank of Nova Scotia to a maximum of \$152,496.

## 15. Lease commitments

Certain land and buildings that were part of the original school property have been leased to the Rothesay Netherwood School at a nominal rental of \$1 per year to December 31, 2100.

In 2016, the Diocese entered into an agreement with Partners for Youth Inc. to operate a facility for homeless youth. The property is leased to Partners for Youth Inc. at a nominal rental of \$1 per year.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2020

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## 16. Financial instruments

### (a) Credit risk

Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The organization's main credit risks relate to its accounts receivable, loans receivable, and loan guarantees. The organization reduces its risk by performing credit valuations on a regular basis and granting credit on review of the applicant's ability to repay. In the opinion of management, the credit risk exposure to the organization is low and not material.

### (b) Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market.

### (c) Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The organization is exposed to currency risk with respect to its investments. At December 31, 2020, foreign investments represent approximately 44% (2019 - 38%) of the total investment portfolio.

It is management's opinion that the Diocese is not subject to significant amounts of risks with respect to its financial instruments. The Diocese manages these risks by its Investment Policy Statement. This statement is reviewed annually by the finance committee and establishes policies for the management of its investments, dictates the Diocese's approach to growth, credit quality and profitability objectives. The overall objectives of the policy are to preserve and enhance the value of capital through adequate diversification in high quality investments and achieve the highest investment return within the level of acceptable risk. Subject to limitations, the organization only invests in equities and fixed income.

## 17. Other

The outbreak of coronavirus disease (Covid-19) has resulted in the global declaration of a pandemic by the World Health Organization on March 11, 2020. Government measures in place to combat the health threat of the virus have caused material disruption to businesses globally resulting in an economic slowdown. At this time, the duration and impact of the outbreak are unknown as are the efficacy of government and central bank interventions. It is not possible to reliably estimate the length and severity of the measures nor their impact on the future financial results and conditions of the organization. Any impact to December 31, 2020 has been included in these financial statements.

## 18. Government assistance

The organization received government assistance related to supporting organizations during the global pandemic of \$286,623 in wage subsidy relief under the Canada Emergency Wage Subsidy program.

# The Diocesan Synod of Fredericton

## Schedule of Program, Mission and Ministry Expenses

December 31, 2020

	Budget 2020	Actual 2020	Actual 2019
<b>Ministry Development and Education</b>			
Curacy program	\$ 135,796	\$ 126,264	\$ 110,239
Divinity bursaries	12,000	8,000	1,500
Support for divinity institutions	15,000	7,100	27,000
Divinity student summer program	13,400	6,370	3,444
Clergy discernment	6,250	2,985	2,050
12-12-12 expense	42,000	1,611	26,928
Layreaders program	3,900	597	968
Post-ordination training	4,000	40	2,136
Clergy conferences	15,000	-	14,619
Clergy college	5,000	-	-
Clergy formation	2,400	-	-
	<u>254,746</u>	<u>152,967</u>	<u>188,884</u>
<b>Mission and Ministry Support</b>			
Mission support - General Synod	325,000	325,000	317,210
Hospital Chaplains employment	98,870	89,990	80,151
Central Saint John community ministry	24,000	21,354	20,000
St. George cafe	20,000	9,298	-
Council mission team	14,700	6,025	10,111
Special ministry grants	-	-	7,850
	<u>482,570</u>	<u>451,667</u>	<u>435,322</u>
<b>Parish Development and Support</b>			
Mission parish grants	124,525	132,191	119,065
Staff employment costs	123,250	123,604	123,340
NB Anglican journal	20,000	17,722	27,553
Outflow ministries grant	12,000	12,000	12,000
Cathedral maintenance grant	10,000	10,000	10,000
Parish development support funds	18,000	5,183	988
Parish Development Officer travel	8,000	4,419	7,451
Communications Officer travel	4,400	1,479	2,417
General advertising	1,500	1,404	1,299
Ministry development	-	-	53,916
	<u>321,675</u>	<u>308,002</u>	<u>358,029</u>
<b>Spiritual Development</b>			
Workshop resources	-	4,040	899
Mothers union	1,000	1,000	-
Spiritual development team	3,300	38	5,907
Choir school	4,500	-	-
	<u>8,800</u>	<u>5,078</u>	<u>6,806</u>
<b>Stewardship and Financial Development Support</b>			
Stewardship team	4,000	145	701
	<u>4,000</u>	<u>145</u>	<u>701</u>
<b>Carried forward</b>	<b>1,071,791</b>	<b>917,859</b>	<b>989,742</b>

# The Diocesan Synod of Fredericton

Schedule of Program, Mission and Ministry Expenses

December 31, 2020

	Budget 2020	Actual 2020	Actual 2019
Carried forward	\$ 1,071,791	\$ 892,864	\$ 989,742
<b>Youth Ministries</b>			
Camp Medley grants	91,000	82,000	91,000
Youth staff employment costs	63,980	75,030	104,282
Inner City Ministry	22,000	22,000	17,000
Youth Director program support	12,000	948	8,365
Youth ministry team	8,750	487	3,616
Camp Medley director support	2,500	93	3,245
Other support	750	-	5,500
Capital grants for camp development	-	-	7,929
Brookwood grants	7,000	-	7,000
Teens Encounter Christ Grant	1,000	-	-
	<u>208,980</u>	<u>180,558</u>	<u>247,937</u>
	<u>\$ 1,280,771</u>	<u>\$ 1,098,417</u>	<u>\$ 1,237,679</u>

## The Diocesan Synod of Fredericton

### Schedule of Administrative, Clergy-related and Episcopal Ministry Expenses

December 31, 2020

	Budget 2020	Actual 2020	Actual 2019
<b>Administrative</b>			
Synod staff employment costs	\$ 225,810	\$ 213,124	\$ 202,377
Synod property maintenance	55,850	110,520	15,612
Professional fees	30,000	38,253	21,986
Diocesan insurance	34,000	34,573	35,571
Synod office premises	35,000	34,405	22,822
Payroll fees	24,000	24,017	24,480
Office supplies	25,750	19,381	17,898
Archives committee	10,500	10,500	3,500
Provincial Synod assessment	7,057	7,057	7,057
Bank fees	2,000	6,189	2,504
Synod staff travel and related costs	4,200	2,299	2,665
Committee teams	6,000	1,362	6,228
Diocesan Council	9,000	1,067	8,629
Miscellaneous	2,000	986	1,363
General Synod delegates	-	-	14,799
General travel	1,500	-	423
Diocesan Synod	7,500	-	-
	<u>480,167</u>	<u>503,733</u>	<u>387,914</u>
<b>Clergy-related</b>			
Retired clergy medical plan	80,000	89,033	63,814
Clergy pension	82,800	80,103	76,511
Benefits plan	35,750	39,700	51,150
Clergy relocation	50,000	27,873	45,879
Archdiaconal costs	31,600	23,734	30,364
Group RRSP	14,000	15,489	15,228
Employee assistance program	13,900	14,884	13,437
LTD premiums	12,750	14,583	17,536
Continuing education program	7,575	7,640	6,560
WorkSafe assessment	6,950	7,258	6,915
Clergy counselling	40,000	-	3,048
Outfit grants	10,000	-	-
Clergy spouse retreat	5,500	-	-
	<u>390,825</u>	<u>320,297</u>	<u>330,442</u>
<b>Episcopal ministry</b>			
Episcopal stipend and related costs	302,025	292,952	248,576
Bishops Court maintenance	9,200	15,106	14,334
Episcopal ministry support	37,000	13,878	27,858
Rose Court maintenance	13,500	9,944	13,311
Bishop-sponsored program events	19,450	9,095	13,080
Lambeth	21,500	-	-
	<u>\$ 402,675</u>	<u>\$ 340,975</u>	<u>\$ 317,159</u>



## Notice to Reader

To the Members of The Diocesan Synod of Fredericton

On the basis of information provided by management, we have compiled the schedules of Designated Funds, Special Purpose Funds, Diocesan Trusts, and Diocesan Funds as at December 31, 2020.

We have not performed an audit or a review engagement in respect of these schedules and, accordingly, we express no assurance thereon.

Readers are cautioned that these schedules may not be appropriate for their purposes.

Fredericton, New Brunswick  
June 24, 2021

  
Chartered Professional Accountants

# The Diocesan Synod of Fredericton

Schedule 1 - Schedule of Designated Funds  
December 31, 2020

(Unaudited - see Notice to Reader)

	Opening Balance	Income	Transfers	Contributions	Disbursements	Closing Balance	Undistributed income
<b>Internally restricted</b>							
Diocesan missions	\$ 635,444	\$ 17,475	\$ -	\$ -	(27,000)	\$ 625,919	\$ 1,098
Episcopal endowment	274,679	7,554	-	-	(17,500)	264,733	386
Widows and orphans discretionary	314,145	8,639	-	-	-	322,784	44,821
Education of children of clergy	50,883	1,399	-	-	-	52,282	8,208
Ministry development fund	2,759,875	75,897	-	-	(107,000)	2,728,772	153,210
George Bartlett fund	121,794	3,349	-	68,508	-	193,651	12,089
Dorothy Wilkes general fund	509,437	14,010	-	-	(112,196)	411,250	146
Diocesan development fund	27,693	762	-	-	-	28,455	28,455
	<b>4,693,950</b>	<b>129,083</b>	<b>-</b>	<b>68,508</b>	<b>(263,696)</b>	<b>4,627,845</b>	<b>248,413</b>
<b>Externally restricted</b>							
Divinity scholarships	396,380	10,900	-	3,104	(16,600)	393,785	117,118
Pension supplement	101,540	2,792	-	32,031	(18,750)	117,614	66,543
Dorothy Wilkes education fund	363,296	9,991	-	-	(126,263)	247,024	427
Clergy benevolent fund	29,495	811	-	-	(3,000)	27,307	27,307
	<b>890,712</b>	<b>24,495</b>	<b>-</b>	<b>35,135</b>	<b>(164,613)</b>	<b>785,729</b>	<b>211,394</b>
<b>Total</b>	<b>\$ 5,584,662</b>	<b>\$ 153,578</b>	<b>\$ -</b>	<b>\$ 103,643</b>	<b>\$ (428,309)</b>	<b>\$ 5,413,574</b>	<b>\$ 459,807</b>



# The Diocesan Synod of Fredericton

Schedule 2 - Schedule of Special Purpose Funds

December 31, 2020

(Unaudited - see Notice to Reader)

	Opening Balance	Transfers	Contributions	Disbursements	Closing Balance
<b>Internally Restricted</b>					
Travel Pool Funds	\$ 75,382		\$ 10,961	\$ (5,504)	\$ 80,839
Synod Session Reserve	7,862			-	7,862
Office Equipment Fund	13,993			(7,449)	6,544
Reserve For Grant Payments	20,782			(5,250)	15,532
Self-Insured Fund	27,273		9,375	(4,500)	32,148
Reserve for Archives	3,852			-	3,852
Clergy College	4,679			(111)	4,568
Reserve for Youth Ministry	5,295		100	-	5,395
	<b>159,118</b>	<b>-</b>	<b>20,436</b>	<b>(22,813)</b>	<b>156,741</b>
<b>Externally Restricted</b>					
Continuing Education Fund	6,467				6,467
Trinity Restoration Fund	1,913				1,913
Central Saint John Community Ministry	27,038	21,354	71,800	(83,119)	37,073
Diocesan Choir School	4,742		4,133	(2,413)	6,462
Honduras Mission	(3,527)		59,130	(49,030)	6,573
Caring for Colin Fund	33,292				33,292
Bishop McAllister College	31,068		112,522	(112,388)	31,201
J Young Amphitheatre	(9,858)		16,458	(6,600)	-
Diocese of Ho Medical Clinic	-		59,404	(31)	59,373
Mission Projects	27,703		89	(5,390)	22,402
Charlotte County Flood	3,824				3,824
Foundation for Life	2,978				2,978
	<b>125,640</b>	<b>21,354</b>	<b>323,536</b>	<b>(258,971)</b>	<b>211,559</b>
<b>Total</b>	<b>\$ 284,758</b>	<b>\$ 21,354</b>	<b>\$ 343,971</b>	<b>\$ (281,784)</b>	<b>\$ 368,300</b>

# The Diocesan Synod of Fredericton

Schedule 3 - Schedule of Diocesan Trusts

December 31, 2020

(Unaudited - see Notice to Reader)

	Capital			Undistributed Income				Total
	Opening balance	Receipts (disbursements)	Closing balance	Opening balance	Interest and deposits	Disbursements and transfers	Closing balance	
Adair, Verna	\$ 2,381		\$ 2,381	\$ -	\$ 12		\$ 12	\$ 2,393
Alnwick Glebe	1,090		1,090	-	5		5	1,096
Anderson, John M.	3,770		3,770	-	19		19	3,789
Anglican Church Homes	121,798		121,798	12,423	671		13,095	134,893
Armstrong, John R.	5,846		5,846	-	29		29	5,875
Armstrong, Louisa	7,379		7,379	4,508	59		4,567	11,946
Belyea, James	3,812		3,812	-	19		19	3,831
Board of Religious Education	2,825		2,825	1,594	22		1,616	4,441
Brock, John D.	543		543	306	4		311	854
Charles Todd Memorial Fund	35,445		35,445	-	177		177	35,623
Clements, Edith Rose	49,276		49,276	43,160	462		43,622	92,898
Clements, WM & Mary Jane	30,424		30,424	26,647	285		26,932	57,356
Cody, Mrs. CF	2,825		2,825	-	14		14	2,839
Crowell, Dr. Ivan	25,640		25,640	11,682	187		11,869	37,509
Dean, Mabel C	29,177		29,177	7,133	182	(1,000)	6,314	35,491
Douglas, Helen	42,005		42,005	-	210		210	42,215
Dyson Walker Trust	1,413		1,413	-	-		-	1,413
Episcopal Endowment Trust	1,299		1,299	-	7		7	1,306
Forsythe Mission Trust	2,825		2,825	-	22		22	2,847
Franchetti, Canon N	107,396		107,396	-	537		537	107,933
Harrison, Leslie	12,898		12,898	-	64		64	12,962
Harrison, W H	2,513		2,513	1,418	20		1,438	3,951
Hazen, D B	33,310		33,310	-	167		167	33,477
Hill, Ernest	227,954		227,954	-	1,140		1,140	229,094
Houston, Joan	43,017		43,017	4,388	237	(4,388)	237	43,254
Hughson, GM	28,248		28,248	-	141		141	28,390
Jarvis, Florence	2,582		2,582	-	13		13	2,595
Ketchum, Dorothy	2,105		2,105	-	11		11	2,116
Ketchum, Peter	3,418		3,418	-	17		17	3,435
MacDonald, Ernest	25,439		25,439	12,640	190		12,831	38,270
MacLeod, Margaret	4,237		4,237	-	21		21	4,258
McEwan, William	1,554		1,554	-	8		8	1,562
McSweeney, Elizabeth	823		823	-	4		4	827
Minchin, Kenneth & Florence	513,066		513,066	17,333	2,652	(17,333)	2,652	515,717
Mooers, C Leroi	61,388		61,388	-	307		307	61,695
Nichols Trust	338,981		338,981	-	1,695		1,695	340,676
Palmer, Lena & Roy	53,359		53,359	-	267		267	53,626
Pendlebury, Mina	79,964		79,964	-	400		400	80,364
Pepperdene Companion Spiritual Growth	16,912		16,912	8,010	125		8,134	25,046
Pickett Scovil Memorial	425,014	360	425,374	77,283	2,513	(19,600)	60,196	485,570
Robertson, James	36,848		36,848	37,376	371	(365)	37,382	74,230
Robertson, Muriel	46,048		46,048	-	230		230	46,278
Saumeres Glebe	1,413		1,413	-	7		7	1,420
Secord, J A	10,595		10,595	-	53		53	10,647
St. Paul's Valley (2007)	1,108,657		1,108,657	39,504	5,741	(20,000)	25,245	1,133,902
Thorpe Estate Trinity Church Cemetery	1,340		1,340	1,356	13		1,369	2,709
Wiggins Home Trust	667,870		667,870	-	3,339		3,339	671,209
Wilkes, Dorothy Roberta - Education	2,966,106		2,966,106	-	14,831		14,831	2,980,937
Wilkes, Dorothy Roberta - General	2,966,106		2,966,106	-	14,831		14,831	2,980,937
Young, Muriel V	1,060		1,060	1,863	15		1,878	2,938
Bishop's Discretionary								
Tay Creek Endowment	18,420		18,420	8,243	133	(196)	8,180	26,600
Todd Benevolent	118,304		118,304	(64)	591		527	118,832
Minchin, Gordon	11,248		11,248	4,825	80		4,906	16,154
<b>Total</b>	<b>\$ 10,307,969</b>	<b>\$ 360</b>	<b>\$ 10,308,329</b>	<b>\$ 321,626</b>	<b>\$ 53,150</b>	<b>\$ (62,882)</b>	<b>\$ 311,895</b>	<b>\$ 10,620,223</b>

# The Diocesan Synod of Fredericton

Schedule 4 - Schedule of Diocesan Funds

December 31, 2020

(Unaudited - see Notice to Reader)

