

Diocese of Fredericton

Voting on Zoom Business Meetings – for Participants

This document is intended to provide some help with how to vote within a Zoom meeting.

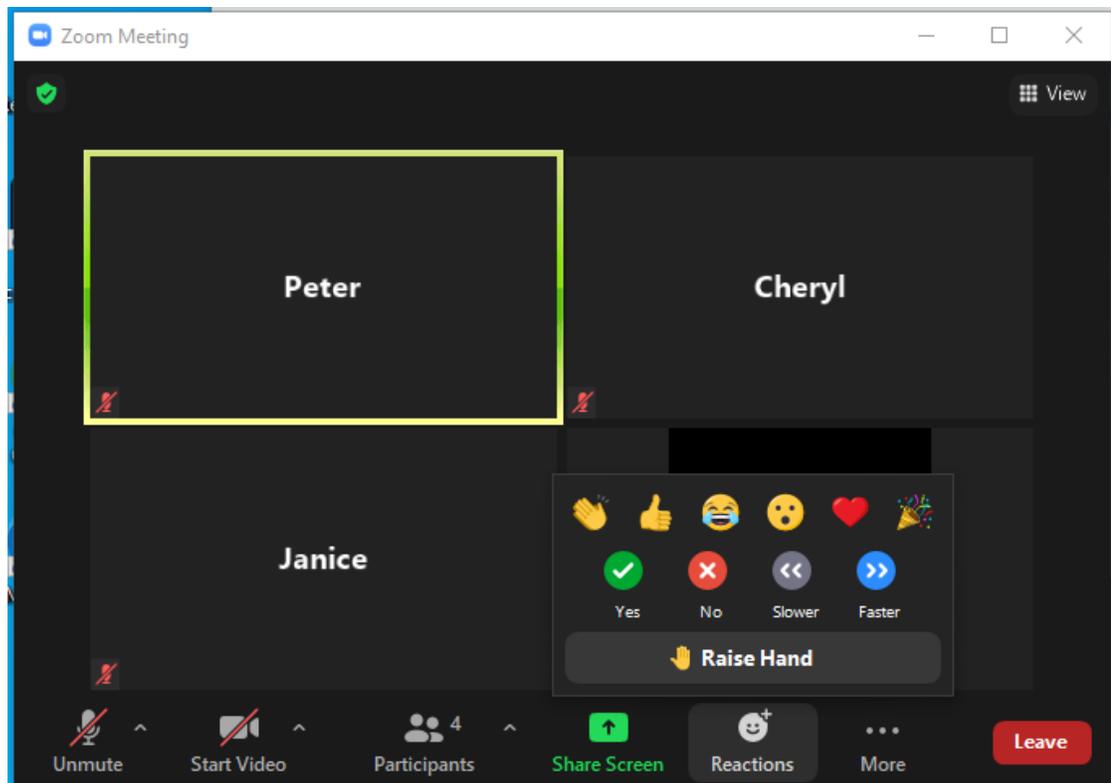
This document covers the following actions:

- Using the Raise Hand reaction to ask to speak or to move or second a motion.
- Using the Yes and No reactions to vote on a motion.
- Using the polling feature to vote when there are multiple options (for example, to choose delegates to Synod).
- Note: for those joining the meeting by telephone only: Press *9 to both raise hand and signify a “yes” vote.

Using Reactions

Each meeting participant (other than a host or co-host) will be able to access Reactions from the function bar at the bottom of the Zoom window. The function bar appears by scrolling the mouse over the bottom of the window.

