



CONSTITUTION

and

BY - LAWS

of the

ANGLICAN CHURCH WOMEN

of the

DIOCESE OF FREDERICTON

Revised Spring 2017

ACW NATIONAL PRAYER

Almighty God, we pray for your blessings and grace on our work and witness as Anglican Church Women in Canada. We give you thanks and praise for giving us wisdom, knowledge, and understanding so that we may serve you in spirit and in truth. Called to be your Church, may our study, learning, worship, and service be always to your glory and the building of your kingdom in our communities and throughout the world. In our ministry, may we always respond to the needs of others with our love. We pray in the name of the one who redeems and loves us, your Son, Jesus Our Saviour. Amen.

ACW PRAYER

Almighty God, our heavenly Father, who sent your blessed Son into the world to become the Saviour of mankind, grant to us a deep sense of gratitude for your grace and mercy towards us. Enable us, by your Spirit, to reveal your love in prayer and work and stewardship, so that your salvation may become known to all peoples and your name glorified throughout all the earth, through Jesus Christ our Lord. Amen.

ACW PURPOSE

To unite women in a fellowship of worship, study, and offering which will deepen and strengthen their own spiritual lives and lead them into Christian service in parish, community, diocese, nation, and world.

To work for and sustain an informed interest in the mission of the Church.

Our Beginnings

May 30 is set aside to recognize Roberta Elizabeth Tilton, founder of the WA. It all began in the winter of 1885, when Mrs. Tilton, Ottawa, formerly of Saint John, NB, visited New York. While there, she attended a meeting of the Woman's Auxiliary to the Missionary Society of the Protestant Episcopal Church. Mrs. Tilton realized the value of such an organization in the Canadian Church.



The first Branch in Canada was organized by a meeting of interested church women of Ottawa on Tuesday, April 21, 1885, in St. John's Church schoolroom. On November 4, 1903, the first Branch in the Diocese of Fredericton was formed by a group of women, representing twenty Parishes in Trinity Church Parish Hall, Saint John.

To Archbishop Richardson, we owe our Motto "Launch out into the deep" chosen because of our proximity to the sea. Later, the colour sea green was adopted. The WA was renamed the ACW in 1967.

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CONSTITUTION

ANGLICAN CHURCH WOMEN of the DIOCESE OF FREDERICTON

1. NAME

The name shall be Anglican Church Women of the Diocese of Fredericton, here in after referred to as the Organization.

2. PURPOSE

- (a) To unite women in a fellowship of worship, study, and offering which will deepen and strengthen their own spiritual lives and lead them into Christian service in parish, community, diocese, nation, and world.
- (b) To work for and sustain an informed interest in the mission of the Church.

3. MEMBERSHIP

Membership in the Organization is open to all women interested and willing to work for the Purpose.

4. ORGANIZATION

The Organization shall consist of the Honorary President (who shall be appointed), the Diocesan Executive, members of the Deanery, and members of the Parish Branches. (The Honorary President is chosen by the Diocesan ACW Executive and is usually the Bishop's wife.)

5. THE EXECUTIVE

- (a) The Executive shall consist of the President, Past President (ex officio), 1st Vice-President, 2nd Vice President, Secretary, Treasurer, all the Deanery Presidents, and other appointed positions.
- (b) The Executive shall conduct the routine business of the Organization and authorize action as required.
- (c) The Executive shall be the liaison between the National Church and Parish Branches and cooperate with the Diocesan Synod of Fredericton.

6. ANNUAL MEETING

- (a) The Annual Meeting of the Organization shall be the 1st Tuesday and Wednesday in May or at such time and place as determined by the Executive for the purpose of receiving reports, electing officers, and transactions of any other business that may come before it. Deaneries will use the rotation system to determine the place for the Annual Meeting.
- (b) The members of the Executive, except Deanery Presidents, shall be elected at the Annual Meeting of the Organization by nomination and ballot, by plurality of votes.