	Capital			Undistributed Income				Total
	Opening balance	Receipts (disbursements)	Closing balance	Opening balance	Interest and deposits	Disbursements and transfers	Closing balance	
Archbishop Richardson Fund	\$ 1,236		\$ 1,236	\$ 851	\$ 57		\$ 908	\$ 2,145
Bennett, Helen A	7,802		7,802	-	215	(215)	-	7,802
Bishop Kingdom Fund	5,056		5,056	-	139	(139)	-	5,056
Brown, Julia	8,557		8,557	-	235	(235)	-	8,557
Camp Medley Fund	4,782		4,782	2,222	193		2,415	7,197
Campers School Fund	13,378		13,378	3,668	469		4,136	17,514
Clarke, Delphine	3,437		3,437	-	95	(95)	-	3,437
Coupe, Sarah E.	29,944		29,944	-	823	(823)	-	29,944
Cursillo Investment Fund (2007)	902		902	778	46		825	1,727
Doering, Mrs. Aileen	89,231		89,231	-	2,454	(2,454)	-	89,231
Endowment Fund (2008)	540		540	48	7		54	594
Fredericton Lay Readers Fund	14,960		14,960	-	411	(411)	-	14,960
Bishop Nutter Scholarship	57,480		57,480	38,856	2,649		41,505	98,985
Hall Memorial Music Fund	9,577		9,577	659	282		940	10,518
Hugh & Lionel Teed Memorial Fund	28,248		28,248	-	777	(777)	-	28,248
Jean Murray Taylor Memorial Fund	2,627		2,627	432	154		586	3,213
Jubile Crake Lemmon	83,578	2,000	85,578	28,026	3,124	(4,000)	27,150	112,728
Laskey Medical Emergency Fund	6,127		6,127	627	186		812	6,940
Lucretia Smith Bequest	2,825	(1,317)	1,508	-	41	(41)	-	1,508
Odell Trust	406,770		406,770	-	11,186	(11,186)	-	406,770
Margaret Hazen Fund	1,686		1,686	-	43	(43)	-	1,686
Mary Jacobs School Fund	633	(600)	33	286	9		295	328
Mary Macdonald Charity Bequest	14,831		14,831	5,055	547		5,601	20,433
Mary Macdonald Estate Bequest	16,252		16,252	5,539	599		6,138	22,390
Mary Macdonald Land Bequest	35,481		35,481	12,092	1,308		13,401	48,882
Bishop Medley Memorial Canonry	384,170		384,170	13,522	10,937	(13,500)	10,958	395,128
Bishop Medley Divinity Scholarship	24,757		24,757	-	681	(681)	-	24,757
Murray Choir School Fund	6,072		6,072	184	112		295	6,367
Robert Raymond Bequest	112,368		112,368	-	3,090	(3,090)	-	112,368
Russel Choir School Fund	11,282		11,282	775	332		1,107	12,388
Russell Cursillo Fund (2007)	4,200		4,200	1,982	170		2,152	6,351
Sheppard, Elizabeth	12,537		12,537	1,300	381		1,681	14,218
William Murphy Bequest	19,091		19,091	-	525	(525)	-	19,091
Bishop's Discretionary								
Dewolfe Fund	6,339		6,339	676	193	(300)	569	6,908
St. Pauls Oak Point Trust	12,973		12,973	5,698	513		6,212	19,184
<b>Total</b>	<b>\$ 1,439,729</b>	<b>\$ 83</b>	<b>\$ 1,439,812</b>	<b>\$ 123,275</b>	<b>\$ 42,984</b>	<b>\$ (38,519)</b>	<b>\$ 127,741</b>	<b>\$1,567,552</b>

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# The Diocesan Synod of Fredericton

## Financial Statements December 31, 2021

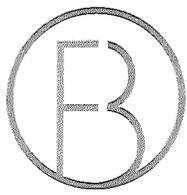
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# The Diocesan Synod of Fredericton

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## Independent Practitioner's Review Engagement Report

To the Members of The Diocesan Synod of Fredericton

We have reviewed the accompanying financial statements of The Diocesan Synod of Fredericton that comprise the statement of financial position as at December 31, 2021, and the statement of operations and changes in fund balances, and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of The Diocesan Synod of Fredericton as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

  
Chartered Professional Accountants

Fredericton, New Brunswick  
May 19, 2022

# The Diocesan Synod of Fredericton

Statement of Financial Position

As at December 31, 2021

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2021	Total 2020
<b>ASSETS</b>					
<b>Current</b>					
Cash	\$ 2,254,102	\$ -	\$ 170,206	\$ 2,424,308	\$ 2,310,368
Investments (note 3)	9,920,716	-	13,268,439	23,189,155	18,538,035
Parish receivables (note 4)	45,530	-	-	45,530	88,660
Other receivables (note 5)	228,305	-	-	228,305	769,645
Prepays	28,233	-	-	28,233	15,748
Inventory	761	-	-	761	593
	<u>12,477,647</u>	<u>-</u>	<u>13,438,645</u>	<u>25,916,292</u>	<u>21,723,049</u>
Parish loans (note 6)	350,000	-	-	350,000	350,000
Advances to Camp Medley (note 7)	135,155	-	-	135,155	111,033
Guaranteed deposits (note 8)	19,331,995	-	-	19,331,995	19,964,131
Capital assets (note 9)	-	2,073,455	-	2,073,455	2,209,324
	<u>\$ 32,294,797</u>	<u>\$ 2,073,455</u>	<u>\$ 13,438,645</u>	<u>\$ 47,806,897</u>	<u>\$ 44,357,537</u>
<b>LIABILITIES</b>					
<b>Current</b>					
Payables	\$ 271,916	\$ -	\$ -	\$ 271,916	\$ 146,908
Current portion of loan payable	-	6,160	-	6,160	5,859
Current portion of deferred contributions	-	11,800	-	11,800	11,800
	<u>271,916</u>	<u>17,960</u>	<u>-</u>	<u>289,876</u>	<u>164,567</u>
Loan payable (note 10)	-	31,853	-	31,853	38,011
Guaranteed deposits	19,331,995	-	-	19,331,995	19,964,131
Deferred contributions (note 11)	-	324,500	-	324,500	336,300
	<u>19,603,911</u>	<u>374,313</u>	<u>-</u>	<u>19,978,224</u>	<u>20,503,009</u>
<b>FUND BALANCES</b>					
Unrestricted (note 12)	7,274,529	-	-	7,274,529	4,067,525
Internally restricted (note 12)	5,416,357	-	-	5,416,357	4,784,586
Invested in capital	-	1,699,142	-	1,699,142	1,817,354
Externally restricted (note 13)	-	-	13,438,645	13,438,645	13,185,063
	<u>12,690,886</u>	<u>1,699,142</u>	<u>13,438,645</u>	<u>27,828,673</u>	<u>23,854,528</u>
	<u>\$ 32,294,797</u>	<u>\$ 2,073,455</u>	<u>\$ 13,438,645</u>	<u>\$ 47,806,897</u>	<u>\$ 44,357,537</u>

Approved

 Bishop of Fredericton

 Finance Committee Chair

**The Diocesan Synod of Fredericton**  
Statement of Operations and Changes in Fund Balances  
December 31, 2021

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2021	Total 2020
<b>Revenue</b>					
Investment income - net	\$ 2,704,287	\$ -	\$ 536,485	\$ 3,240,772	\$ 3,784,124
Other contributions	1,114,683	-	559,088	1,673,771	814,592
Shared ministry	1,245,969	-	-	1,245,969	1,195,604
Parish assessments	-	-	35,324	35,324	32,031
Amortization of deferred contributions	-	11,800	-	11,800	11,800
	<u>5,064,939</u>	<u>11,800</u>	<u>1,130,897</u>	<u>6,207,636</u>	<u>5,838,151</u>
<b>Expenses</b>					
Disbursements	260,578	-	877,315	1,137,893	811,494
Program, mission and ministry (schedule)	1,098,470	-	-	1,098,470	1,098,417
Interest paid on guaranteed deposits	554,986	-	-	554,986	543,989
Interest paid to externally restricted funds	536,485	-	-	536,485	120,629
Administrative (schedule)	415,245	-	-	415,245	503,733
Episcopal ministry (schedule)	351,332	-	-	351,332	340,975
Clergy-related (schedule)	337,369	-	-	337,369	320,297
Bad debts	111,318	-	-	111,318	21,627
Amortization	-	72,860	-	72,860	74,224
Interest expense	-	2,060	-	2,060	2,346
Disbursements received	(502,581)	-	-	(502,581)	(467,578)
	<u>3,163,202</u>	<u>74,920</u>	<u>877,315</u>	<u>4,115,437</u>	<u>3,370,153</u>
Excess of revenue over expenditures (expenditures over revenue)	<u>1,901,737</u>	<u>(63,120)</u>	<u>253,582</u>	<u>2,092,199</u>	<u>2,467,998</u>
<b>Unrealized investment loss (gain)</b>					
Unrealized investment loss (gain)	(1,454,069)	-	-	(1,454,069)	3,433,486
Gain on sale of capital asset	-	(427,877)	-	(427,877)	-
Interfund transfers	(482,969)	482,969	-	-	-
	<u>(1,937,038)</u>	<u>55,092</u>	<u>-</u>	<u>(1,881,946)</u>	<u>3,433,486</u>
Change in fund balance	3,838,775	(118,212)	253,582	3,974,145	(965,488)
Balance, beginning of year	8,852,111	1,817,354	13,185,063	23,854,528	24,820,016
Balance, end of year	<u>\$ 12,690,886</u>	<u>\$ 1,699,142</u>	<u>\$ 13,438,645</u>	<u>\$ 27,828,673</u>	<u>\$ 23,854,528</u>

# The Diocesan Synod of Fredericton

Statement of Cash Flows  
For the year ended December 31, 2021

	Operating Fund	Capital Assets Fund	Externally Restricted Funds	Total 2021	Total 2020
<b>Operating activities</b>					
Excess of revenue over expenses (expenses over revenue)	\$ 1,901,737	\$ (63,120)	\$ 253,582	\$ 2,092,199	\$ 2,467,998
Adjustments for					
Amortization	-	72,860	-	72,860	74,224
Amortization of deferred contributions	-	(11,800)	-	(11,800)	(11,800)
Interfund transfers	482,969	(482,969)	-	-	-
	<u>2,384,706</u>	<u>(485,029)</u>	<u>253,582</u>	<u>2,153,259</u>	<u>2,530,422</u>
Change in non-cash working capital items					
Accounts receivable	584,470	-	-	584,470	(654,748)
Prepaid expenses	(12,488)	-	-	(12,488)	(5,557)
Inventory	(168)	-	-	(168)	2,433
Payables	125,008	-	-	125,008	(219,570)
	<u>3,081,528</u>	<u>(485,029)</u>	<u>253,582</u>	<u>2,850,081</u>	<u>1,652,980</u>
<b>Investing activities</b>					
Investment in Camp Medley	(24,122)	-	-	(24,122)	(217)
Purchase of capital assets	-	-	-	-	(32,201)
Proceeds on sale of capital asset	-	490,888	-	490,888	-
Increase in investments (net)	(2,902,111)	-	(294,937)	(3,197,048)	(1,630,232)
	<u>(2,926,233)</u>	<u>490,888</u>	<u>(294,937)</u>	<u>(2,730,282)</u>	<u>(1,662,650)</u>
<b>Financing activities</b>					
Repayment of loan payable	-	(5,859)	-	(5,859)	(5,574)
Increase (decrease) in cash	155,295	-	(41,355)	113,940	(15,244)
Cash, beginning of year	2,098,807	-	211,561	2,310,368	2,325,612
Cash, end of year	<u>\$ 2,254,102</u>	<u>\$ -</u>	<u>\$ 170,206</u>	<u>\$ 2,424,308</u>	<u>\$ 2,310,368</u>

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

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1. Nature of operations

The Diocesan Synod of Fredericton represents the administrative and episcopal head of the Anglican Church of Canada operations in New Brunswick. The organization is a registered charity under the Income Tax Act and, accordingly, is exempt from income taxes.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) Cash and cash equivalents

Cash and cash equivalents consist of balances held in bank accounts and investment cash accounts with financial institutions.

(b) Fund accounting

The organization follows the fund basis of accounting which provides for separate groups of accounts to ensure accountability for restricted assets. The funds established by the organization are as follows:

**Operating fund** reports general activities related to the unrestricted and internally restricted funds. Internally restricted funds include special purpose funds and designated funds reserved for future expenses. Internally designated funds earned interest income based on the closing balance at a rate of 2.75% (2020 - 2.75%).

**Capital assets fund** reports the assets, liabilities, revenue and expenses related to capital assets.

**Externally restricted funds** reports activities related to amounts where the donation and related investment income is restricted on usage. There are four separate funds including:

- **Diocesan trusts** have been established through estate bequests and are generally limited to the use of earnings only. Interest earnings are based on the annual rate of return of the overall performance of the investment portfolio [2021 - 4.4%; 2020 - 0.5%]. No earnings are generated in years with a negative rate of return. Earnings in excess of the restricted capital are distributed as per the terms of each individual trust agreement.

- **Diocesan funds** have been established through estate bequests and other means and may not be limited to the use of earnings only. Interest earnings is calculated on the closing balance at a rate of 2.75% (2020 - 2.75%). Funds are distributed as per the terms of each individual fund.

- **Designated funds** have been established through donations, bequests, parish assessments, and interest from Diocesan trusts and Diocesan funds. Interest earnings is calculated on the closing balance at a rate of 2.75% (2020 - 2.75%). Funds are distributed as per the terms of each individual fund.

- **Special purpose** funds have been established through donations for a specified purpose. Interest income is not earned on these funds. Funds are distributed as per the terms of each individual fund.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

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## 2. Significant accounting policies, continued

### (c) Revenue recognition

The organization follows the restricted fund method of accounting for contributions to its restricted funds. Contributions to the restricted funds are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted contributions and revenue from shared ministry and parish assessments are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions restricted for the purpose of capital assets are deferred and amortized into revenue at a rate corresponding to the amortization rate for the related capital assets.

Investment income includes dividends, interest income, foreign exchange, and realized investment gains and losses. Dividend, interest and foreign exchange income is recognized when the right to receive payment is established, net of management fees and transaction costs. Unrealized investment gains and losses reflect the change in the fair market value of the investments at year end and are recognized in the Operating Fund.

### (d) Government assistance

Government assistance for operating expenses received as a result of the Government of Canada COVID response programs is recorded as deferred revenue and is amortized to income as eligible expenditures are incurred. No government assistance related to operating expenses was deferred at year end.

### (e) Investments

Investments are reported at fair value using quoted market prices.

### (f) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined using the average cost method.

### (g) Capital assets

Capital assets are recorded at cost. The organization provides for amortization using the straight-line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates are as follows:

Buildings	40 years straight-line
Furniture and fixtures	5 years straight-line

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

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## 2. Significant accounting policies, continued

### (h) Contributed services

Volunteers contribute time to assist the organization in carrying out its mandate. While these services benefit the organization considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

### (i) Post retirement benefits

The Synod and its employees participate in a multi-employer contributory defined benefit pension plan (the General Synod Pension Plan of the Anglican Church of Canada). The Synod also participates in the national Employers Group Benefits Plan (Retirees) which is a defined benefits plan for retired clergy. Both plans are owned and managed by The General Synod of the Anglican Church of Canada. The Synod is only responsible for annual contributions.

In 2021, the pension plan expense for the Synod office and administrative staff was \$105,647 (2020 - \$80,103). The current year retired clergy benefits plan expense under the administration of the national office was \$54,663 (2020 - \$89,033).

### (j) Financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. The organization subsequently measures its financial assets and financial liabilities at amortized cost, except for securities quoted in an active market, which are subsequently measured at fair value.

Financial assets measured at amortized cost include cash, parish receivables, and other receivables, advances to Camp Medley, and parish loans. Financial assets measured at fair market value include investments. Financial liabilities measured at amortized cost include payables and loan payable.

### (k) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

3. Investments

	2021	2020
Global equities	\$ 18,340,407	\$ 17,214,474
Canadian equities	4,848,748	1,323,561
	<u>\$ 23,189,155</u>	<u>\$ 18,538,035</u>

An additional investment of \$19,331,995 (2020 - \$19,964,131) is held as guaranteed deposits for individual parishes and clergy members (refer to note 8). At December 31, 2021, all investments are held by RBC Wealth Management and Mandeville Private Client Inc.

4. Parish receivables

	2021	2020
Ministry assessments	\$ 89,045	\$ 86,664
Allowance for doubtful accounts	(43,515)	(51,627)
Parish payroll receivable	-	53,623
	<u>\$ 45,530</u>	<u>\$ 88,660</u>

5. Other receivables

	2021	2020
HST receivable and government remittance receivable	\$ 124,269	\$ 25,217
Miscellaneous receivables	38,728	22,182
Accrued interest receivable on investments	37,595	706,761
Clergy loans	27,713	15,485
	<u>\$ 228,305</u>	<u>\$ 769,645</u>

Loans to clergy are interest bearing with specific terms of repayment. Interest is calculated at prime rate as determined by the Synod's bank.

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

6. Parish loans

	2021	2020
Loan receivable from the Parish of Nerepis and St. John; interest at 4.5%; repayment will commence in 2025.	<u>\$ 350,000</u>	<u>\$ 350,000</u>

7. Camp Medley - Related party

Camp Medley is a Christian youth program offered in New Brunswick that provides residential camping and Christian youth leadership development. The organization is a registered charity under the Income Tax Act and, accordingly, is exempt from income taxes.

The Synod owns the land and buildings on the property known as Camp Medley and appoints the director who oversees the day to day operations. The Synod, in this capacity, controls this organization. At December 31, 2021 Camp Medley owes the Synod \$135,155 (2020 - \$111,033). This liability is non-interest bearing with no fixed terms of repayment.

The financial statements of Camp Medley have not been consolidated in the Synod's financial statements. An unaudited financial summary of Camp Medley as at December 31, 2021 is as follows:

	2021	2020
<b>Financial position</b>		
Total assets	\$ 99,658	\$ 54,878
Total liabilities	<u>138,066</u>	<u>114,786</u>
Total net assets (deficiency)	<u>\$ (38,408)</u>	<u>\$ (59,908)</u>
<b>Results of operations</b>		
Total revenue	\$ 220,212	\$ 142,878
Total expenditures	<u>(198,712)</u>	<u>(120,154)</u>
Excess of expenditures over revenues	<u>\$ 21,500</u>	<u>\$ 22,724</u>

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

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8. Guaranteed deposits

The organization has investment agreements with individual parishes and individual clergy members that guarantee the principal amount invested plus any interest income reinvested. The asset and liability associated with these agreements are recorded as guaranteed deposits in the operating fund.

For the parishes, interest income is paid semi-annually with an additional annual interest bonus, both payable at the discretion of the organization. In 2021, interest was paid at a rate of 2.75% (2020 - 2.75%).

For the clergy members, interest was paid monthly based on the closing balance at a rate of 4.5% (2020 - 4.5%).