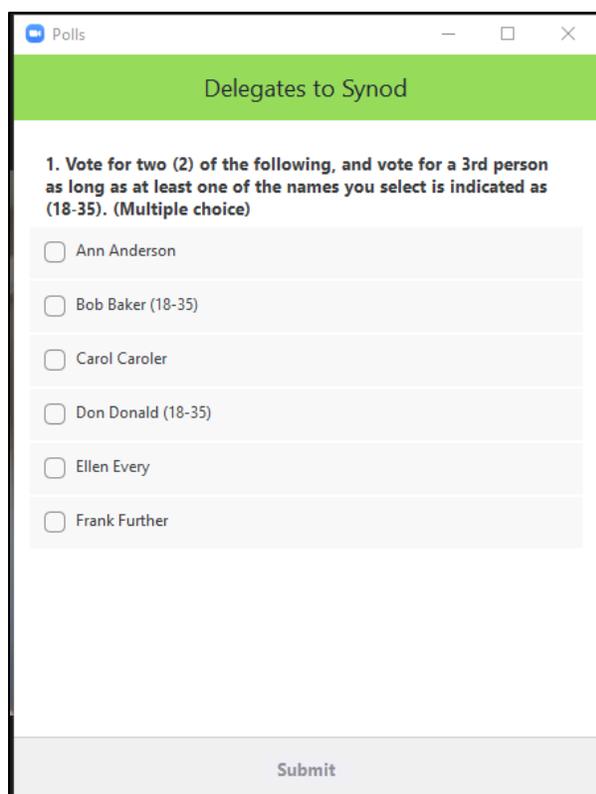
Choose either the **Raise Hand** button or the **Yes** or **No** icons as you are directed.



Using Polling

When the meeting host launches a poll, you will automatically see it on your screen.

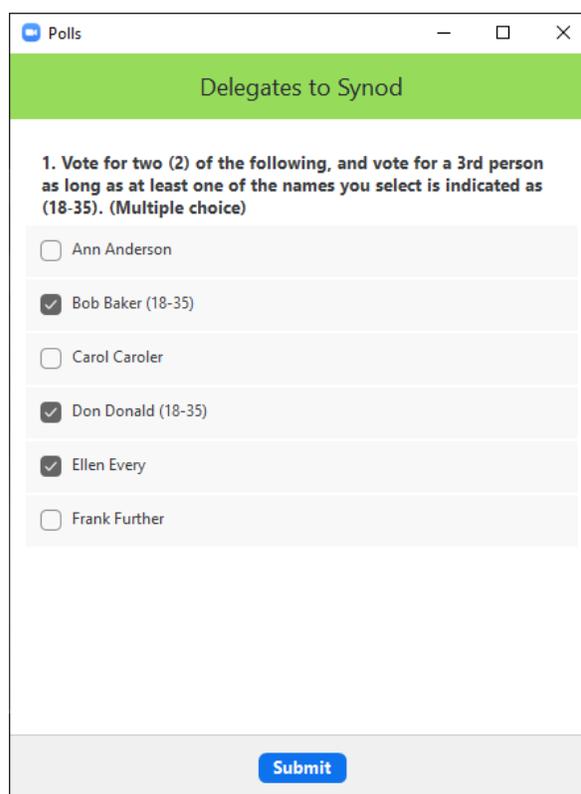
Respond to the poll as the instructions indicate and click **Submit**.



Zoom Polls window titled "Delegates to Synod". The poll question is: "1. Vote for two (2) of the following, and vote for a 3rd person as long as at least one of the names you select is indicated as (18-35). (Multiple choice)". The list of names and their corresponding checkboxes are:

- Ann Anderson
- Bob Baker (18-35)
- Carol Caroler
- Don Donald (18-35)
- Ellen Every
- Frank Further

A "Submit" button is located at the bottom of the window.



Zoom Polls window titled "Delegates to Synod". The poll question is: "1. Vote for two (2) of the following, and vote for a 3rd person as long as at least one of the names you select is indicated as (18-35). (Multiple choice)". The list of names and their corresponding checkboxes are:

- Ann Anderson
- Bob Baker (18-35)
- Carol Caroler
- Don Donald (18-35)
- Ellen Every
- Frank Further

A blue "Submit" button is located at the bottom of the window.