7. AMENDMENTS

This Constitution may be amended at the Annual Meeting of the Organization by a two-thirds vote of those present entitled to vote, provided that notice of the proposed amendment has been sent to the Secretary of the Organization at least three months prior to the Annual Meeting, and that notice of such amendment be included in the notice convening the Annual Meeting.

BY-LAWS

1. ANNUAL MEETING OF THE ORGANIZATION

- (a) The Annual Meeting of the Organization is traditionally the 1st Tuesday and Wednesday in May or at such time and place as determined by the Executive for the purpose of receiving reports, electing officers, and transactions of any other business that may come before it.
 - (b) All Notices of Motion for consideration at the Annual Meeting of the Organization shall be sent to the Secretary at least two months prior to the Annual Meeting and shall be forwarded to Parish Branches.
 - (c) Those entitled to vote should be the Executive, with the exception of the President, and all Anglican Church Women in attendance at the Annual Meeting of the Organization. The President may vote in the event of a tied vote. In the event of a tied vote, the President may ask for the motion be tabled to the next year. This action would allow the fellowship further time for reflection and study of the motion.
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2. THE EXECUTIVE

- (a) The Executive shall meet at least three times in each year at the call of the Chair. The Executive ACW usually meet in February, June, and October.
 - (b) Five members of the Executive shall constitute a quorum for the regular transaction of business.
 - (c) The Executive, after the Annual Meeting, shall appoint conveners as deemed necessary.
 - (d) Short term or ad hoc groupings may be formed at any time for specific studies, projects, or events.
 - (e) At the Diocesan level, terms of office shall be:
President - 2 years; Secretary - 3 years; Treasurer - 3 years.
Elected Executive Officers may serve in the same office no longer than two consecutive terms.
 - (f) In the event that there is no one available to fill a position after four years, a motion must be presented at the Annual Meeting from the floor to extend their term of office.
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3. DUTIES OF DIOCESAN OFFICERS

Diocesan Past President

The Past Diocesan President is the chair of the Nominating Committee for the ACW Executive. The other members of the Nominating Committee include all the Deanery Presidents.

Diocesan ACW Chaplain

The Diocesan Bishop appoints the Chaplain. The Chaplain supports the Executive, conducts services, may install the new Executive at the Annual Meeting, and may lead Bible studies and meditations at Diocesan gatherings. It is also hoped the Chaplain will seek to challenge the Executive on their role as contributors to the church.

Diocesan ACW President

The President shall preside at all meetings. She shall have the general supervision of the Organization. Preferably, nominees for the position of Diocesan President should have previous involvement in the Organization.

- (a) Calls and presides at the ACW Executive Meetings held 3 times per year. The meetings are held in February, June, and October. Exact dates of these meetings are set by the President.
- (b) Attends all Farraline Place Board Meetings as a voting member. These Meetings are usually held once a month with the Annual Meeting being held in May. The President reports back to the Executive ACW the results of the Board Meetings. If the President is unable to attend these meetings, she should send a representative.
- (c) Encourages all Deanery Presidents to attend the Farraline Place Annual Meeting.
- (d) Attends Diocesan Council Meetings held every other month. The ACW President has both a voice and vote at these meetings. The President submits a report to Diocesan Office for the Diocesan Council Meeting booklet. A form is provided by the Bishop's Assistance for this report.
- (e) Whenever possible, attends Deanery ACW Annual Meetings usually held in the Fall of each year.
- (f) Attends the election of a new Bishop as a voting lay member. The President also attends the installation of the new Bishop as a special guest.
- (g) Attends any Synod Meetings as a voting member and submits a report for the Synod booklet.
- (h) Attends two planning meetings with the Deanery hosting the Diocesan ACW Annual Meeting. Meetings are usually held in the Fall and early Spring before the Annual Meeting.
- (i) Presides at the Diocesan ACW Annual Meeting.
- (j) Sets the agenda for the Annual Meeting and cooperates with the clergy who will lead ACW in worship on both mornings of the Annual Meeting.
- (k) Writes an annual report for the Annual Meeting booklet.
- (l) Corresponds with the ACW membership through "*Launching Out.*"
- (m) Appoints an Honorary President of the ACW. The Honorary President is usually the Bishop's wife.
- (n) The President is a signing officer of the Diocesan ACW bank account.
- (o) Attends the National ACW Conference held yearly usually held in the Fall.
- (p) The President can delegate any of these duties to other members of the ACW.