	2021	2020
Parochial investments		
Balance, beginning of year	\$ 19,934,013	\$ 19,426,600
Additions	883,710	1,278,346
Interest paid	553,721	542,564
Withdrawals	<u>(2,069,986)</u>	<u>(1,313,497)</u>
Balance, end of year	19,301,458	19,934,013
Clergy savings		
Balance, beginning of year	30,118	32,805
Additions	5,537	6,412
Interest paid	1,265	1,425
Withdrawals	<u>(6,383)</u>	<u>(10,524)</u>
Balance, end of year	<u>30,537</u>	<u>30,118</u>
	<u>\$ 19,331,995</u>	<u>\$ 19,964,131</u>

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

9. Capital assets

	2021 Net	2020 Net
Land	\$ 139,922	\$ 197,266
Buildings	1,931,348	2,007,301
Furniture and fixtures	2,183	4,757
	<u>\$ 2,073,453</u>	<u>\$ 2,209,324</u>

10. Loan payable

	2021	2020
Anglican Foundation of Canada term loan; interest at 5%; repayable in blended monthly installments of \$660; maturing June 2027.	\$ 38,013	\$ 43,870
Less current portion	(6,160)	(5,859)
	<u>\$ 31,853</u>	<u>\$ 38,011</u>

Estimated principal repayments are as follows:

2022	\$ 6,160
2023	6,473
2024	6,805
2025	7,153
2026	7,519
2027	3,903

11. Deferred contributions

Deferred contributions represent the unamortized amount of funding received for the construction and purchase of capital assets. The Synod received contributions in the amount of \$472,000 in 2010 for construction related to Camp Medley. The amortization of deferred contributions is recorded as revenue in the statement of operations at rates corresponding with the amortization rates of the related capital asset (40 years straight-line).

	2021	2020
Balance, beginning of the year	\$ 336,300	\$ 348,100
Less current portion	(11,800)	(11,800)
Balance, end of year	<u>\$ 324,500</u>	<u>\$ 336,300</u>

# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

## 12. Operating fund activity

	Designated Internal (Schedule 1)	Special Purpose Internal (Schedule 2)	Total internally restricted	Unrestricted	Total
Opening balance	\$ 4,627,845	\$ 156,741	\$ 4,784,586	\$ 4,067,525	\$ 8,852,111
Investment income -net	139,532	-	139,532	2,564,755	2,704,287
Shared ministry	-	-	-	1,245,969	1,245,969
Other contributions	730,813	22,004	752,817	361,866	1,114,683
Expenses	-	-	-	(3,405,205)	(3,405,205)
Disbursements	(251,404)	(9,174)	(260,578)	-	(260,578)
Disbursements received	-	-	-	502,581	502,581
Unrealized gains	-	-	-	1,454,069	1,454,069
Transfers in (out)	-	-	-	482,969	482,969
Closing balance	<u>\$ 5,246,786</u>	<u>\$ 169,571</u>	<u>\$ 5,416,357</u>	<u>\$ 7,274,529</u>	<u>\$ 12,690,886</u>

## 13. Externally restricted fund activity

	Designated External (Schedule 1)	Special Purpose External (Schedule 2)	Diocesan Trusts (Schedule 3)	Diocesan Funds (Schedule 4)	Total
Opening balance	\$ 785,729	\$ 211,559	\$ 10,620,223	\$ 1,567,552	\$ 13,185,063
Interest income	21,608	-	468,391	46,486	536,485
Other contributions	190,174	256,566	24,809	122,863	594,412
Disbursements	(112,182)	(297,919)	(428,545)	(38,669)	(877,315)
Closing balance	<u>\$ 885,329</u>	<u>\$ 170,206</u>	<u>\$ 10,684,878</u>	<u>\$ 1,698,232</u>	<u>\$ 13,438,645</u>

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

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## 14. Guarantees

The Synod has guaranteed loans to parishes totaling \$850,349, including \$261,316 from The Anglican Foundation of Canada, \$450,037 from other parishes, and \$138,996 from the Bank of Nova Scotia.

The Synod has guaranteed loans to parishes from The Anglican Foundation of Canada totaling \$261,316 as follows:

- \$ 98,833 for Parish of the Nerepis and Saint John
- \$ 96,500 for Parish of St. Mary, York
- \$ 60,961 for St. John the Evangelist Church
- \$ 5,022 for St. Mark's Church

The Synod has guaranteed inter parish loans totaling \$450,037 as follows:

- \$135,329 to the Parish of the Nerepis and St. John from the Parish of Fredericton
- \$101,190 to the Parish of St. Marks from the Parish of Sussex
- \$108,387 to the Parish of St. George from the Parish of Sussex
- \$105,131 to the Parish of Quispamsis from the Parish of Sussex

The Synod has guaranteed the debt of the Parish of the Nerepis and St. John to the Bank of Nova Scotia to a maximum of \$138,996.

## 15. Lease commitments

Certain land and buildings that were part of the original school property have been leased to the Rothesay Netherwood School at a nominal rental of \$1 per year to December 31, 2100.

In 2016, the Synod entered into an agreement with Partners for Youth Inc. to operate a facility for homeless youth. The property is leased to Partners for Youth Inc. at a nominal rental of \$1 per year.

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# The Diocesan Synod of Fredericton

Notes to the Financial Statements

December 31, 2021

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## 16. Financial instruments

### (a) Credit risk

Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The organization's main credit risks relate to its accounts receivable, loans receivable, and loan guarantees. The organization reduces its risk by performing credit valuations on a regular basis and granting credit on review of the applicant's ability to repay. In the opinion of management, the credit risk exposure to the organization is low and not material.

### (b) Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market.

### (c) Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The organization is exposed to currency risk with respect to its investments. At December 31, 2021, foreign investments represent approximately 43% (2020 - 44%) of the total investment portfolio.

It is management's opinion that the Synod is not subject to significant amounts of risks with respect to its financial instruments. The Synod manages these risks by its Investment Policy Statement. This statement is reviewed annually by the finance committee and establishes policies for the management of its investments, dictates the Synod's approach to growth, credit quality and profitability objectives. The overall objectives of the policy are to preserve and enhance the value of capital through adequate diversification in high quality investments and achieve the highest investment return within the level of acceptable risk. Subject to limitations, the organization only invests in equities and fixed income.

## 17. Government assistance

In 2021, the organization received government assistance related to supporting organizations during the global pandemic of \$92,041 (2020 - \$286,623) in wage subsidy relief under the Canada Emergency Wage Subsidy program.

# The Diocesan Synod of Fredericton

## Schedule of Program, Mission and Ministry Expenses

December 31, 2021

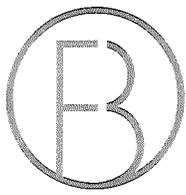
	Budget 2021	Actual 2021	Actual 2020
<b>Ministry Development and Education</b>			
Curacy program	\$ 144,464	\$ 97,740	\$ 126,264
Support for divinity institutions	15,000	15,100	7,100
Divinity bursaries	12,000	14,150	8,000
Divinity student summer program	10,000	9,696	6,370
12-12-12 expense	40,000	8,159	1,611
Clergy discernment	4,700	2,340	2,985
Post-ordination training	3,800	2,002	40
Clergy conferences	14,250	500	-
Clergy formation	700	500	-
Layreaders program	1,000	183	597
Clergy college	4,750	-	-
	<u>250,664</u>	<u>150,370</u>	<u>152,967</u>
<b>Mission and Ministry Support</b>			
Mission support - General Synod	325,000	297,917	325,000
Hospital Chaplains employment	95,770	93,495	89,990
Central Saint John community ministry	15,000	15,000	21,354
Saint John senior ministry	14,100	13,291	-
Special ministry grants	12,000	11,966	-
Council mission team	5,000	1,410	6,025
St. George cafe	-	-	9,298
	<u>466,870</u>	<u>433,079</u>	<u>451,667</u>
<b>Parish Development and Support</b>			
Mission parish grants	75,000	143,007	132,191
Staff employment costs	125,396	127,693	123,604
NB Anglican journal	18,500	16,251	17,722
Outflow ministries grant	6,000	16,244	12,000
Cathedral maintenance grant	10,000	10,000	10,000
Parish development support funds	17,000	5,305	5,183
Parish Development Officer travel	7,600	4,619	4,419
Communications Officer travel	3,950	2,221	1,479
General advertising	1,000	-	1,404
	<u>264,446</u>	<u>325,340</u>	<u>308,002</u>
<b>Spiritual Development</b>			
Spiritual development team	3,125	1,892	38
Mothers union	1,000	1,000	1,000
Choir school	4,500	-	-
Workshop resources	-	-	4,040
	<u>8,625</u>	<u>2,892</u>	<u>5,078</u>
<b>Stewardship and Financial Development Support</b>			
Stewardship team	3,800	-	145
	<u>3,800</u>	<u>-</u>	<u>145</u>
<b>Carried forward</b>	<b>994,405</b>	<b>911,681</b>	<b>917,859</b>

**The Diocesan Synod of Fredericton**  
 Schedule of Program, Mission and Ministry Expenses  
 December 31, 2021

	Budget 2021	Actual 2021	Actual 2020
Carried forward	\$ 994,405	\$ 911,681	\$ 892,864
<b>Youth Ministries</b>			
Camp Medley grants	91,000	91,000	82,000
Youth staff employment costs	74,111	76,972	75,030
Inner city ministry	22,000	17,000	22,000
Camp Medley director support	2,000	1,817	93
Youth ministry team	4,000	-	487
Brookwood grants	7,000	-	-
Teens Encounter Christ Grant	1,000	-	-
Other support	750	-	-
Youth Director program support	-	-	948
	<u>201,861</u>	<u>186,789</u>	<u>180,558</u>
	<u>\$ 1,196,266</u>	<u>\$ 1,098,470</u>	<u>\$ 1,098,417</u>

**The Diocesan Synod of Fredericton**  
 Schedule of Administrative, Clergy-related and Episcopal Ministry Expenses  
 December 31, 2021

	Budget 2021	Actual 2021	Actual 2020
<b>Administrative</b>			
Synod staff employment costs	\$ 195,202	\$ 199,322	\$ 213,124
Synod property maintenance	60,000	77,406	110,520
Professional fees	28,500	27,703	38,253
Diocesan insurance	33,000	34,612	34,573
Synod office premises	30,000	31,047	34,405
Payroll fees	1,250	1,971	24,017
Office supplies	20,000	21,714	19,381
Archives committee	10,500	10,500	10,500
Provincial Synod assessment	7,057	(2,820)	7,057
Bank fees	5,575	10,082	6,189
Synod staff travel and related costs	3,400	1,932	2,299
Committee teams	5,400	518	1,362
Diocesan Council	8,100	-	1,067
Miscellaneous	1,000	758	986
Diocesan Synod	7,500	500	-
	<u>416,484</u>	<u>415,245</u>	<u>503,733</u>
<b>Clergy-related</b>			
Retired clergy medical plan	85,000	54,663	89,033
Clergy pension	76,800	105,647	80,103
Benefits plan	36,000	38,010	39,700
Clergy relocation	30,000	44,886	27,873
Archdiaconal costs	31,600	24,211	23,734
Group RRSP	14,000	14,740	15,489
Employee assistance program	13,900	13,426	14,884
LTD premiums	14,000	13,307	14,583
Continuing education program	8,100	7,200	7,640
WorkSafe assessment	7,500	5,279	7,258
Clergy counselling	25,000	10,000	-
Outfit grants	5,000	6,000	-
Clergy spouse retreat	5,500	-	-
	<u>352,400</u>	<u>337,369</u>	<u>320,297</u>
<b>Episcopal ministry</b>			
Episcopal stipend and related costs	295,588	305,560	292,952
Bishops Court maintenance	-	1,111	15,106
Episcopal ministry support	30,000	14,119	13,878
Rose Court maintenance	13,500	19,715	9,944
Bishop-sponsored program events	18,600	10,827	9,095
	<u>357,688</u>	<u>351,332</u>	<u>340,975</u>
<b>Total Program, Mission and Ministry, Administrative, Clergy-related and Episcopal Ministry Expenses</b>	<u>\$ 2,322,838</u>	<u>\$ 2,202,416</u>	<u>\$ 2,263,422</u>



## Notice to Reader

To the Members of The Diocesan Synod of Fredericton

On the basis of information provided by management, we have compiled the schedules of Designated Funds, Special Purpose Funds, Diocesan Trusts, and Diocesan Funds as at December 31, 2021.

We have not performed an audit or a review engagement in respect of these schedules and, accordingly, we express no assurance thereon.

Readers are cautioned that these schedules may not be appropriate for their purposes.

Fredericton, New Brunswick  
May 19, 2022

  
Chartered Professional Accountants

# The Diocesan Synod of Fredericton

Schedule 1 - Schedule of Designated Funds

December 31, 2021

(Unaudited - see Notice to Reader)

	Opening Balance	Income	Transfers	Contributions	Disbursements	Closing Balance	Undistributed income
<b>Internally restricted</b>							
Diocesan missions	\$ 625,919	\$ 17,213	\$ -	\$ -	\$ (16,244)	\$ 626,888	\$ 2,067
Episcopal endowment	264,733	7,280	-	-	(7,500)	264,513	166
Widows and orphans discretionary	322,784	8,877	-	-	-	331,661	53,698
Education of children of clergy	52,282	1,438	-	-	(5,500)	48,220	4,146
Ministry development fund	2,728,772	75,041	-	-	(114,160)	2,689,653	114,091
George Bartlett fund	193,651	5,325	-	102,620	-	301,597	17,415
Dorothy Wilkes general fund	411,250	11,309	-	141,611	(108,000)	456,171	456
Office Fund	-	12,266	-	486,582	-	498,847	12,266
Diocesan development fund	28,455	783	-	-	-	29,237	29,237
	<b>4,627,845</b>	<b>139,532</b>	<b>-</b>	<b>730,813</b>	<b>(251,404)</b>	<b>5,246,786</b>	<b>233,541</b>
<b>Externally restricted</b>							
Divinity scholarships	393,785	10,829	-	12,981	(6,150)	411,445	134,777
Pension supplement	117,614	3,234	-	35,324	(8,292)	147,880	96,809
Dorothy Wilkes education fund	247,024	6,793	-	141,611	(97,740)	297,688	720
Clergy benevolent fund	27,307	751	-	259	-	28,316	28,316
	<b>785,729</b>	<b>21,608</b>	<b>-</b>	<b>190,174</b>	<b>(112,182)</b>	<b>885,329</b>	<b>260,622</b>
<b>Total</b>	<b>\$ 5,413,574</b>	<b>\$ 161,139</b>	<b>\$ -</b>	<b>\$ 920,988</b>	<b>\$ (363,586)</b>	<b>\$ 6,132,115</b>	<b>\$ 494,164</b>



# The Diocesan Synod of Fredericton

Schedule 2 - Schedule of Special Purpose Funds

December 31, 2021

(Unaudited - see Notice to Reader)

	Opening Balance	Transfers	Contributions	Disbursements	Closing Balance
<b>Internally Restricted</b>					
Travel Pool Funds	\$ 80,839		\$ 12,580	\$ (2,630)	\$ 90,789
Synod Session Reserve	7,862				7,862
Office Equipment Fund	6,544			(6,544)	-
Reserve For Grant Payments	15,532				15,532
Self-Insured Fund	32,148		9,375		41,523
Reserve for Archives	3,852		50		3,902
Clergy College	4,568				4,568
Reserve for Youth Ministry	5,395				5,395
	<b>156,741</b>	<b>-</b>	<b>22,004</b>	<b>(9,174)</b>	<b>169,571</b>
<b>Externally Restricted</b>					
Continuing Education Fund	6,467				6,467
Trinity Restoration Fund	1,913				1,913
Central Saint John Community Ministry	37,073		123,743	(61,295)	99,521
Diocesan Choir School	6,462		2,310	(1,536)	7,236
Honduras Mission	6,573		57,597	(60,085)	4,086
Caring for Colin Fund	33,292			(33,292)	-
Bishop McAllister College	31,201		48,239	(62,552)	16,889
J Young Amphitheatre	-		720		720
Diocese of Ho Medical Clinic	59,373		23,682	(79,160)	3,895
Mission Projects	22,402				22,402
Charlotte County Flood	3,824				3,824
Foundation for Life	2,978		275		3,253
	<b>211,559</b>	<b>-</b>	<b>256,566</b>	<b>(297,919)</b>	<b>170,206</b>
<b>Total</b>	<b>\$ 368,300</b>	<b>\$ -</b>	<b>\$ 278,570</b>	<b>\$ (307,094)</b>	<b>\$ 339,777</b>

# The Diocesan Synod of Fredericton

## Schedule 3 - Schedule of Diocesan Trusts

December 31, 2021

(Unaudited - see Notice to Reader)