Note: The President is paid mileage to attend Deanery Meetings, Farraline Place Meetings, Diocesan Synod, planning meetings for the Diocesan ACW Annual Meeting, and Mothers' Union Rally.

1st and 2nd Vice-Presidents

- (a) Attend the ACW Executive Meetings as well as the Diocesan ACW Annual Meeting.
 - (b) Plan and convene "Quiet Day."
 - (c) Be prepared to assist the President when required.
 - (d) Be prepared to step in for the President when necessary.
 - (e) Be available to take on the duties as President when the President's term(s) is finished.
 - (f) She shall encourage prayer and partnership as a means of developing Christian Fellowship and concern.
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Diocesan ACW Secretary

- (a) E-mail notice of upcoming meetings to all members of the Executive including Deanery Presidents and attach copies of minutes (both as a word document and pdf document). Notice should include where, when, and time of next meeting.
 - (b) Print reports that are sent to the Secretary from those who cannot attend.
 - (c) Reads minutes of the previous meeting or move to accept minutes as circulated before hand to the members.
 - (d) Take minutes of all Executive Meetings as well as the Diocesan Annual Meeting and keep on file.
 - (e) Be prepared to put together the Annual Booklet or designate someone to take on this role.
 - (f) Keep an updated list of the Executive members as well as a list of Deanery Presidents. This will be included in the Annual Booklet.
 - (g) Also to be included in the Annual Booklet, a copy of the minutes of the previous Annual Meeting minutes.
 - (h) Take attendance at the Annual Meeting, noting how many Deaneries are in attendance and how many in each Deanery.
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Diocesan ACW Treasurer

- (a) Attend all the ACW Executive Meetings as well as the Annual Meeting.
- (b) Prepare and record deposits and e-mail or mail receipts.
- (c) Prepare and record cheques for disbursement with letters of explanation.
- (d) Prepare financial reports for meetings.
- (e) Maintain file for receipts, disbursements, bank reports, financial reports, and addresses for Branch Treasurers.
- (f) Monthly makes bank reconciliation.
- (g) Prepare the budget for the Annual Meeting.
- (h) Analysis of reports is requested by the Executive.
- (i) The books shall be closed on the 31st day of December.
- (j) Annual Audit by a competent auditor for presentation to the Annual Meeting of the Organization.

Deanery Presidents

The President of each Deanery shall be a member of the Executive and a liaison between the Diocesan Executive the Parish Branches in her area.

If she is unable to attend the Diocesan Executive Meetings, she should send a representative.

She shall be elected at the Annual Meeting of her Deanery. Deanery Presidents may be requested by the Executive to perform specific duties from time-to-time.

Deanery Presidents are members of the Nominating Committee. The Diocesan ACW Past President is the Chair of this Committee.

Deanery Presidents are encouraged to attend the Farraline Place Board Meetings, especially the Annual Meeting. *(You do not have a vote.)*

Pickett-Scovil Fund

- (a) Requests are first received by letter in the Bishop's Office. The Bishop reviews them so he knows the needs of his retired Clergy (male or female) and their spouses.
- (b) The Secretary-Treasurer receives requests for assistance from the Fund on a quarterly basis (i.e. - January, April, July, and October). Each request should be treated in confidence.
- (c) Requests are then sent to the Secretary-Treasurer of the ACW Pickett-Scovil Fund.
- (d) The Treasurer and two other ACW members (co-signers on the Bank Account) review and decide on the amount to be distributed for each request.
- (e) The Secretary-Treasurer proceeds to respond to the request once decisions are made by writing cheques and mailing to recipients
- (f) Maintain accounting book up-to-date, filing requests, and do an Annual Report to the Diocesan ACW. Names of beneficiaries are not to be included.
- (g) The Executive appoints replacements and submit the name to the Bishop for approval.

(99% of the requests are for dental work as the retired clergy and spouses have no dental coverage and does not cover eyewear.)

Mothers' Union Representative

The Mothers' Union Representative is a member of the Diocesan ACW Executive and has both a voice and vote at these meetings. She attends the Executive Meetings and the Annual Meeting of ACW.

5. CONVENERS

Book of Remembrance

Enter all names of deceased members in the Book of Remembrance; recording date of death and Church attended. These names shall be sent to her by Branch Secretaries as they happen and before the Annual Meeting.

Read the names of deceased members at the Annual Meeting.

Roll of Honour

The Roll of Honour is bestowed on a member for her dedicated service to the ACW which is acknowledged with a certificate. A donation to that person's favourite charity will be made in her name by their Branch. The Branch requests a certificate by sending in the member's name and the church she attends, as well as the charity of her choice, leaving time to have the information processed; the certificate is signed and dated by the Diocesan ACW President. A record is kept of those members who have received a certificate.

Sponsored Children

The Liaison for sponsored children shall correspond with the children sponsored by Diocesan Anglican Church Women and relate information to the Executive.

She shall prepare a report for the Annual Report Book.

"Launching Out" Editor

- (a) Be creative. You don't have to produce the e-newsletter to look just like the previous editor's work. It should be changed every now and then to keep it looking fresh and interesting.
- (b) Set the deadline for your next issue on the 15th of the month previous to being published.
- (c) Send notices to Deanery Presidents, Executive Members, and regular contributors about two weeks before the next deadline so they can gather news from the Branches in their Deanery.
- (d) Suggestions to include in each issue: a message from the Diocesan President along with her e-mail; date of the next Executive Meeting, Deanery news; Book of Remembrance and Roll of Honour contact; list of Executive Officers and Deanery Presidents; message from the Diocesan ACW Chaplain; and other regular contributors. Also include dates when issues will be published, recommended size of articles being submitted, and how to contact the Editor.
- (e) Encourage contributors to include photos and add some clipart as it will create interest and add to the appearance of the publication.
- (f) When you do receive submissions, proofread them, check for correct spelling, punctuation, and details. When you have the e-newsletter finished, print off a copy, proofread again, and save it as a pdf file.
- (g) Then e-mail it to the Bishop's Secretary to post to the Diocese of Fredericton web page. After it is on-line, send a notification to all the e-mail addresses on file including a link to the location of "Launching Out" on the web page.
- (h) You should attend the Diocesan ACW Executive Meetings which are 3 times a year plus the Annual Meeting.

Please note that e-mail addresses printed for internet circulation that you should replace "@" with the word "at" so search engines cannot pick up any e-mail addresses and send unwanted e-mail.

6. NOMINATIONS AND ELECTIONS

- (a) Four months before the Annual Meeting, a Nominating Committee is set up. The Diocesan Past President is the chair of the Nominating Committee for the ACW Executive and the Deanery Presidents are the members of the Committee.
 - (b) The Nominating Committee Chairperson shall receive nominations from the Deaneries and from the Officers of the Executive with the consent of the nominees to be obtained before submitting names.
 - (c) Two months before the Annual Meeting, the Chairperson of the Nominating Committee shall supply a list of nominees to the Executive.
 - (d) Nominations may be submitted from the floor at the Annual Meeting.
 - (e) Those entitled to vote should be the Executive and all Anglican Church Women in attendance at the Annual Meeting of the Organization (as per By-Laws, Section 1(c) on page 3).
 - (f) The ballots shall be counted by three scrutineers appointed by the Diocesan President.
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7. SIGNING OFFICERS

Cheques shall be signed by any two of the following: Past President, President, Vice-President, or Treasurer.