	Capital			Undistributed Income				Total
	Opening balance	Receipts (disbursements)	Closing balance	Opening balance	Interest and deposits	Disbursements and transfers	Closing balance	
Adair, Verna	\$ 2,381		\$ 2,381	\$ 12	\$ 105	\$ (105)	\$ 12	\$ 2,393
Alnwick Glebe	1,090		1,090	5	48	(48)	5	1,096
Anderson, John M	3,770		3,770	19	167	(167)	19	3,789
Anglican Church Homes	121,798	-	121,798	13,095	5,935	0	19,030	140,828
Armstrong, John R	5,846		5,846	29	259	(259)	29	5,875
Armstrong, Louisa	7,379		7,379	4,567	526	0	5,093	12,472
Belyea, James	3,812		3,812	19	169	(169)	19	3,831
Board of Religious Education	2,825		2,825	1,616	195		1,811	4,636
Brock, John D.	543		543	311	38		348	891
Charles Todd Memorial Fund	35,445		35,445	177	1,567	(1,567)	177	35,623
Clements, Edith Rose	49,276		49,276	43,622	4,087		47,709	96,985
Clements, WM & Mary Jane	30,424		30,424	26,932	2,524		29,456	59,880
Cody, Mrs. C F	2,825		2,825	14	125	(125)	14	2,839
Crowell, Dr. Ivan	25,640		25,640	11,869	1,650		13,519	39,159
Dean, Mabel C	29,177		29,177	6,314	1,562	(1,000)	6,876	36,053
Douglas, Helen	42,005		42,005	210	1,857	(1,857)	210	42,215
Dyson Walker Trust	1,413		1,413	7	62	(62)	7	1,420
Episcopal Endowment Trust	1,299		1,299	7	57	(57)	7	1,306
Forsythe Mission Trust	2,825		2,825	14	125	(125)	14	2,839
Franchetti, Canon N	107,396		107,396	537	4,749	(4,749)	537	107,933
Harrison, Leslie	12,898		12,898	64	570	(570)	64	12,962
Harrison, W H	2,513		2,513	1,438	174		1,611	4,124
Hazen, D B	33,310		33,310	167	1,473	(1,473)	167	33,477
Hill, Ernest	227,954		227,954	1,140	10,080	(10,080)	1,140	229,094
Houston, Joan	43,017		43,017	237	1,903		2,140	45,157
Hughson, G M	28,248		28,248	141	1,249	(1,249)	141	28,390
Jarvis, Florence	2,582		2,582	13	114	(114)	13	2,595
Ketchum, Dorothy	2,105		2,105	11	93	(93)	11	2,116
Ketchum, Peter	3,418		3,418	17	151	(151)	17	3,435
MacDonald, Ernest	25,439		25,439	12,831	1,684	0	14,515	39,953
MacLeod, Margaret	4,237		4,237	21	187	(187)	21	4,258
McEwan, William	1,554		1,554	8	69	(69)	8	1,562
McSweney, Elizabeth	823		823	4	36	(36)	4	827
Minchin, Kenneth & Florence	513,066		513,066	2,652	22,692	(2,652)	22,692	535,757
Moors, C Leroi	61,388		61,388	307	2,715	(2,715)	307	61,695
Nichols Trust	338,981		338,981	1,695	14,990	(14,990)	1,695	340,676
Palmer, Lena & Roy	53,359		53,359	267	2,360	(2,360)	267	53,626
Pendlebury, Mina	79,964		79,964	400	3,536	(3,536)	400	80,364
Pepperdene Companion Spiritual Growth	16,912		16,912	8,134	1,102		9,236	26,148
Pickett Scovil Memorial	425,374	210	425,584	60,196	21,374	(18,923)	62,647	488,232
Robertson, James	36,848		36,848	37,382	3,266		40,648	77,496
Robertson, Muriel	46,048		46,048	230	2,036	(2,036)	230	46,278
Saumeres Glebe	1,413		1,413	7	62	(62)	7	1,420
Secord, J A	10,595		10,595	53	468	(468)	53	10,647
St. Paul's Valley (2007)	1,108,657		1,108,657	25,245	49,892	(72,880)	2,256	1,110,913
Thorpe Estate Trinity Church Cemetery	1,340		1,340	1,369	119	0	1,489	2,829
Wiggins Home Trust	667,870		667,870	3,339	29,533		32,873	700,743
Wilkes, Dorothy Roberta - Education	2,966,106		2,966,106	14,831	131,161	(141,611)	4,380	2,970,486
Wilkes, Dorothy Roberta - General	2,966,106		2,966,106	14,831	131,161	(141,611)	4,380	2,970,487
Young, Muriel V	1,060		1,060	1,878	129		2,007	3,067
Bishop's Discretionary								
Tay Creek Endowment	18,420		18,420	8,180	1,170	(386)	8,964	27,384
Todd Benevolent	118,304		118,304	527	5,229	0	5,756	124,060
Minchin, Gordon	11,248		11,248	4,906	711		5,617	16,865
Parish of West Saint John	-	14,599	14,599	-	642		643	15,242
Estate of Francis Albert Reid	-	10,000	10,000	-	450		450	10,450
<b>Total</b>	<b>\$ 10,308,329</b>	<b>\$ 24,809</b>	<b>\$ 10,333,138</b>	<b>\$ 311,895</b>	<b>\$ 468,391</b>	<b>\$ (428,545)</b>	<b>\$ 351,742</b>	<b>\$ 10,684,878</b>

# The Diocesan Synod of Fredericton

## Schedule 4 - Schedule of Diocesan Funds

December 31, 2021

(Unaudited - see Notice to Reader)

	Capital			Undistributed Income				Total
	Opening balance	Receipts (disbursements)	Closing balance	Opening balance	Interest and deposits	Disbursements and transfers	Closing balance	
Archbishop Richardson Fund	\$ 1,236		\$ 1,236	\$ 908	\$ 59		\$ 967	\$ 2,204
Bennett, Helen A	7,802		7,802	-	215	(215)	-	7,802
Bishop Kingdom Fund	5,056		5,056	-	139	(139)	-	5,056
Brown, Julia	8,557	-	8,557	-	235	(235)	-	8,557
Camp Medley Fund	4,782		4,782	2,415	198		2,612	7,395
Campers School Fund	13,378		13,378	4,136	482		4,618	17,996
Clarke, Delphine	3,437		3,437	-	95	(95)	-	3,437
Coupe, Sarah E.	29,944		29,944	-	823	(823)	-	29,944
Cursillo Investment Fund (2007)	902		902	825	47	-	872	1,774
Doering, Mrs. Aileen	89,231		89,231	-	2,454	(2,454)	-	89,231
Endowment Fund (2008)	540		540	54	7		61	601
Fredericton Lay Readers Fund	14,960		14,960	-	411	(411)	-	14,960
Bishop Nutter Scholarship	57,480	515	57,995	41,505	2,736	-	44,241	102,236
Hall Memorial Music Fund	9,577		9,577	940	289	0	1,230	10,807
Hugh & Lionel Teed Memorial Fund	28,248		28,248	-	777	(777)	-	28,248
Jean Murray Taylor Memorial Fund	2,627		2,627	586	158	0	744	3,371
Jubile Crake Lemmon	85,578	2,000	87,578	27,150	3,155	(4,000)	26,305	113,883
Laskey Medical Emergency Fund	6,127		6,127	812	191		1,003	7,130
Lucretia Smith Bequest	1,508		1,508	-	41	(41)	-	1,508
Odell Trust	406,770		406,770	-	11,186	(11,186)	-	406,770
Margaret Hazen Fund	1,686		1,686	-	46	(46)	-	1,686
Mary Jacobs School Fund	33		33	295	9		304	337
Mary Macdonald Charity Bequest	14,831		14,831	5,601	562		6,163	20,994
Mary Macdonald Estate Bequest	16,252		16,252	6,138	616		6,754	23,006
Mary Macdonald Land Bequest	35,481		35,481	13,401	1,344		14,745	50,226
Bishop Medley Memorial Canonry	384,170		384,170	10,958	10,866	(13,500)	8,324	392,494
Bishop Medley Divinity Scholarship	24,757		24,757	-	681	(681)	-	24,757
Murray Choir School Fund	6,072		6,072	295	115		410	6,481
Robert Raymond Bequest	112,368		112,368	-	3,090	(3,090)	-	112,368
Russel Choir School Fund	11,282		11,282	1,107	341		1,447	12,729
Russell Cursillo Fund (2007)	4,200		4,200	2,152	175		2,326	6,526
Sheppard, Elizabeth	12,537		12,537	1,681	391		2,072	14,609
William Murphy Bequest	19,091		19,091	-	525	(525)	-	19,091
Bishop's Discretionary								
Dewolfe Fund	6,339		6,339	569	190	(450)	309	6,648
St. Pauls Oak Point Trust	12,973		12,973	6,212	528	-	6,739	19,712
Parish of East Saint	-	43,212	43,212	-	1,188		1,188	44,399
Parish of Tobique	-	77,137	77,137	-	2,121		2,121	79,258
<b>Total</b>	<b>\$ 1,439,812</b>	<b>\$ 122,863</b>	<b>\$ 1,562,676</b>	<b>\$ 127,741</b>	<b>\$ 46,486</b>	<b>\$ (38,669)</b>	<b>\$ 135,558</b>	<b>\$ 1,698,232</b>

PARISH SHARED MINISTRY BUDGET SUPPORT INFORMATION AUGUST 2022

PARISH	SHARED MINISTRY BUDGET SUPPORT REQUESTED	SHARED MINISTRY BUDGET SUPPORT RECEIVED	2022 SHORTFALL OR (OVERPAYMENT)	SHORTFALL FROM PRIOR YEARS
Andover	4,622	4,044	578	-
Bathurst	12,495	12,495	-	-
Bright	4,314	4,314	-	-
Cambridge & Waterborough	6,273	6,273	-	-
Campobello	-	-	-	-
Canterbury	1,261	1,261	-	200
Central Kings	3,736	3,736	-	-
Chatham	21,345	21,345	-	-
Christ Church Cathedral	62,104	62,104	-	-
Coldbrook St. Marys	25,902	25,902	-	2,312
Denmark	2,330	2,330	-	-
Derby & Blackville	12,900	12,900	-	-
Dorchester	1,063	1,595	(532)	(158)
Douglas and Nashwaaksis	29,947	29,947	-	-
Fredericton	31,395	31,395	-	-
Fredericton Junction	3,200	3,200	-	494
Fundy and the Lakes	13,446	13,446	-	-
Gagetown	2,569	2,569	-	-
Gondola Point	4,477	4,477	-	1,305
Grand Manan	7,631	7,631	-	69
Hammond River	7,336	7,336	-	-
Hampton	14,535	14,535	-	-
Hillsborough & Riverside	2,484	2,484	-	-
Kent	3,222	2,819	403	526
Kingston	10,979	10,979	-	-
Lancaster	17,495	17,495	-	-
Ludlow & Blissfield	10,311	10,311	-	-
Madawaska	4,701	4,701	-	578
Marysville	4,857	4,857	-	-
McAdam	3,829	3,829	-	-
Millidgeville	4,260	4,260	-	-
Minto & Chipman	5,185	5,185	-	-
Moncton	24,302	24,302	-	541
Musquash	3,387	3,387	-	-
Nerepis St. John	31,214	-	8,506	23,945
New Bandon	6,097	3,811	2,286	-

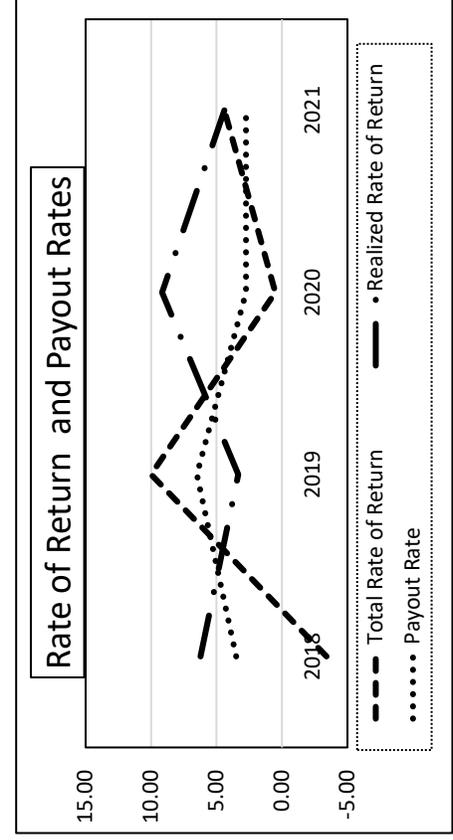
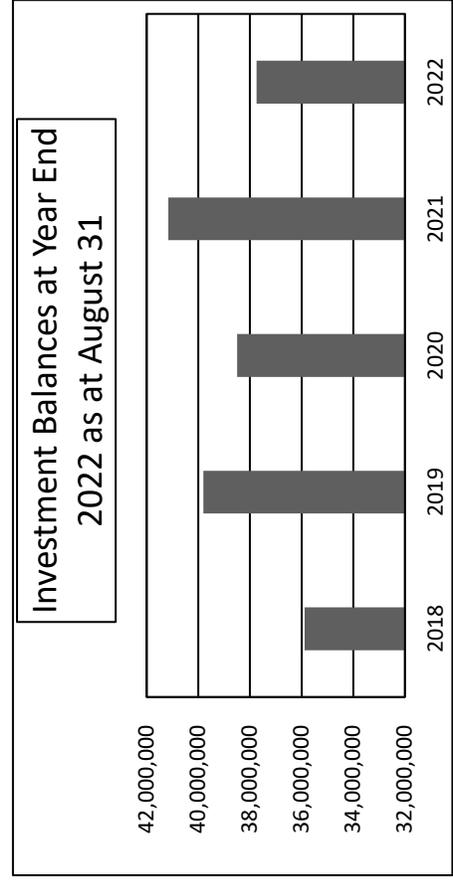
New Maryland	8,356	8,356	-	-
Newcastle-Nelson-Hardwicke	16,520	16,520	-	1,775
Oromocto & Maugerville	4,686	4,686	-	869
Pennfield	9,107	9,107	-	-
Portland	20,496	17,934	2,562	-
Prince William	4,151	4,151	-	621
Quispamsis	4,796	4,796	-	-
Renforth	12,433	12,800	(367)	6,073
Restigouche	9,525	9,525	-	-
Richmond	7,868	7,868	-	-
Riverview	-	-	-	-
Rothsay	37,371	37,371	-	-
Sackville	11,319	11,319	-	1,861
Saint John	19,257	19,257	-	-
Salisbury & Havelock	7,884	6,899	985	-
Shediac	42,412	37,110	-	(20)
St. Andrews	26,247	26,247	-	3,387
St. Andrews Sunny Brae	3,028	3,028	-	-
St. David & St. Patrick	1,061	1,592	(531)	(179)
St. George	10,271	-	10,271	35,851
St. James Moncton	4,983	4,983	-	(644)
St. Margarets	11,679	11,679	-	-
St. Mark	17,525	17,525	-	-
St. Mary York	12,240	12,240	-	-
St. Peter	10,903	6,000	4,903	17,900
St. Philips	6,154	3,769	2,385	-
St. Stephen	4,000	4,000	-	3,851
Stanley	3,882	3,882	-	-
Sussex	20,527	20,527	-	-
Upham	3,316	3,316	-	-
Upper Kennebecasis	2,354	2,354	-	-
Waterford & St. Marks	13,111	13,111	-	-
Westmorland	1,851	1,851	-	-
Wicklown-Wilmot-Peel	10,672	10,672	-	-
Woodstock	10,843	-	10,843	4,067
Diocesan Totals	796,032	725,730	44,721	105,224

2022	91% of Requested Contributions
2021	95% of Requested Contributions
2020	93% of Requested Contributions
2019	98% of Requested Contributions

Diocesan Synod of Fredericton	
Year to Date to August 31, 2022	
Beginning Value	\$40,141,772
Contributions	2,092,603
Withdrawals	-600,197
Ending Value	37,740,413
Change	(\$3,893,765)
Money Weighted Return	-9.49%
Realized Gains	\$ 835,954
Interest and Dividends	\$ 580,138
Realized Returns (Real. Gains, Int. & Div)	3.5%

Since Inception (Nov. 1/2020)	
Beginning Value	\$0
Contributions	38,377,053
Withdrawals	-3,559,454
Ending Value	37,740,413
Change	\$2,922,814
Money Weighted Return	4.84%

\* In the fall of the 2021 it was approved to align the definition of income in our rate of return calculations used for interest payouts to align with that of the CRA, being the sum of dividends, interest and realized gains and losses. The adoption of this revenue definition provides a more consistent return with more control over the rate of return that reduces overall risk.





**Wealth Management**  
PH&N Investment Counsel

**REPORTING PERIOD**  
Apr 1, 2022 to Jun 30, 2022

**Diocesan Synod of Fredericton**

**RBC Phillips, Hager & North Investment Counsel Inc.**

## YOUR CONSOLIDATED PORTFOLIO REVIEW

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24	Market index descriptions & exchange rates	Email: catherine.murray2@rbc.com
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All dollar amounts and returns are expressed in Canadian funds unless otherwise noted.

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THE DIOCESAN SYNOD OF FREDERICTON  
10 SHAMROCK TERRACE  
FREDERICTON NB E3B 2S4

## PRESIDENT'S LETTER

The global economy is facing substantial challenges over the coming months, including slower economic growth. Combatting the negative economic effects of the pandemic required extraordinary fiscal and monetary policies, and these policies in turn created extraordinary but unsustainable economic and market conditions. Though painful, much of what we are now experiencing is how we return to more normal and sustainable conditions. Importantly, history has shown that perseverance through crisis creates opportunity. As a result, we continue to hold fast to our time-tested and proven investment strategies to ensure we are taking advantage of opportunities that may arise in a time of fear and panic.

We understand that unsettling periods can challenge investors to stay true to their investment plans, especially when both bond and equity markets are under pressure simultaneously. Please speak to us if you have questions or concerns about recent developments, or if anything has changed for you or your family. As stewards of your wealth, we are here to help you see the path forward to your goals.

Regards,



Vijay Parmar  
President

## INVESTMENT COUNSELLOR'S LETTER

Inflation pressures continued to mount over the first half of the year, with Canada's Consumer Price Index (CPI) rising almost 8% year-over-year in May. Led by surging gas and food prices, the ever-increasing cost of living is hitting consumers hard. When combined with continuing supply chain issues across the globe, and the added strain put on oil and food supplies by the war in Ukraine, the strong upward momentum in prices is driving key central banks to aggressively raise interest rates to stem demand. Since the beginning of 2022, the U.S. Federal Reserve has raised its benchmark interest rate by 1.50%, including a historically large increase of 0.75% in June. The Bank of Canada is expected to match the increase in July.

With monetary policy expected to keep tightening over the coming months, speculation is rising that this may induce a recession within the next year, and this in turn has driven bond prices down and equity markets into either bear-market or correction territory.



Jonathan Schrader, CFA    Jeffrey Pond, CFA



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## CONSOLIDATED ACCOUNTS LIST

## Diocesan Synod of Fredericton

The following is a list of your accounts used in the calculations for this report.

NAME	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	MARKET VALUE As Of		REPORTING CURRENCY	SEE DETAILS ON
			MAR 31, 2022 (\$)	JUN 30, 2022 (\$)		
THE DIOCESAN SYNOD OF FREDERICTON	Investment Management	46349302	38,912,268.05	37,131,346.64	CAD	Page 12
THE DIOCESAN SYNOD OF FREDERICTON	Investment Management	46349315	0.00	0.00	CAD	Page 20
TOTAL (IN CAD)			38,912,268.05	37,131,346.64		

Based on the current holdings, your estimated income for the next 12 months is \$1,119,627, which is an income yield of 3.0%.