8. AMENDMENTS

The By-Laws of the Organization may be amended at any meeting of the Diocesan Executive, by a two-thirds vote of the Executive, provided notice of the proposed amendment has been circulated to the members of the Executive one month prior to the meeting of the Executive.

DEANERY

9. DEANERY BRANCHES

- (a) Subject to the approval of the Regional Dean and Rectors, a Deanery Branch may be established in each Deanery in the Diocese.
- (b) The purpose of the Deanery Branch shall be to assist the Diocesan Executive in promoting the work of the Anglican Church Women among the Parish Branches within the Deanery.
- (c) The membership of each Deanery Branch shall include the officers and members of all Parish Branches within the Deanery.
- (d) The Executive shall consist of President, Vice-President, Secretary, and Treasurer. Options for each Deanery could include a Corresponding Secretary, Education Secretary, or any other officer that a Deanery requires.
- (e) It is recommended that the Term of Office be two years and that no one serve more than two years in the same office.

10. DUTIES OF DEANERY OFFICERS

- (a) The President of the Deanery shall preside at all Deanery meetings. She will be the liaison officer between the Parish Branches and the Diocesan Executive. She will encourage the Parish Branches and bring any questions or requests from the Branches to the Diocesan Executive. She will try to visit each Branch during her term of office and should attend the Diocesan Executive Meetings.
 - (b) The Vice-President of the Deanery shall preside at meetings in the absence of the President. She will be prepared to become President when the term of the current President is completed.
 - (c) The Secretary shall give notice of forthcoming Deanery meetings to all Parish Branch Presidents in the Deanery and record the minutes and decisions of all such meetings. She will receive a report of the activities of the Parish Branches for the Annual Meeting of the Deanery and prepare and send in a summary of these reports to the Diocesan Secretary for the Diocesan Annual Report Book.
 - (d) The Treasurer shall receive all monies and make all expenditures as directed by the Deanery Executive.
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PARISH

11. PARISH BRANCHES

- (a) Subject to the approval of the Rector, a Parish Branch may be established in any congregation within the Parish.
 - (b) Each Parish Branch shall promote the Purpose of the Organization and provide leadership in all Parish concerns when desired.
 - (c) The membership of each Parish Branch shall be in harmony with the Purpose of Anglican Church Women.
 - (d) The Executive shall consist of President, Vice-President, Secretary, and Treasurer, and such Committee Chairpersons as desired, e.g. Devotions, Education, Social Action, Extra-Cent-A-Day, etc. or any other Committee that a Branch requires.
 - (e) It is recommended that the term of office be two years and that no one serve more than two terms in the same office, if possible.
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12. DUTIES OF BRANCH OFFICERS

- (a) The President shall preside at all meetings and have general supervision over the affairs of the Parish Branch.
- (b) The Vice-President shall preside over the meetings in the absence of the President and perform all duties pertaining to that office.
- (c) The Secretary shall keep a complete record of all proceedings of each Branch meeting and prepare a report for the Annual Deanery Meeting. She shall send to the Deanery Secretary, a list of the elected officers for each year. She shall send names of departed members to the Deanery and Diocesan Custodian of the Book of Remembrance.
- (d) The Treasurer shall receive all monies and make all expenditures as directed. She shall prepare a financial statement for the Branch Annual Meeting and fill out and forward the form sent to her by the Diocesan Treasurer. It is suggested that two other ACW members be signing officers on the Parish account.
- (e) The Executive shall endeavour to fill any vacancies which occur during the year.

GENERAL INFORMATION

It is suggested:

1. **That** Deanery and Parish Branches make up their own By-Laws in harmony with the Purpose and By-Laws of the Diocesan Organization.
 2. **That** local Branches be encouraged to maintain their work and to continue the policy of flexibility and a creative approach to the changing needs of adults.
 3. **That** Branches follow the calendar year, and all reports and financial statements be prepared as from January 1 to December 31 in each year.
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SUGGESTED ORDER OF BUSINESS FOR PARISH BRANCHES

1. **Devotions:** Bible reading and Bible study; prayer and hymn, if desired. Branches should make the devotional part of any meeting very real and meaningful. Some time should be given over to Bible study. Perhaps one meeting could be mainly Bible study and the next meeting mainly Business.
 2. **Roll Call**
 3. **Educational Program:** *Have members participate in group discussions, panels, etc. Use audio-visual and news items on topics of current interest. *or following (8) "New Business" below.
 4. **Reading of Minutes** of previous meeting and Business arising out of minutes.
 5. **Correspondence**
 6. **Treasurer's Report:** Discussion, if necessary.
 7. **Report of Committee Chairpersons:** Social Action, other committees as set up.
 8. **New Business:** (President and Vice-President should be aware of any new business to be discussed)
 9. **If an Annual Meeting:** Report of Nominating Committee.
 10. **If an Annual Meeting:** Election of Officers
 11. **Close** with prayer.
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PRESENTING A MOTION

- After a motion has been made, the President says, "It has been moved by [-----], seconded by [-----] that we [-----]. You have heard the motion. Is there any discussion?"
 - Following discussion, the President says, "Are you ready for the question?"
 - If the members are ready, they say "Question."
 - The President then says, "All in favour say 'aye'; contrary minded, 'nay' or abstentions.
 - The motion is [**carried**] or [**defeated**] as the case may be.
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SUGGESTED PRAYERS

Opening a Meeting

Our Gracious Heavenly Father, by whose love we have been brought together for this period of study and learning, we humbly pray for your guidance through all our deliberations. Grant that what we do, think, and say will be to your Glory. Open our minds to a deeper understanding and lead us through the following hours with humility, hope, and faith, so that at the end of our meeting together, we may realize we have been encircled by your love; through Jesus Christ our Lord. **Amen.**

Closing a Meeting

O Loving Father, we ask you to accept the work we have done together in your name and bless it to your Glory. We offer our plans for future work to you for your blessing to the Glory of your Name and the extension of your Kingdom on earth. And now, go with us, Lord, into the days ahead. Strengthen us, give us wisdom, keep us humble, and may we live together in peace to build a better tomorrow; through Jesus Christ our Lord. **Amen.**

Prayer Partner's Prayer

O Heavenly Father, we pray you to bless and protect all workers at home and abroad, especially [-----]. Keep them in peace and safety under the shadow of your wing, guide and comfort them with your Holy Spirit, and enlighten and bless all those to whom they minister, for Jesus Christ's sake. **Amen.**

Prayer after Receiving the Offering

O God, make us stewards of your abundant gifts and channels through which they may reach everyone around us.

Then all join in: **All things come of you, O Lord, and of your own have we given you. Amen.**

A Parent's Prayer

O Loving Father, Bless, we pray, the children you have given us. May your Angels spread their wings above them to keep them from all harm and evil. May your Holy Spirit sanctify them day-by-day and inspire them with an earnest desire to give themselves to your service. Grant to us and to all who have the care of your little ones, grace and wisdom to guide them in the right way; through Jesus Christ our Lord. **Amen.**

The Grace

May the Grace of our Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit, be with us all evermore. **Amen.**

Prayer Service for Deceased ACW Members

ACW Prayer

Almighty God, our heavenly Father, who sent your blessed Son into the world to become the Saviour of mankind, grant to us a deep sense of gratitude for your grace and mercy towards us. Enable us by your Spirit to reveal your love in prayer and work and stewardship, so that your salvation may become known to all peoples and your name glorified throughout all the earth, through Jesus Christ our Lord. Amen.