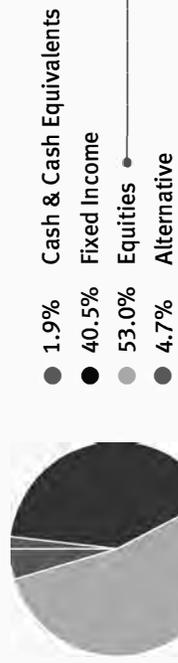


**CONSOLIDATED PORTFOLIO BY ASSET CLASS**

*In this summary we show how your investments are divided among various asset classes, and how they align with your Investment Policy Statement.*

	% OF YOUR CONSOLIDATED PORTFOLIO	MARKET VALUE (\$)	MINIMUM ALLOCATION (%)	NEUTRAL ALLOCATION (%)	MAXIMUM ALLOCATION (%)
<b>Cash &amp; Cash Equivalents</b>	<b>1.9</b>	<b>698,718.50</b>	<b>0</b>	<b>2</b>	<b>20</b>
<b>Fixed Income</b>	<b>40.5</b>	<b>15,024,101.40</b>	<b>20</b>	<b>38</b>	<b>45</b>
Canadian	19.2	7,123,661.35	-	20	-
Global	21.3	7,900,440.04	-	18	-
<b>Equities</b>	<b>53.0</b>	<b>19,676,374.41</b>	<b>35</b>	<b>55</b>	<b>60</b>
Canadian	28.0	10,412,978.71	-	30	-
Global	24.9	9,263,395.70	-	25	-
<b>Alternative</b>	<b>4.7</b>	<b>1,732,152.34</b>	<b>0</b>	<b>5</b>	<b>25</b>
<b>Total</b>	<b>100.0</b>	<b>37,131,346.64</b>		<b>100</b>	

YOUR CONSOLIDATED PORTFOLIO BY ASSET CLASS



YOUR EQUITIES BY REGION



## Diocesan Synod of Fredericton

**CONSOLIDATED RATE OF RETURN BY ASSET CLASS - TIME WEIGHTED**

*In this summary, the performance is calculated gross of expenses and applicable taxes but net of any commissions, using a time weighted rate of return method. For a definition of "Time Weighted Rate of Return" and further information about your rate of return, please refer to "Additional Disclosures" at the end of this statement. For the past quarter, the average interest rate paid on Canadian and U.S. cash balances was 0.897% and 0.540% respectively.*

	THIS QUARTER	YEAR-TO- DATE	1 YEAR	3 YEAR	5 YEAR	SINCE Nov 30, 2020
Your consolidated portfolio	-8.7%	-11.3%	-6.2%	-	-	2.8%
Cash & Cash Equivalents	0.4	0.5	0.6	-	-	-
Fixed Income						
Canadian	-5.6	-10.8	-9.7	-	-	-
Global	-8.7	-13.3	-13.6	-	-	-
Equities						
Canadian	-11.5	-7.0	1.1	-	-	-
Global	-9.3	-16.9	-8.4	-	-	-
Alternative	-3.7	-	-	-	-	-

**GENERAL MARKET PERFORMANCE**

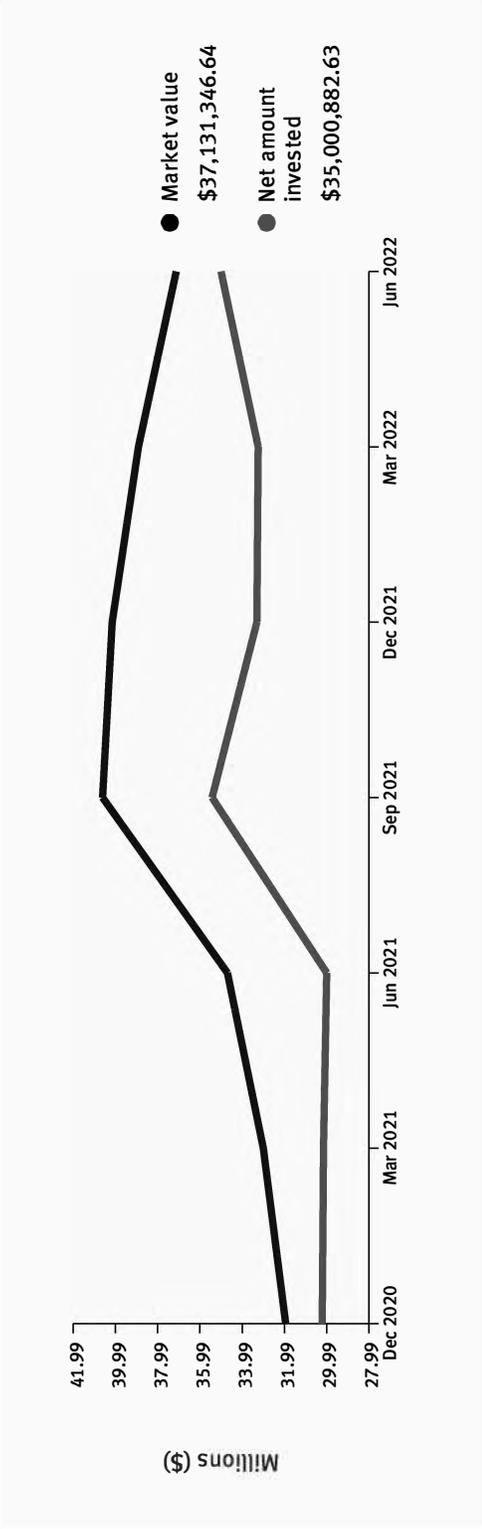
*These five market indices provide you with a general overview of performance for select capital markets. For an explanation of each index, please refer to page 25.*

	THIS QUARTER	YEAR-TO- DATE	1 YEAR	3 YEAR	5 YEAR
<b>Fixed Income</b>					
Canadian - FTSE Canada Universe Bond Index	-5.7	-12.2	-11.4	-2.3	0.2
<b>Equities</b>					
Canadian - S&P/TSX Capped Composite Index	-13.2	-9.9	-3.9	8.0	7.6
US - S&P 500 Index	-13.6	-18.5	-7.2	10.0	11.1
International - MSCI EAFE Net Index	-11.7	-17.9	-14.3	0.6	2.1
Global - MSCI World Index	-13.4	-18.8	-10.8	6.5	7.5

**CONSOLIDATED RATE OF RETURN - MONEY WEIGHTED**

*This report shows how your consolidated portfolio has performed over different time periods. Performance is calculated using a money weighted rate of return method and presented after deduction of expenses and applicable sales taxes paid from the portfolio. "Net amount invested" represents the sum of all deposits less withdrawals and does not include investment returns. Note: due to adjustments made in your portfolio, some previously reported figures have changed - for an explanation of these changes as well as the definition of "Money Weighted Rate of Return" and further information about your rate of return, please refer to "Additional Disclosures" at the end of this statement.*

	THIS QUARTER (\$)	YEAR-TO-DATE (\$)	PAST 12 MONTHS (\$)	SINCE OCT 28, 2020 (\$)
Your market value at beginning of reporting period	38,912,268.05	40,141,772.49	34,709,570.48	0.00
Net amounts invested	1,759,070.06	1,699,097.40	5,011,474.87	35,000,882.63
Your total investment returns	-3,539,991.48	-4,709,523.26	-2,589,698.72	2,130,464.01
<b>Current market value of your portfolio</b>	<b>37,131,346.64</b>	<b>37,131,346.64</b>	<b>37,131,346.64</b>	<b>37,131,346.64</b>



**YOUR RATE OF RETURN (%)**

This quarter	-8.8
Year-to-date	-11.6
Past 12 months	-6.6
Past 3 years	-
Past 5 years	-
Since Nov 3, 2020	3.9



## Diocesan Synod of Fredericton

YEAR-TO-DATE INVESTMENT RETURNS (\$)

Your total investment returns shown in the Consolidated Rate of Return – Money Weighted page are made up of the following components and are net of expenses and applicable taxes deducted from this consolidated portfolio.

NAME	DESCRIPTION	INTEREST	CANADIAN DIVIDENDS	NON-CANADIAN DIVIDENDS	CHANGE IN MARKET VALUE (INCLUDING ACCRUALS)	EXPENSES	INVESTMENT RETURNS
THE DIOCESAN SYNOD OF FREDERICTON	Investment Management	331,743.87	157,163.38	39,651.95	-5,147,516.84	-91,410.12	-4,710,367.76
THE DIOCESAN SYNOD OF FREDERICTON	Investment Management	0.00	0.00	0.00	844.50	0.00	844.50
	TOTAL	331,743.87	157,163.38	39,651.95	-5,146,672.34	-91,410.12	-4,709,523.26

RATE OF RETURN BY ACCOUNT - TIME WEIGHTED (%)

The rate of return is calculated gross of expenses and applicable taxes but net of any commissions, using a time weighted rate of return method. For an explanation of this method, please see "Additional Disclosures".

NAME	DESCRIPTION	ACCOUNT	THIS QUARTER	YEAR-TO-DATE	1 YEAR	3 YEAR	5 YEAR
THE DIOCESAN SYNOD OF FREDERICTON	Investment Management	46349302	-8.7	-11.3	-6.2	-	-
	TOTAL RATE OF RETURN		-8.7	-11.3	-6.2	-	-



Wealth Management  
PH&N Investment Counsel

## INDIVIDUAL MANAGER RATE OF RETURN - TIME WEIGHTED

The Manager rate of return reported below is calculated gross of investment management and custody expenses and using a time weighted rate of return method. These returns are provided to give you an indication of the contribution of the contribution of the consolidated portfolio, however, due to differences in the timing of investment or any restrictions on model holdings, your return experience may not be the same. Please review important explanations for these differences in Additional Disclosures under important information about your rate of return, hypothetical model returns and investment manager commentaries. For additional information on market indexes used below, refer to the Market Index Descriptions.

	THIS QUARTER	YEAR-TO- DATE	1 YEAR	3 YEAR	5 YEAR	10 YEAR	20 YEAR
<b>Fixed Income - Canada</b>							
RBC High Yield Bond Fund	-8.4	-12.9	-11.5	-0.2	1.7	4.1	-
<i>RBC High Yield Bond Fund Benchmark</i>	-5.7	-12.2	-11.4	-2.3	0.2	1.7	-
PH&N Short Term Bond & Mortgage Fund	-1.5	-4.1	-4.2	0.7	1.4	1.9	3.4
<i>PH&amp;N Short Term Bond &amp; Mortgage Fund Benchmark</i>	-1.5	-4.4	-4.8	0.1	0.9	1.4	3.1
RBC Bond Fund	-6.5	-13.2	-12.3	-1.7	0.7	2.4	-
<i>RBC Bond Fund Benchmark</i>	-5.7	-12.2	-11.4	-2.3	0.2	1.7	-
RBC Private Corporate Bond Pool	-5.2	-11.3	-10.5	-1.3	0.8	2.5	4.5
<i>RBC Private Corporate Bond Pool Benchmark</i>	-4.8	-11.0	-10.1	-1.1	1.0	2.5	4.7
<b>Fixed Income - Global</b>							
BlueBay Global Monthly Income Bond Fund	-9.4	-13.3	-15.1	-0.1	1.7	3.6	-
<i>BlueBay Global Monthly Income Bond Fund Benchmark</i>	-9.5	-15.9	-17.1	-2.4	0.1	3.0	-
RBC Global Corporate Bond Fund	-7.7	-13.9	-13.7	-1.7	0.7	3.0	-
<i>RBC Global Corporate Bond Fund Benchmark</i>	-7.3	-13.4	-13.2	-1.7	0.6	2.8	-
<b>Equities - Canada</b>							
RBC Vision Canadian Equity Fund	-12.9	-9.7	-2.9	9.0	7.8	-	-
<i>RBC Vision Canadian Equity Fund Benchmark</i>	-13.2	-9.9	-3.9	8.0	7.6	-	-
RBC Private Canadian Dividend Pool	-10.1	-4.5	4.7	9.6	8.6	10.0	9.9
<i>Canadian Dividend Custom Benchmark</i>	-10.9	-5.1	3.6	9.2	8.4	9.9	8.9



## INDIVIDUAL MANAGER RATE OF RETURN - TIME WEIGHTED - CONTINUED

	THIS QUARTER	YEAR-TO- DATE	1 YEAR	3 YEAR	5 YEAR	10 YEAR	20 YEAR
<b>Equities - Global</b>							
RBC QUBE Low Volatility Global Equity Fund	-6.0	-10.2	-0.7	3.5	6.0	-	-
<i>RBC QUBE Low Volatility Global Equity Fund Benchmark</i>	-13.4	-18.8	-10.8	6.5	7.5	-	-
RBC Vision Global Equity Fund	-13.0	-23.7	-16.0	8.7	11.6	-	-
<i>RBC Vision Global Equity Fund Benchmark</i>	-13.4	-18.8	-10.8	6.5	7.5	-	-



## MARKET COMMENTS

### Where to from here?

Coming into this unusual start to the year, higher inflation was very much the dominant risk investors were focused on. In fact, in our 2022 outlook, we highlighted that inflation variability would be a prominent threat to investors through the year and into next year as well. Inflation fears only escalated in February when Russia invaded Ukraine and oil hit \$120 per barrel. Recently, however, the focus has shifted decisively toward slowing growth, with every major asset class pricing in an economic slowdown, and that inflation is likely to stick around for a little while longer. Market-based measures of volatility have been on the rise since the start of the year, with rather large swings in prices - both higher and lower.

### Few places to hide from the bear

Adding to the woes so far this year have been bond prices, which have moved lower. Investors haven't seen this in some time - simultaneous declines in both bond *and* stock values. Usually there is some degree of offset between the two, but this has been a rather unusual first half of the year. While some pundits have questioned the role of bonds in a portfolio today based on a short time period, we believe the portfolio diversification benefits of bonds remain important. Historically, as inflation volatility declines, the low correlation between bonds and stocks tends to return. We expect that this time won't be any different.

There have really been no places for investors to hide year-to-date, and the unrealized losses across U.S., international and Canadian stocks and bonds have been material. The only positive nominal returns so far this year have been in commodities.

### Entering an official bear market

In mid-June, the leading barometer for equities, the S&P 500 Index, entered official bear market territory. A bear market is defined as a market correction from the prior high of at least -20%. The average bear market over the last 100+

years has lasted just over 2.5 years and the median peak-to-trough decline over that period was just over 35%. Each bear market and correction is different, so these are just goalposts to keep in mind so you can be financially and psychologically ready for what may come next. But there is no secret sauce to timing the market tops and bottoms, so we don't promote such strategies at RBC PH&N Investment Counsel.

However, it's still important to keep in mind that despite the year-to-date unrealized losses, corrections and bear markets are quite normal through time. In fact, the U.S. equity market, which is the most widely followed, has averaged at least one sizeable decline (i.e., 10% or more) every year since 1975, with the average fall being nearly 20%. Yet, the U.S. equity market still managed to generate a positive annual return three quarters of the time over the last 50+ years. In other words, dealing with market volatility is part of the investing experience.

### Important reminders for bear markets

Mentally, it's never easy to get through a bear market. Here are some important reminders about staying invested in bear markets:

- **They are inevitable:** Bear markets are an ingrained aspect of investing. We know that they will happen; we just cannot know when or why. Expect to see one every six to seven years.
- **Nobody can call the bottom (or the top):** Market timing is impossible, and this fact does not change during a bear market.
- **Lower prices are good for long-term savers:** For younger investors saving for the long term, lower market prices are attractive and beneficial to long-run outcomes. (It just won't feel like it at the time!)
- **Emotions will run high:** Our ability to make intelligent, long-term decisions during a bear market is severely compromised. Rational thought will be overcome by the emotional strains we are likely to feel - what happens if things keep getting worse and I didn't do anything about it? It is during such times that systematic decision-making - such as rebalancing and regular savings - are important.



## MARKET COMMENTS - CONTINUED

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- .. **Bear market rallies:** Once a market declines 20% or more and is officially noted as a bear market, there could be periods of time where the market rallies higher before exceeding prior peak prices and ending the bear market. These rallies are unofficially termed “bear market rallies” and can be quite common during bear markets. During the previous six S&P 500 Index bear markets, there were 29 such bear market rallies which took place before the bear market was deemed to be over. The average bear market rally lasted about 43 days and the market rose by an average of 12.2%. During these periods there was a growing sense of optimism that the bear market could be over, only to see further price declines. Investors should be aware that during any bear market, there could be bear market rallies which may not mark the end of the bear market itself.
- .. **Our risk tolerance will be examined:** Bear markets are the worst possible time to find out about our tolerance for risk. Everyone becomes risk averse when they are losing money. The problem for investors is that living through a significant loss (even if it is only on paper) is a far different proposition to seeing it presented as a hypothetical scenario. If possible, avoid reassessing your appetite for risk during tough periods.
- .. **Each bear market will be different:** Each bear market is unhappy in its own way. They can be shorter or longer than in the past, and unrealized losses could be higher as well.

### **Bottom line – sticking to your wealth plan is the way to go**

Try your best to avoid the noise of daily market fluctuations, reduce the urge to check your portfolio frequently and make rash, short-term decisions. And as always, if you have any questions about your investment portfolio, please reach out to your Investment Counsellor at any time.



THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349302

DETAILS OF YOUR HOLDINGS BY ACCOUNT

	QUANTITY	BOOK COST		CURRENT MARKET VALUE		% OF YOUR ACCOUNT
		PER UNIT (\$)	TOTAL (CAD\$)	PER UNIT (\$)	TOTAL (CAD\$)	
<b>Cash and Cash Equivalents</b>						
CASH - CA CANADIAN DOLLARS	308,734.21		308,734.21		308,734.21	0.8
Canada						
PH&N CANADIAN MONEY MARKET FUND SR O	38,998.429		389,984.29		389,984.29	1.1
Total Canada			389,984.29		389,984.29	1.1
<b>Total Cash and Cash Equivalents</b>			<b>698,718.50</b>		<b>698,718.50</b>	<b>1.9</b>
<b>Fixed Income</b>						
Canada						
<b>Pooled Funds</b>						
PH&N SHORT TERM BOND & MORTGAGE FUND SR O	98,492.033	10.0409	988,952.10	9.5073	936,393.31	2.5
RBC BOND FUND SERIES O	468,355.057	7.2815	3,410,318.08	6.0536	2,835,234.17	7.6
RBC PRIVATE CDN CORP BOND POOL SERIES O	228,172.894	11.4757	2,618,453.41	9.8773	2,253,732.13	6.1
<b>Total Pooled Funds</b>			<b>7,017,723.59</b>		<b>6,025,359.60</b>	<b>16.2</b>
<b>Index Investments</b>						
RBC CANADIAN PRF SHARE ETF	52,325	19.10	999,355.30	20.99	1,098,301.75	3.0
<b>Total Index Investments</b>			<b>999,355.30</b>		<b>1,098,301.75</b>	<b>3.0</b>
Total Canada			8,017,078.90		7,123,661.35	19.2



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THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349302

DETAILS OF YOUR HOLDINGS BY ACCOUNT - CONTINUED

	QUANTITY	BOOK COST		CURRENT MARKET VALUE		% OF YOUR ACCOUNT
		PER UNIT (\$)	TOTAL (CAD\$)	PER UNIT (\$)	TOTAL (CAD\$)	
<b>Fixed Income - continued</b>						
<b>Global</b>						
<b>Pooled Funds</b>						
BLUEBAY GLOB MONTHLY INCOME BOND FD	380,906.931	10.3224	3,931,889.09	8.5776	3,267,267.29	8.8
SR O						
RBC GLOBAL CORP BOND FUND SERIES O	199,668.060	10.5144	2,099,380.79	8.4611	1,689,411.42	4.5
RBC HIGH YIELD BOND FUND SERIES O	321,406.412	10.6847	3,434,138.14	9.1590	2,943,761.33	7.9
<b>Total Pooled Funds</b>			<b>9,465,408.03</b>		<b>7,900,440.04</b>	<b>21.3</b>
<b>Total Global</b>			<b>9,465,408.03</b>		<b>7,900,440.04</b>	<b>21.3</b>
<b>Total Fixed Income</b>			<b>17,482,486.92</b>		<b>15,024,101.40</b>	<b>40.5</b>
<b>Equities</b>						
<b>Canada</b>						
<b>Pooled Funds</b>						
RBC PRIVATE CANADIAN DIVIDEND POOL SER O	118,289.353	52.5317	6,213,936.66	56.5200	6,685,714.23	18.0
RBC VISION CANADIAN EQUITY FUND SERIES O	308,775.876	10.9582	3,383,634.84	12.0711	3,727,264.48	10.0
<b>Total Pooled Funds</b>			<b>9,597,571.50</b>		<b>10,412,978.71</b>	<b>28.0</b>
<b>Total Canada</b>			<b>9,597,571.50</b>		<b>10,412,978.71</b>	<b>28.0</b>

THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349302

DETAILS OF YOUR HOLDINGS BY ACCOUNT - CONTINUED

	QUANTITY	BOOK COST		CURRENT MARKET VALUE		% OF YOUR ACCOUNT
		PER UNIT (\$)	TOTAL (CAD\$)	PER UNIT (\$)	TOTAL (CAD\$)	
<b>Equities - continued</b>						
Global						
<b>Pooled Funds</b>						
RBC QUBE LOW VOLATIL GBL EQT FD SER O	243,070.969	20.1046	4,886,855.92	19.8620	4,827,875.59	13.0
\$CA						
RBC VISION GLOBAL EQUITY FUND SERIES O	306,136.514	15.9025	4,868,344.70	14.4887	4,435,520.11	11.9
<b>Total Pooled Funds</b>			<b>9,755,200.62</b>		<b>9,263,395.70</b>	<b>24.9</b>
Total Global			9,755,200.62		9,263,395.70	24.9
Total Equities			<b>19,352,772.12</b>		<b>19,676,374.41</b>	<b>53.0</b>
Alternative						
Canada						
<b>Alternative Investments</b>						
RBC COMMERCIAL MTGE FUND O	87,527.243	9.9569	871,500.00	9.9215	868,401.54	2.3
RBC FUNDS PH&N MTGE PENSION TR OL	87,296.935	10.4031	908,156.61	9.8944	863,750.79	2.3
<b>Total Alternative Investments</b>			<b>1,779,656.61</b>		<b>1,732,152.34</b>	<b>4.7</b>
Total Canada			1,779,656.61		1,732,152.34	4.7
Total Alternative			<b>1,779,656.61</b>		<b>1,732,152.34</b>	<b>4.7</b>
Total Holdings			<b>39,313,634.15</b>		<b>37,131,346.64</b>	
Accrued Income					0.00	
<b>Total Account</b>					<b>37,131,346.64</b>	<b>100.0</b>



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THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349302

**DETAILS OF YOUR TRANSACTIONS BY ACCOUNT**

**Sales**

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	ACCRUED INTEREST (CAD\$)	COMMISSIONS (CAD\$)	OTHER COSTS (CAD\$)	TOTAL (CAD\$)	REALIZED GAIN/LOSS (CAD\$)
Apr 27	RBC PRIVATE CANADIAN DIVIDEND POOL SER O	34,352.962	61.1301	0.00	0.00	0.00	2,100,000.00	490,700.38
May 3	RBC INVESTMENT SAVINGS ACCOUNT SR F	83,870.000	10.0000	0.00	0.00	0.00	838,700.00	0.00
Jun 2	PH&N SHORT TERM BOND & MORTGAGE FUND SR O	64,595.070	9.6029	0.00	0.00	0.00	620,300.00	-28,294.90
	RBC INVESTMENT SAVINGS ACCOUNT SR F	38,998.429	10.0000	0.00	0.00	0.00	389,984.29	0.00
Jun 8	PH&N MTGE PENSION TRUST SR O	111,863.668	9.9764	0.00	0.00	0.00	1,115,996.70	0.00
Jun 15	RBC FUNDS PH&N MTGE PENSION TR OL	25,305.234	9.9268	0.00	0.00	0.00	251,200.00	-12,160.58
Jun 17	RBC VISION CANADIAN EQUITY FUND SERIES O	137,631.413	12.0612	0.00	0.00	0.00	1,660,000.00	151,804.31
	<b>Total Sales</b>						<b>6,976,180.99</b>	<b>602,049.21</b>

**Purchases**

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	ACCRUED INTEREST (CAD\$)	COMMISSIONS (CAD\$)	OTHER COSTS (CAD\$)	TOTAL (CAD\$)
Apr 27	PH&N MTGE PENSION TRUST SR O	57,028.430	10.1125	0.00	0.00	0.00	576,700.00
May 3	BLUEBAY GLOB MONTHLY INCOME BOND FD SR O	7,616.023	9.2568	0.00	0.00	0.00	70,500.00
	PH&N SHORT TERM BOND & MORTGAGE FUND SR O	65,739.294	9.5970	0.00	0.00	0.00	630,900.00
	RBC BOND FUND SERIES O	17,579.565	6.2402	0.00	0.00	0.00	109,700.00
	RBC GLOBAL CORP BOND FUND SERIES O	1,328.338	8.8080	0.00	0.00	0.00	11,700.00
	RBC HIGH YIELD BOND FUND SERIES O	3,219.635	9.7216	0.00	0.00	0.00	31,300.00
	RBC PRIVATE CANADIAN DIVIDEND POOL SER O	39,848.448	61.3650	0.00	0.00	0.00	2,445,300.01
	RBC QUBE LOW VOLATIL GBL EQT FD SER O \$CA	5,634.168	20.8549	0.00	0.00	0.00	117,500.00
	RBC VISION CANADIAN EQUITY FUND SERIES O	23,676.817	13.2408	0.00	0.00	0.00	313,500.00
	RBC VISION GLOBAL EQUITY FUND SERIES O	34,007.746	15.4406	0.00	0.00	0.00	525,100.00
May 31	RBC INVESTMENT SAVINGS ACCOUNT SR F	1.069	10.0000	0.00	0.00	0.00	10.69



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THE DIOCESAN SYNOD OF FREDERICTON  
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DETAILS OF YOUR TRANSACTIONS BY ACCOUNT - CONTINUED

**Purchases - continued**

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	ACCRUED INTEREST (CAD\$)	COMMISSIONS (CAD\$)	OTHER COSTS (CAD\$)	TOTAL (CAD\$)
Jun 2	PH&N CANADIAN MONEY MARKET FUND SR O	38,998.429	10.0000	0.00	0.00	0.00	389,984.29
Jun 8	RBC FUNDS PH&N MTGE PENSION TR OL	111,853.578	9.9773	0.00	0.00	0.00	1,115,996.70
Jun 15	RBC COMMERCIAL MTGE FUND O	87,527.243	9.9569	0.00	0.00	0.00	871,500.00
Jun 17	BLUEBAY GLOB MONTHLY INCOME BOND FD SR O	64,109.163	8.7429	0.00	0.00	0.00	560,500.00
	RBC HIGH YIELD BOND FUND SERIES O	60,057.003	9.3328	0.00	0.00	0.00	560,500.00
	RBC PRIVATE CANADIAN DIVIDEND POOL SER O	9,499.371	56.7406	0.00	0.00	0.00	539,000.00
Jun 29	RBC FUNDS PH&N MTGE PENSION TR OL	748.591	9.9082	0.00	0.00	0.00	7,417.19
<b>Total Purchases</b>							<b>8,877,108.88</b>

**Dividends**

DATE	DESCRIPTION	QUANTITY	PER SHARE	TOTAL (CAD\$)
Apr 7	RBC QUBE LOW VOLATIL GBL EQT FD SER O \$CA	237,436.801	0.1670	39,651.95
Apr 29	RBC CANADIAN PRF SHARE ETF	52,325	0.085	4,447.63
May 31	RBC CANADIAN PRF SHARE ETF	52,325	0.085	4,447.63
Jun 30	RBC CANADIAN PRF SHARE ETF	52,325	0.087	4,552.28
	RBC PRIVATE CANADIAN DIVIDEND POOL SER O	118,289.353	0.4955	58,612.37
<b>Total Dividends</b>				<b>111,711.86</b>



THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349302

DETAILS OF YOUR TRANSACTIONS BY ACCOUNT - CONTINUED

Interest

DATE	DESCRIPTION	QUANTITY	RATE	TOTAL (CAD\$)
Apt 22	CASH INTEREST ON DAI LY BASIS	88.23	1.000	88.23
Apt 29	BLUEBAY GLOB MONTHLY INCOME BOND FD SR O	309,181.745	0.0556	17,190.51
	RBC INVESTMENT SAVINGS ACCOUNT SR F	122,867.360	0.0066	812.98
	RBC PRIVATE CDN CORP BOND POOL SERIES O	228,172.894	0.0277	6,320.39
May 24	CASH INTEREST ON DAI LY BASIS	853.20	1.000	853.20
May 31	BLUEBAY GLOB MONTHLY INCOME BOND FD SR O	316,797.768	0.0520	16,473.48
	RBC INVESTMENT SAVINGS ACCOUNT SR F	38,997.360	0.0003	10.69
	RBC INVESTMENT SAVINGS ACCOUNT SR F	38,997.360	0.0081	316.65
	RBC PRIVATE CDN CORP BOND POOL SERIES O	228,172.894	0.0323	7,369.98
Jun 22	CASH INTEREST ON DAI LY BASIS	405.88	1.000	405.88
Jun 29	PH&N SHORT TERM BOND & MORTGAGE FUND SR O	98,492.033	0.0631	6,214.85
	RBC COMMERCIAL MTGE FUND O	87,527.243	0.0674	5,899.34
	RBC FUNDS PH&N MTGE PENSION TR OL	86,548.344	0.0857	7,417.19
Jun 30	BLUEBAY GLOB MONTHLY INCOME BOND FD SR O	380,906.931	0.0479	18,245.44
	PH&N CANADIAN MONEY MARKET FUND SR O	38,998.429	0.0117	455.14
	RBC BOND FUND SERIES O	468,355.057	0.0510	23,886.11
	RBC GLOBAL CORP BOND FUND SERIES O	199,668.060	0.0819	16,352.81
	RBC HIGH YIELD BOND FUND SERIES O	321,406.412	0.1269	40,786.47
	RBC PRIVATE CDN CORP BOND POOL SERIES O	228,172.894	0.0306	6,982.09
<b>Total Interest</b>				<b>176,081.43</b>

Portfolio Adjustment Out

DATE	DESCRIPTION	TOTAL (CAD\$)
Jun 7	PH&N MTGE PENSION TRUST SR O	48,103.30
<b>Total Portfolio Adjustment Out</b>		<b>48,103.30</b>



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THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349302

DETAILS OF YOUR TRANSACTIONS BY ACCOUNT - CONTINUED

**Portfolio Adjustment In**

DATE	DESCRIPTION	TOTAL (CAD\$)
Jun 9	RBC FUNDS PH&N MTGE PENSION TR OL	48,103.30
<b>Total Portfolio Adjustment In</b>		<b>48,103.30</b>

**Adjustments**

DATE	DESCRIPTION	TOTAL (CAD\$)
May 31	TRADING ADJUSTMENT	0.01
<b>Total Adjustments</b>		<b>0.01</b>

**Cash Deposits**

DATE	DESCRIPTION	QUANTITY	TOTAL (CAD\$)
Apr 25	TRANSFER FUNDS FROM RBC	2,043,793	2,043,793.00
<b>Total Cash Deposits</b>			<b>2,043,793.00</b>

**Cash Withdrawals**

DATE	DESCRIPTION	QUANTITY	TOTAL (CAD\$)
Apr 29	AFT REMITTANCE	225,135	225,135.46
May 31	AFT REMITTANCE	29,625	29,624.71
Jun 30	AFT REMITTANCE	29,118	29,118.27
<b>Total Cash Withdrawals</b>			<b>283,878.44</b>



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THE DIOCESAN SYNOD OF FREDERICTON  
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**DETAILS OF YOUR TRANSACTIONS BY ACCOUNT - CONTINUED**

<b>Fees</b>	DATE	DESCRIPTION	TOTAL (CAD\$)
	Apr 25	MANAGEMENT FEE 46349302	14,859.30
		ROYAL TRUST CUSTODIAL FEE 46349302	277.92
	May 25	MANAGEMENT FEE 46349302	14,905.27
		ROYAL TRUST CUSTODIAL FEE 46349302	277.58
	Jun 24	MANAGEMENT FEE 46349302	14,881.39
		ROYAL TRUST CUSTODIAL FEE 46349302	277.92
		<b>Total Fees</b>	<b>45,479.38</b>



THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349315

DETAILS OF YOUR TRANSACTIONS BY ACCOUNT

**Sales**

DATE	DESCRIPTION	QUANTITY	UNIT PRICE	ACCRUED INTEREST (CAD\$)	COMMISSIONS (CAD\$)	OTHER COSTS (CAD\$)	TOTAL (CAD\$)	REALIZED GAIN/LOSS (CAD\$)
May 3	BANK OF NOVA SCOTIA COMMON	600	82.76	0.00	3.00	0.00	49,654.50	49,654.50
<b>Total Sales</b>							<b>49,654.50</b>	<b>49,654.50</b>

**Transfers In**

DATE	DESCRIPTION	QUANTITY	BOOK VALUE (CAD\$)	TOTAL (CAD\$)
Apr 29	BANK OF NOVA SCOTIA COMMON	600	0.00	48,810.00
<b>Total Transfers In</b>				<b>48,810.00</b>

**Cash Withdrawals**

DATE	DESCRIPTION	QUANTITY	TOTAL (CAD\$)
May 5	EFT	49,655	49,654.50
<b>Total Cash Withdrawals</b>			<b>49,654.50</b>



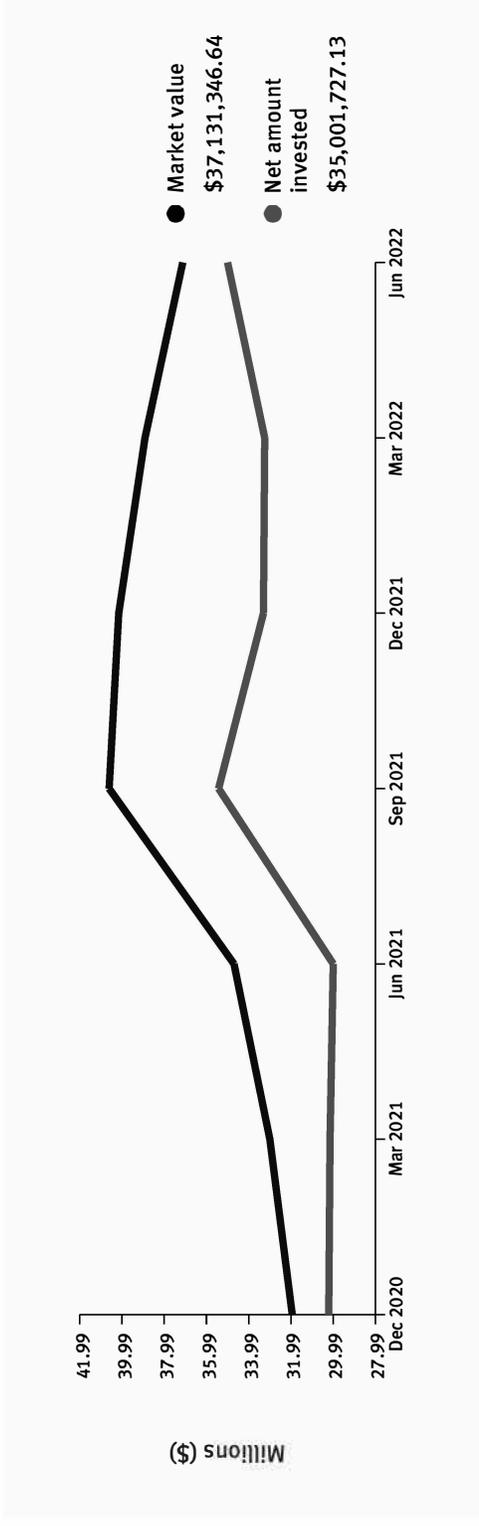
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THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349302

**RATE OF RETURN BY ACCOUNT - MONEY WEIGHTED**

*This report shows how your portfolio has performed over different time periods. Performance is calculated using a money weighted rate of return method and presented after deduction of expenses and applicable sales taxes paid from the portfolio. "Net amount invested" represents the sum of all deposits less withdrawals and does not include investment returns. Note: due to adjustments made in your portfolio, some previously reported figures have changed - for an explanation of these changes as well as the definition of "Money Weighted Rate of Return" and further information about your rate of return, please refer to "Additional Disclosures" at the end of this statement.*