Leader: We shall miss the presence of the following members: As we mourn the passing of our friends, let us lift up hearts of thanksgiving for lives well spent, for work well done; let us humbly pray that we may be given grace and strength and wisdom to enable us to perform our duty in the pathway of life's service. We shall miss their presence, and, so for now, we say "Farewell" believing that the time will come when we once more say "Hello."

Words of Hope from Scripture

Read one of the following readings, or another appropriate reading of choice, perhaps a favourite Scripture of the deceased.

Lamentations 3:17-26, 31-33

1 Corinthians 15:51-57

John 14:1-6a

1 Thessalonians 4:13-18

2 Corinthians 4:6-5:10

Romans 8:28-35, 37-39

Ephesians 1:16-20; 3:16-18

Psalm 23

¹ The Lord is my shepherd; * I shall not be in want. ² He makes me lie down in green pastures * and leads me beside still waters. ³ He revives my soul * and guides me along right pathways for his name's sake. ⁴ Though I walk through the valley of the shadow of death, I shall fear no evil; * for you are with me; your rod and your staff, they comfort me. ⁵ You spread a table before me in the presence of those who trouble me; * you have anointed my head with oil, and my cup is running over.

⁶ Surely your goodness and mercy shall follow me all the days of my life, * and I will dwell in the house of the Lord for ever.

Glory to you, Jesus Christ, our good Shepherd. In the waters of Baptism, you give us new birth, at your table, you nourish us with heavenly food, and in your goodness and mercy, you guide us beyond the terrors of evil and death to your Father's Place to dwell in eternal light. Glory to you for ever. Amen.

Words of Remembrance

(One or more members may speak about the contributions of the departed to the ACW and express condolences as appropriate.)

Closing Prayers

The Lord's Prayer

Our Father, who art in heaven, hallowed be thy name, thy kingdom come, thy will be done, on earth as it is in heaven. Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation, but deliver us from evil. For thine is the kingdom, the power, and the glory, for ever and ever. Amen.

Leader: Let us take a moment in silence, and let each of us offer a silent prayer from the heart.

Closing Benediction:

Almighty God, hear the prayers, spoken and unspoken, of our hearts. Grant the blessing of your inner peace, and may your benediction rest upon us; for your name's sake. Amen.

SERVICE OF INSTALLATION
(To be taken by the Rector)

DEDICATION

Rector: In the Name of the Father, and of the Son, and of the Holy Spirit. Amen.
The Lord be with you.

And also with you.

Let us pray.

ALMIGHTY GOD, Grant us the grace of deep thanksgiving for your great mercies and a clearer vision of the work that you have prepared for us to do. May your Holy Spirit awake in us a response to your love and goodness, that we may dedicate ourselves afresh to your service. Create and deepen within each one of us a sense of our personal stewardship, and enable us to use our time, our talents, and possessions to your honour and glory; through Jesus Christ our Lord. **Amen.**

Our Father in heaven, hallowed be your name, your kingdom come, your will be done, on earth as in heaven. Give us today our daily bread. Forgive us our sins as we forgive those who sin against us. Save us from the time of trial, and deliver us from evil. For the kingdom, the power, and the glory are yours, now and for ever. **Amen.**

Rector *(to the officers standing before him/her):* You have been chosen by your fellow members to be the Officers of this [Branch, Deanery, or Diocese] for the coming year. We believe that you have been called in order that, through your life and work, God's kingdom of truth and love and righteousness may be extended.

We are looking to you for leadership. Yours is a high privilege and a sacred responsibility. As Officers of Anglican Church Women, are you willing to pray, study, give, and work for the growth of Christ's Church and the extension of His Kingdom?

Response: I am.

Rector: You are asked to pray for the whole mission of the Church; to study the opportunities there are for this world-wide mission; to give time, talents, and gifts to the work of Anglican Church Women; to work in your Parish, Deanery, and Diocese; wherever God wants to use you. You are asked to help make your own Church a centre of worship and love, by your regular attendance and regular communions. Are you willing to accept the privileges and responsibilities to which you have been called?

Response: I am.

Rector: In the faith of Jesus Christ, I install you as Anglican Church Women Officers of this [Branch, Deanery, or Diocese] for the coming year, in the Name of the Father, and of the Son, and of the Holy Spirit. **Amen.**

Rector *(to the assembled members):* Members of this [Branch, Deanery, or Diocese] of Anglican Church Women, I ask you to pledge your loyalty to your newly installed Officers. They depend on your encouragement and cooperation. Will you undertake to give them every assistance?

Response *(all together):* I will do so, the Lord being my helper.

continued . . .

THE MEMBERS' PRAYER

Almighty God, our heavenly Father, who sent your blessed Son into the world to become the Saviour of mankind, grant to us a deep sense of gratitude for your grace and mercy towards us. Enable us, by your Spirit, to reveal your love in prayer and work and stewardship, so that your salvation may become known to all peoples and your name glorified throughout all the earth, through Jesus Christ our Lord. **Amen.**

Rector: Let us, in silence, pray for the work of the Anglican Church Women, and for one another that God's will may be done among us and God's guidance be upon us all through the coming year.

PRAYER OF CONSECRATION

O LORD JESUS CHRIST, we offer you ourselves and all that we are and all that we have. We beseech you to turn our ignorance into knowledge, our weakness into strength. Give us patience and love. Come and rule in our hearts. Make us to depart from sin and to desire to be wholly yours. Grant us the wisdom of the Holy Spirit. Give us the will to do and the power to serve. Reveal to us, day-by-day, the path of eternal life that we may pursue an unfaltering course, and so promote your glory, and the coming of your kingdom. These mercies we ask in your Name, O Blessed Saviour, who is with the Father and the Holy Spirit, one God, world without end. **Amen.**

BENEDICTION [Or Grace]

May the blessing of God Almighty, the Father, the Son, and the Holy Spirit rest upon you and upon your work and worship done in His Name. May He give you light to guide you, courage to support you, and love to unite you, now and forevermore. **Amen.**

(It is expected that the Bishop or his representative will install Diocesan Officers and that the Regional Dean or his representative will install Deanery Officers.)



Micah 6:8

THE LOVE OF JESUS CALLS US

1. The love of Jesus calls us
our joyous praise to sing;
our deeply felt thanksgivings
we now together bring,
for all God's many blessings,
unasked yet still received.
and for the generations
who faithfully believed.
2. The love of Jesus calls us,
that we may always be
companions on a journey,
where all the world may see,
that serving Christ is freedom
which time does not destroy;
where Christ's command is duty;
and every duty joy.
3. The love of Jesus calls us
to go where he would go,
to challenge all that limits,
to change, to learn, to grow,
to know that Christ has freed us,
that prisons are no more;
for those who seek his kingdom,
Christ opens every door.
4. The love of Jesus calls us
in swiftly changing days,
to be God's co-creators
in new and wondrous ways;
that God with men and women
may so transform the earth,
that love and peace and justice
may give God's kingdom birth.

THE LOVE OF CHRIST CONSTRAINETH

The Love of Christ Constraineth;
O let the watchword ring
Till all the world adoring
To Jesus' feet it bring
Till north and south the kingdoms
Shall own His glorious sway
And east and west the nations
Rejocie to see His day.

The love of Christ constraineth;
At home, abroad, where'er
By sea or shore abiding,
His Name and sign we bear.
We ask not that our service
Or great or small may be
If only Thou wilt own it,
Dear Lord, as unto Thee.

The love of Christ constraineth;
And we who trust His word
Who know and feel its power
To gladder service stirred,
Shall neither faint nor falter,
Though dark the night and long,
And weak our hands that labour;
His strength shall make us strong.

The love of Christ constraineth:
Then let us work and pray,
And watch the glad appearing
Of that triumphant day,
When Father, Son, and Spirit,
By every tongue confessed,
An earth His broad dominion
In His dear love shall rest.