	THIS QUARTER (\$)	YEAR-TO-DATE (\$)	PAST 12 MONTHS (\$)	SINCE OCT 28, 2020 (\$)
Your market value at beginning of reporting period	38,912,268.05	40,141,772.49	34,709,570.48	0.00
Amounts deposited	2,043,793.00	2,043,793.00	8,459,925.50	39,384,692.69
Amounts withdrawn	283,878.44	343,851.10	3,447,606.13	4,382,965.56
Your total investment returns	-3,540,835.98	-4,710,367.76	-2,590,543.22	2,129,619.51
<b>Current market value of your portfolio</b>	<b>37,131,346.64</b>	<b>37,131,346.64</b>	<b>37,131,346.64</b>	<b>37,131,346.64</b>



**YOUR RATE OF RETURN (%)**

This quarter	-8.8
Year-to-date	-11.6
Past 12 months	-6.6
Past 3 years	-
Past 5 years	-
Since Nov 3, 2020	3.9

**Based on the current holdings, your estimated income for the next 12 months is \$1,119,627, which is an income yield of 3.0%. Your year-to-date net realized capital gains are \$761,817.62.**



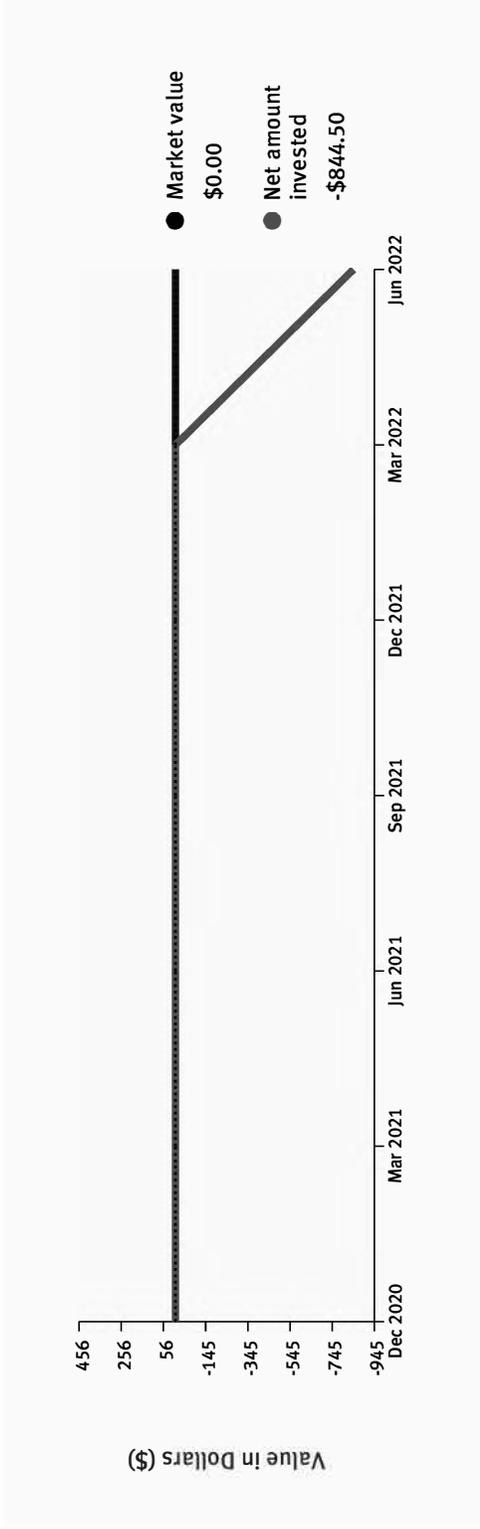
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THE DIOCESAN SYNOD OF FREDERICTON  
Investment Management - 46349315

**RATE OF RETURN BY ACCOUNT - MONEY WEIGHTED**

*This report shows how your portfolio has performed over different time periods. Performance is calculated using a money weighted rate of return method and presented after deduction of expenses and applicable sales taxes paid from the portfolio. "Net amount invested" represents the sum of all deposits less withdrawals and does not include investment returns. Note: due to adjustments made in your portfolio, some previously reported figures have changed - for an explanation of these changes as well as the definition of "Money Weighted Rate of Return" and further information about your rate of return, please refer to "Additional Disclosures" at the end of this statement.*

	THIS QUARTER (\$)	YEAR-TO-DATE (\$)	PAST 12 MONTHS (\$)	SINCE OCT 28, 2020 (\$)
Your market value at beginning of reporting period	0.00	0.00	0.00	0.00
Amounts deposited	48,810.00	48,810.00	48,810.00	48,810.00
Amounts withdrawn	49,654.50	49,654.50	49,654.50	49,654.50
Your total investment returns	844.50	844.50	844.50	844.50
<b>Current market value of your portfolio</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**Your year-to-date net realized capital gains are \$49,654.50.**



## Diocesan Synod of Fredericton

CONSOLIDATED PORTFOLIO EXPENSES REPORT

*This report summarizes the investment management expenses related to this portfolio that you paid directly to us and any custodial expenses paid by you to Royal Trust during the past 12 months. The investment management expense noted below is the operating charge, as defined under securities laws, applicable to your account. You may also have paid expenses to a third party in connection with custody or account activity; however, these expenses are not included in this report. It is important to note that some of these expenses may have been paid from another portfolio. Expenses are reported in the same currency in which they were paid.*

## FOR THE PERIOD FROM JULY 1, 2021 TO JUNE 30, 2022

NAME	DESCRIPTION	ACCOUNT	INVESTMENT MANAGEMENT	CUSTODY - PAID TO ROYAL TRUST
THE DIOCESAN SYNOD OF FREDERICTON	Investment Management	46349302	180,891.56	3,334.70
TOTAL EXPENSES (IN CAD)			180,891.56	3,334.70



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## MARKET INDEX DESCRIPTIONS

### **S&P/TSX Capped Composite Index**

The S&P/TSX Capped Composite Index is designed to measure the performance of stocks listed on the Toronto Stock Exchange. The index includes approximately 275 of the largest Canadian companies & trusts. The index is weighted by market capitalization so bigger companies make up a larger proportion of the index than smaller companies. The maximum weight of any one constituent is capped at 10%.

### **MSCI EAFE Net Index**

The MSCI EAFE Index (Europe, Australasia, Far East) contains approximately 1000 companies and is a market capitalization weighted index that is designed to measure developed market equity performance, excluding North America.

### **FTSE Canada Universe Bond Index**

The FTSE TMX Canada Universe Bond Index provides total return performance of the Canadian bond market through holdings of a significant number of issues representing the majority of the Canadian market. The Index can be further divided into as many as 200 sub-indices based on credit rating, issuer, maturity and industry sector.

### **PH&N Short Term bond & Mortgage Fund Benchmark**

The benchmark is the FTSE Canada Short Term Overall Bond Index.

### **RBC Private Corporate Bond Pool Benchmark**

The benchmark is the FTSE TMX Corporate Bond Index and has been since July 2014.

### **RBC Global Corporate Bond Fund Benchmark**

40% Barclay US Corp Bond\*, 20% Barclay PanEuro Agg\*, 15% FTSE TMX CAN All, Corp Bond Index, 10% JPM EMBI Gbl Div\*, 10% BOA ML US HY BBB\*, 5% Barclay AP Corp\*

### **S&P 500 Index**

The S&P 500 Index includes 500 companies across many sectors of the U.S. economy. The index is weighted by market capitalization so bigger companies make up a larger proportion of the index than smaller companies. The index is designed to measure performance of the broad US economy through changes in the aggregate market value of the largest US companies.

### **MSCI World Index**

The MSCI World Index is a free float-adjusted market capitalization weighted index that represents large and mid-cap equity market performance across developed market countries.

### **RBC High Yield Bond Fund Benchmark**

The benchmark is the FTSE TMX Canada Universe Bond Index and has been since July 2014.

### **RBC Bond Fund Benchmark**

The benchmark is the FTSE Canada Universe Bond Index.

### **BlueBay Global Monthly Income Bond Fund Benchmark**

The benchmark is 42.5% Merrill Lynch Global High Yield Constrained Index (Hedged into CDN\$), 21.25% JP Morgan EMBI Global Diversified Index (Hedged into CDN\$), 21.25% JP Morgan GBI-EM Broad Diversified (Hedged into CDN\$), 15% UBS Global Convertible Focus Index (Hedged into CDN\$)

### **RBC Vision Canadian Equity Fund Benchmark**

The benchmark is the S&P/TSX Capped Composite Index.



## MARKET INDEX DESCRIPTIONS - CONTINUED

### **Canadian Dividend Custom Benchmark**

S&P/TSX Dividend TR ex Energy & Materials, but including Oil & Gas Refining & Marketing and Oil & Gas Storage & Transportation Sub-industries

### **RBC QUBE Low Volatility Global Equity Fund Benchmark**

The benchmark is the MSCI World Total Return Net Index (C\$)

### **RBC Vision Global Equity Fund Benchmark**

The benchmark is the MSCI World Total Return Net Index (C\$).

## ADDITIONAL DISCLOSURE

Your Investment Counsellor is available to discuss this report, any questions or concerns that you may have in relation thereto, or to provide a referral for products or services offered by Royal Bank of Canada ("RBC") partners.

Please be advised that, while the market values reported for certain investment funds reflects the most up-to-date value at the time that this statement was prepared, such market values may not reflect the actual market value as at the end of the statement period due to timing differences in which such investment funds report their market values. Please contact your investment counsellor for more information. The following investment funds may be impacted by such timing differences:

RBC QUBE Market Neutral Canadian Equity Fund  
 RBC Qube Market Neutral U.S. Equity Fund  
 RBC Qube 120/20 Canadian Equity Fund  
 RBC Multi-Strategy Alpha Fund  
 PH&N Absolute Return Fund  
 BlueBay Direct Lending Canadian Feeder Fund  
 BlueBay Global Convertible Bond Fund  
 BlueBay Global Monthly Income Bond Fund  
 BlueBay Emerging Markets Absolute Return Bond Fund – CAD Hedged  
 BlueBay Emerging Investment Grade Absolute Return Bond Fund – CAD Hedged  
 Goldpoint Select Manager Canada Fund

If you held a mutual fund position that paid a trailing commission to RBC PH&N IC in the reporting period, RBC PH&N IC did not retain any of the trailing commission. RBC PH&N IC has redirected that trailing commission back to you, reflected as a fee adjustment in your transaction activity report.

In all instances in *Your Portfolio Review*, the market values for holdings of the RBC Hedge Fund Portfolio are as of May 30, 2022.

### **RELATED AND CONNECTED ISSUERS**

Certain transactions in your account may include securities of issuers related or connected to RBC Phillips, Hager & North Investment Counsel Inc. ("RBC PH&N IC"). For a list of such related and connected issuers, refer to the following website: [www.rbcphnic.com/issuers-disclosures](http://www.rbcphnic.com/issuers-disclosures), or contact your Investment Counsellor.



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## ADDITIONAL DISCLOSURE - CONTINUED

### **GROUPING OF ACCOUNTS, CUSTODY RECONCILIATION, DIFFERENCES IN PRICING AND SETTLEMENT DATE REPORTING**

Your custody statement is the official record of holdings in your account and follows standard industry practice for custodians including reporting income when paid and recognizing trades on the date of completion (settlement date). Your Portfolio Review reports income as it accrues and recognizes trades on the date initiated (trade date). There may also be differences between your custody statement and Your Portfolio Review in the pricing of individual securities or exchange rates. In managing your portfolio, your Investment Counsellor uses the investment management system that generates Your Portfolio Review because it contains the most up-to-date information. Please carefully review statements sent to you by the custodian and compare them to Your Portfolio Review. In the event of any inconsistencies, please contact your Investment Counsellor.

Based on your preference, *Your Portfolio Review* may be comprised of a group of accounts to provide you with one overall consolidated portfolio of holdings and rate of return as at the end of the reporting period. The group of accounts included in *Your Portfolio Review* is provided above and may include accounts where you are not the beneficial owner of or have any interest in such accounts. In addition, the consolidated rates of return reported in *Your Portfolio Review* may include accounts that were historically part of your group of accounts, but have since been closed. If you would like to change the group of accounts consolidated in *Your Portfolio Review*, please contact your Investment Counsellor.

### **IMPORTANT INFORMATION ABOUT YOUR RATE OF RETURN**

#### **Money weighted rate of return**

This method takes into account the cumulative realized and unrealized capital gains and losses of an investment, plus income from the investment and the impact of the timing of deposits and withdrawals of any money or securities over the specified period, annualized for periods greater than one year and is therefore appropriate for comparison to your return objective.

#### **Time weighted rate of return**

This method takes into account the cumulative realized and unrealized capital gains and losses of an investment, plus income from the investment but removes the impact on the timing of deposits and withdrawals of any money or securities over the specified time period, annualized for periods greater than one year and is therefore appropriate for comparison to a financial market index.

### **MANAGER RATE OF RETURN**

#### **Investment fund performance**

Management fees and expenses all may be associated with investment fund investments. Unless otherwise noted, the indicated rates of return are the historical annual compounded total returns including changes in unit value and reinvestment of all distributions and do not take into account sales, redemption, distribution or optional charges or income taxes payable by any unitholder that would have reduced returns. Mutual and pool fund securities are not guaranteed or covered by the Canada Deposit Insurance Corporation or by any other government deposit insurer. For money market funds, there can be no assurances that the fund will be able to maintain its net asset value per unit at a constant amount or that the full amount of your investment in the fund will be returned to you. The value of investment funds change frequently and past performance may not be repeated.

Management expenses for RBC Funds and PH&N Funds are based on actual expenses for the full-year period, January 1 to December 31, 2015, expressed as a percentage of the fund's assets on an annualized basis. Management expenses for RBC Corporate Class Funds are the actual expenses for the half-year period, April 1 to September 30, 2015, expressed as a percentage of the fund's assets on an annualized basis.



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## ADDITIONAL DISCLOSURE - CONTINUED

### **Model Returns**

Model returns are hypothetical and may not perfectly replicate the actual performance of clients invested in the same model portfolio. They are intended to help illustrate the general performance of the model portfolio while removing the variability that results when implemented at a particular client level, as discussed in more detail below. The model performance information provided is calculated using a sample account that is funded with a notional dollar amount and assumes that the respective model is followed exactly without any deviations due to timing or individual client preference. Trades executed in accordance with the model are completed at the same price (including commission, if applicable) in this sample account as trades would be in many client portfolios if they were implementing the model at the same time. In contrast, returns for pooled funds are calculated from actual prices of the pooled fund after operating expenses and adjusting for any distributions.

It is important to note that model returns have been calculated gross of fees (except commission, if applicable) and independently from what has occurred in any particular client's portfolio. The performance achieved in your account(s) or portfolio(s) may be different from model returns due to many factors such as expenses, timing of investment, unique circumstances or restrictions in your portfolios, for example, (i) a desire not to hold a certain security or sector, or (ii) differing liquidity preferences. The calculation of performance on investments held in your account(s) or portfolio(s) represent the best indication of your rate of return, gross or net of any investment management and custody fees, as indicated.

Information contained in Your Portfolio Review related to model returns is provided by RBC Global Asset Management Inc. ("RBC GAM") and investment manager commentaries are provided by individual investment managers, as indicated, and are for information purposes only. RBC GAM takes reasonable steps to provide current, accurate and reliable information, and believes it to be so when printed, however due to the possibility of human, mechanical or other errors, RBC GAM is not responsible for such if contained therein. Information obtained from third parties is believed to be reliable, but no representation or warranty, expressed or implied, is made by RBC GAM, its affiliates or any other person as to its accuracy, completeness or correctness.

Past performance is not indicative of future results. The value of investments and any income from them is not guaranteed and may fall or rise and the investor may not get back the original investment. Index returns are for illustrative purposes only and do not represent actual model performance. Indexes are unmanaged and one cannot invest directly in an index.

### **ADVICE, COMMENTARIES AND ARTICLES GENERALLY**

Your Portfolio Review and information contained therein is provided for informational purposes only. It is not intended to provide legal, accounting, tax, investment, financial or other advice and should not be relied upon for providing such advice. You should consult with qualified tax, legal and investment advisors before taking any action based upon the information contained in this document and to ensure your circumstances have been properly considered. Neither RBC PH&N IC nor any of its affiliates, nor any other person accepts any liability whatsoever for any direct or consequential loss arising from any use of this document or the information contained herein.

### **PRIVACY**

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In cases where securities in your portfolio display a Market Value of '0.00', the current market value could not be determined before or on the date your statement was produced.



## ADDITIONAL DISCLOSURE - CONTINUED

Unless noted otherwise, "Book Cost" means the total amount paid to purchase a security, including any transaction charges related to the purchase, adjusted for reinvested distributions, returns of capital and corporate reorganizations.

### YOUR CUSTODIAN

Your *Portfolio Review* is comprised of the following account(s) to provide you with one overall consolidated portfolio of holdings, transactions, rate of return, and custodial details. All securities held in the following account(s) are held in custody with:

ACCOUNT	CUSTODIAN	PERFORMANCE START DATE	PERFORMANCE END DATE
463-49302-1-0	Royal Trust Corporation of Canada/The Royal Trust Company	November 30, 2020	June 30, 2022
463-49315-1-5	Royal Trust Corporation of Canada/The Royal Trust Company	November 30, 2020	June 30, 2022

If this custodian is a member of the Investment Industry Regulatory Organization of Canada (IIROC), then your holdings may be protected by the Canadian Investor Protection Fund within specified limits; please contact your custodian for more information.



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## 2022 DIOCESAN BUDGET

Approved by Diocesan Council December 3, 2021

**Where do the parish contributions go and what are they used for?**

<b>2022 Diocesan Budget SUMMARY PAGE</b>		
<b>MINISTRY ALLOCATIONS</b>		
MINISTRY TO YOUTH	198,670	6.3%
STEWARDSHIP & FIN DEVELOPMENT	500	0.0%
PARISH DEVELOPMENT & SUPPORT	310,732	9.8%
MISSIONS	489,210	15.5%
MINISTRY DEVELOPMENT & EDUCATION	232,861	7.4%
EPISCOPAL	400,031	12.7%
SPIRITUAL DEVELOPMENT	7,400	0.2%
ADMINISTRATION	479,069	15.2%
CLERGY SUPPORT	393,511	12.5%
PARISH INTEREST	647,855	20.5%
<b>TOTAL PLANNED EXPENDITURE</b>	<b>3,159,839</b>	<b>100.0%</b>
<b>FUNDING SOURCES</b>		
INVESTMENT INCOME ALL SOURCES	1,767,302	57.3%
MISCELLANEOUS INCOME	131,200	4.3%
PARISH BUDGET SUPPORT	1,185,672	38.4%
<b>TOTAL INCOME ALL SOURCES</b>	<b>3,084,174</b>	<b>100.0%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>-75,665</b>	<b>-2.5%</b>

The missional work and support to the parishes of the diocese requires a support structure represented by the bishop and the work of the Synod Office.

**The budget focus is on five areas of ministry:**

**1. MINISTRIES WITH YOUTH**

Support for Camp Medley and Camp Brookwood, St. Michael's Conference, Teens Encounter Christ, Saint John Inner City Youth Ministry, Safe Harbour, Youth Chaplaincy, Youth and Youth leadership training events.

**2. SPIRITUAL DEVELOPMENT**

Lenten studies and materials, Bishop's Pilgrimage, Clergy Spouses Conference, Diocesan Prayer Cards.

**3. PARISH DEVELOPMENT**

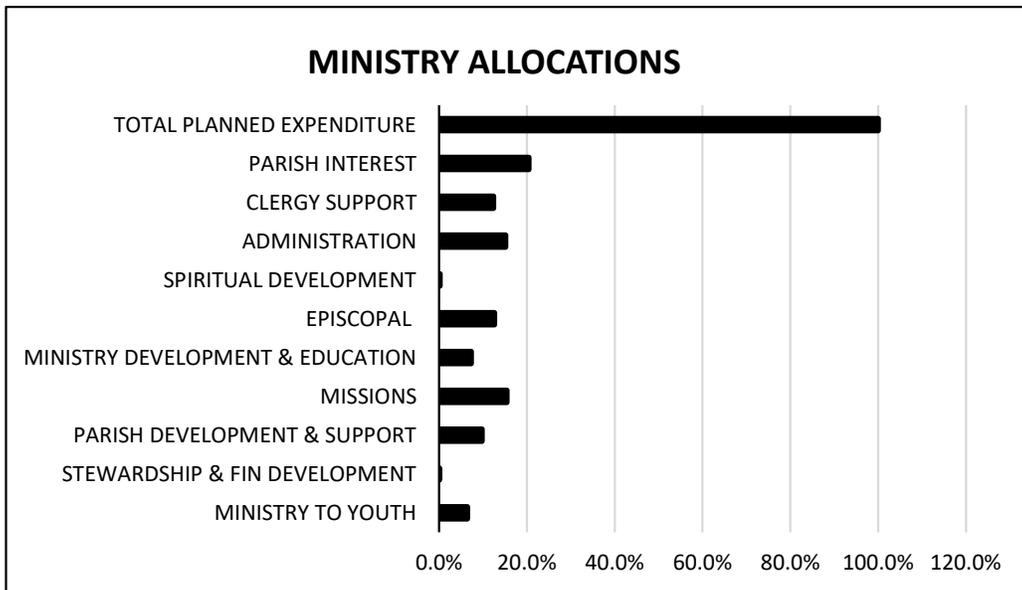
Support parish development and programs including the Parish Development Officer, Parish Officers Day, Deep Roots, Discipleship Training, Resource Centre, the NB Anglican and weekly E-News under the direction of the Communication Officer. Grants are provided for Innovative Ministry and Parish support.

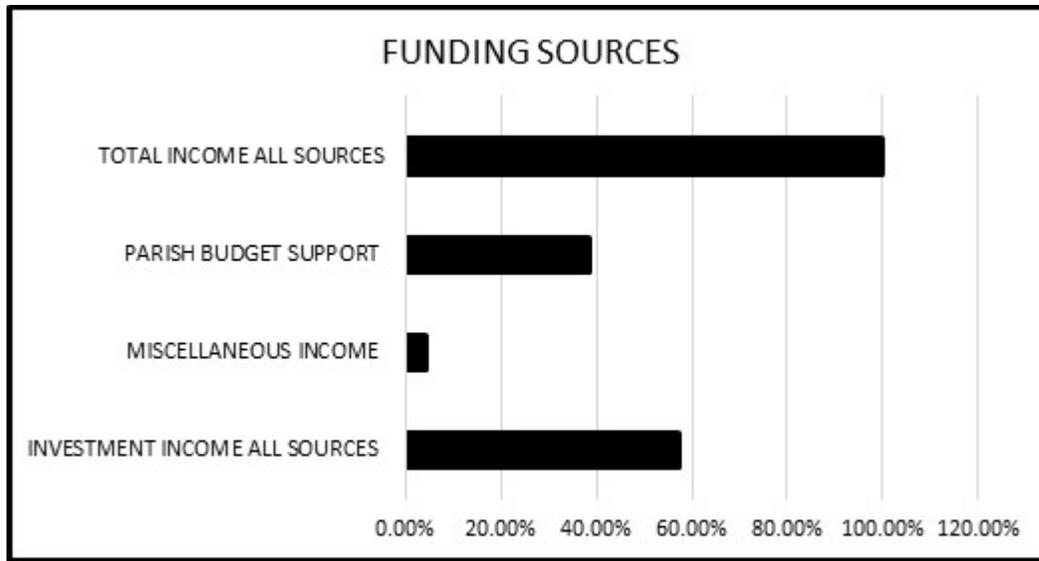
**4. MINISTRY AND MISSION**

Support for Central Saint John Community Ministry, Senior Ministry, Support of families through Hospital Chaplaincies in Fredericton, Saint John and Moncton and Missional Initiative Grants for various areas of ministry in our diocese. Elsewhere, we support our relationship with our Companion Diocese of Ho in Ghana, Uganda Mission, and Honduras Mission. As well, support is provided to the National Office and other international ministry by supporting PWRDF and initiatives of the Anglican Church of Canada such as Global Relations, Council of the North, Anglican Military Ordinate, the Anglican Healing Fund, and Indigenous Ministry, to name a few.

**5. MINISTRY DEVELOPMENT AND EDUCATION**

Development of our leaders through discernment process, Layreader / laity programs, Curacy Program, Post Ordination training, episcopal teaching events, Clergy College, Clergy Conferences, and 12-12-12 program. The diocese helps to train future clergy by supporting theological education at Kings' College and AST, and by providing individual divinity bursaries and the opportunity for summer divinity student placement.





### GRANTS AND CONTRIBUTIONS

Each of the ministry areas of the 2022 Diocesan Budget include grants and contributions totalling **\$810,518 or 32%** of the budget (excluding parish interest). Following is a breakdown of those financial commitments to ministry.

<b>Youth:</b>	
Camping Ministries	\$ 93,000
Saint John Inner City Youth Ministries	\$ 22,000
Teens Encounter Christ	\$ 1,200
St. Michael's Conference	\$ 750
<b>Spiritual Development:</b>	
Diocesan Choir School	\$ 4,500
Mother's Union	\$ 1,000
<b>Parish Development:</b>	
Innovative Ministry Initiatives	\$ 75,000
Saint John Outflow	\$ 16,500
Provincial Archives	\$ 10,500
Cathedral Fabric Grant	\$ 40,000
Portland	\$ 9,000
<b>Mission and Ministry:</b>	
Anglican Church of Canada	\$325,000
Provincial Ministry	\$ 1,719
Missional Initiative Grants	\$ 25,000
Central Saint John Community Ministry	\$ 15,000
PWRDF	\$ 1,000
Saint John Senior Ministry	\$ 16,775
<b>Ministry Development and Education:</b>	
Support for Divinity Institutions	\$ 15,500
Curacy	\$121,574
Divinity Bursaries	\$ 16,000

<b>2022 DIOCESAN BUDGET</b>				
	<b>Budget 2021</b>	<b>Budget 2022</b>		<b>Y over Y Variance</b>
<b>YOUTH &amp; INTERGENERATIONAL MINISTRIES</b>				
Youth Staff Employment Costs	74,111	76,920		-2,809
Medley Director Support	2,000	2,000		0
Youth Ministry Team	4,000	4,750		-750
<b>Grants &amp; Contributions</b>				0
Brookwood Grants	7,000	7,000		0
Medley Grants	91,000	86,000		5,000
Inner City Youth Min Grant	22,000	22,000		0
Teens Encounter Christ	1,000	0		1,000
St. Michaels' Conference	750	0		750
	<b>201,861</b>	<b>198,670</b>		<b>3,191</b>
<b>STEWARDSHIP &amp; FINANCIAL DEVELOPMENT</b>				
Stewardship & Fin Development Team	3,800	500		3,300
	<b>3,800</b>	<b>500</b>		<b>3,300</b>
<b>PARISH DEVELOPMENT &amp; SUPPORT</b>				
NB Anglican	18,500	17,500		1,000
Communications Officer TRAVEL	3,950	4,275		-325
Dev/Comm Employment Costs	125,396	115,402	1	9,994
General Advertising	1,000	0		1,000
Parish Development Officer Travel	7,600	6,555		1,045
Parish Development Support Funds	17,000	26,500	2	-9,500
Grants (Combined)	75,000	75,000		0
Cathedral Maintenance Grant	10,000	40,000	3	-30,000
Portland		9,000	4	-9,000
Outflow Ministries Grant	6,000	16,500	4	-10,500
	<b>264,446</b>	<b>310,732</b>		<b>-46,286</b>
<b>MISSION &amp; MINISTRY</b>				
Mission Team	5,000	8,550		-3,550
Hospital Chplns Employment Costs	95,770	97,885		-2,115
Central Saint John Community Ministry	15,000	15,000		0
Saint John Senior Ministry	14,100	16,775		-2,675
PWRDF Exp	0	1,000		1,000
Missional Initiative Grants	12,000	25,000	4	-13,000
SMB National ACoC	325,000	325,000		0
	<b>466,870</b>	<b>489,210</b>		<b>-21,340</b>
<b>SPECIAL PURPOSE - EXTERNAL</b>				
Honduras Mission Revenue	56,000	56,000	5	0
Honduras Mission Expense	-56,000	-56,000		0
Central SJ Community Ministry Revenue	78,000	78,000		0
Central SJ Community Ministry Expense	-78,000	-78,000		0
Uganda Mission Revenue	65,500	65,500		0
Uganda Mission Expense	-65,500	-65,500		0
Choir School Revenue	35,000	35,000		0
Choir School Expense	-35,000	-35,000		0
Camp Brookwood Revenue	100,000	100,000		0
Camp Brookwood Expense	-100,000	-100,000		0
Appendix 7	0	0		0

<b>2022 DIOCESAN BUDGET</b>				
	<b>Budget 2021</b>	<b>Budget 2022</b>		<b>Y over Y Variance</b>
<b>MINISTRY DEVELOPMENT &amp; EDUCATION</b>				
Layreaders	1,000	950		50
Clergy Discernment	4,700	3,000		1,700
Divinity Bursaries	12,000	16,000		-4,000
Summer Placement Pgrm	10,000	10,000		0
Post-ordination Training	3,800	500		3,300
Curacy Program	144,464	121,574	6	22,890
Clergy Conference	14,250	13,538		713
Clergy College	4,750	4,750		0
Clergy Formation	700	500		200
12-12-12 Leadership Development	40,000	46,550		-6,550
Support for Divinity Inst Formation Program	15,000 0	15,500 0		-500 0
	<b>250,664</b>	<b>232,861</b>		<b>17,803</b>
<b>EPISCOPAL</b>				
Episcopal Stipend/Related Costs	295,588	317,674	1	-22,086
Episcopal Travel & Support	30,000	30,363		-363
Rose Court	13,500	12,825		675
Bishop's Fund	11,500	10,925		575
Lambeth 2020	0	21,500		-21,500
Episcopal Events	7,100	6,745		355
	<b>357,688</b>	<b>400,031</b>		<b>-42,343</b>
<b>SPIRITUAL DEVELOPMENT</b>				
Council Team - Spiritual Dev	3,125	1,900		1,225
Choir School	4,500	4,500		0
Mothers Union	1,000	1,000		0
	<b>8,625</b>	<b>7,400</b>		<b>1,225</b>
<b>ADMINISTRATION</b>				
Synod Staff Employment Costs	195,202	221,912	7	-26,710
Synod Staff Trav/ Training	3,400	7,070		-3,670
Office Supplies & Services	20,000	23,703		-3,703
Miscellaneous	1,000	950		50
Payroll Service Fees	1,250	0		1,250
Synod Session Costs	7,500	11,400		-3,900
Diocesan Council Costs	8,100	5,700		2,400
Council Teams Administration	5,400	3,800		1,600
Synod Office Premises Costs	30,000	6,000	3	24,000
Synod Properties	60,000	23,500		36,500
Depreciation Expense	72,650	74,000		-1,350
Professional Fees	28,500	27,075		1,425
Insurance	33,000	35,500		-2,500
Bank and Credit Card Fees	5,575	9,975		-4,400
Debt Servicing	2,620	1,765		855
Special Purpose Funds	14,500	14,500		0
Archives	10,500	10,500		0
Provincial Synod Assessment	7,057	1,719		5,338
Appendix 7	<b>506,254</b>	<b>479,069</b>		<b>27,186</b>

<b>2022 DIOCESAN BUDGET</b>				
	<b>Budget 2021</b>	<b>Budget 2022</b>		<b>Y over Y Variance</b>
Clergy Support:				
Deacon Outfit Grants	5,000	5,000		0
Clergy Spouse Retreat	5,500	5,500		0
Clergy Relocation	30,000	30,000		0
Retired Clergy Health Plan Benefit Plan	85,000	130,426	8	-45,426
LTD Premiums	36,000	33,600		2,400
Worksafe Assessments	14,000	13,923		77
Pension	7,500	5,300		2,200
CEP	76,800	81,858		-5,058
Group RRSP	8,100	9,000		-900
Employee Assistance Program	14,000	14,404		-404
Extended EAP Program	3,900	3,900		0
Archdiaconal Expenses	10,000	10,000		0
Clergy Contingency	31,600	31,600		0
	25,000	19,000		6,000
	<b>352,400</b>	<b>393,511</b>		<b>-41,111</b>
Parish Interest	<b>582,798</b>	<b>647,855</b>	<b>9</b>	<b>-65,057</b>
<b>TOTAL EXPENDITURES</b>	<b>2,995,407</b>	<b>3,159,839</b>		<b>-164,432</b>
<b>SUMMARY PAGE</b>				
<b>MINISTRY ALLOCATIONS</b>				
MINISTRY TO YOUTH	201,861	198,670		3,191
STEWARDSHIP & FIN DEVELOPMENT	3,800	500		3,300
PARISH DEVELOPMENT & SUPPORT	264,446	310,732		-46,286
MISSIONS	466,870	489,210		-22,340
MINISTRY DEVELOPMENT & EDUCATION	250,664	232,861		17,803
EPISCOPAL	357,688	400,031		-42,343
SPIRITUAL DEVELOPMENT	8,625	7,400		1,225
ADMINISTRATION	506,254	479,069		27,186
CLERGY SUPPORT	352,400	393,511		-41,111
PARISH INTEREST	582,798	647,855		-65,057
<b>TOTAL PLANNED EXPENDITURE</b>	<b>2,995,407</b>	<b>3,159,839</b>		<b>-164,432</b>
<b>FUNDING SOURCES</b>				
INVESTMENT INCOME ALL SOURCES	1,637,226	1,767,302	10	-130,076
MISCELLANEOUS INCOME	120,250	131,200		-10,950
PARISH BUDGET SUPPORT	1,238,399	1,185,672	11	52,727
<b>TOTAL INCOME ALL SOURCES</b>	<b>2,995,875</b>	<b>3,084,174</b>		<b>-88,299</b>
<b>SURPLUS/(DEFICIT)</b>	<b>468</b>	<b>-75,665</b>		<b>76,133</b>

## NOTES

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- 1. Cost of Housing Allowance transferred to Episcopal.**
- 2. Deep Roots Conference budgeted for 2022.**
- 3. Increased to cover maintenance and Synod office space.**
- 4. Support of Mission at 35 Park Ave and Parish of Portland and Parish Initiatives**
- 5. Missions that are accounted for at the Synod Office but should have no budget impact.**
- 6. Reduced to 1.5 candidates in program.**
- 7. Addition of half-time Administration Assistant.**
- 8. Retired clergy rate increase of 25%.**
- 9. Parish interest expense budgeted at 3.25%, up from prior year.**
- 10. Investment return budgeted at 4.5%, up from prior year.**
- 11. Rate reduction continued & overall lower revenue base.**

The Anglican Church of Canada



L'Église anglicane du Canada

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The Rev. David Peer  
Secretary of Synod  
Diocese of Fredericton  
115 Church Street  
Fredericton, NB E3B 4C8

December 17, 2019

Dear David,

Thank you for your letter outlining the work of your Synod in early November. The focus of your diocese on mission and intentional discipleship is the focus that we need across the Anglican Church of Canada – and was echoed in my recent meetings in the Church of England for their life.

We need a renewed joy in sharing God's Good News through Jesus Christ. I am delighted that your diocese is holding this up as essential in its life. Your experiences will, I know, offer hope to others across Canada. Please do share your stories of life in Christ!

With prayers for the diocese in its mission and ministry,

A handwritten signature in cursive script, reading "Linda Nicholls". The signature is written in dark ink and is positioned above the typed name of the signatory.

The Most Rev. Linda Nicholls  
Archbishop and Primate

cc. The Rt. Rev. David Edwards

Office of the  
Prime Minister



Cabinet du  
Premier ministre

Ottawa, Canada K1A 0A2

February 20, 2020

The Reverend David Peer  
Secretary of Synod  
The Diocesan Synod of Fredericton  
115 Church Street  
Fredericton, New Brunswick  
E3B 4C8

Dear Father Peer:

On behalf of Prime Minister Justin Trudeau, I would like to acknowledge receipt of your correspondence expressing greetings from the 137<sup>th</sup> Session of the Diocesan Synod. I regret the delay in replying.

Thank you for writing. I can assure you that your kind greeting and words of support were most appreciated.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'T. Jolicoeur'.

T. Jolicoeur  
Executive Correspondence Officer